



Village of Stockbridge

Regular Council Meeting

Village Hall

118 N. Center St Stockbridge, MI 49285

Monday, December 2, 2024, 7:00 pm

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE:
- D. APPROVAL OF AGENDA:
- E. APPROVAL OF MINUTES:
 - A. November 4, 2024
- F. PUBLIC COMMENT ON AGENDA ITEMS: *(Comments are limited to 3 minutes. Please address all comments to the council. Please understand that the council may not give a response per procedure.)*
- G. Guests:
- H. FINANCIAL REPORTS:
 - A. Check register from November 1, 2024, to November 30, 2024.
 - B. Cash summary by account report for all funds for the period of November 1, 2024, through November 30, 2024.
- I. DEPARTMENT AND COMMITTEE REPORTS:
 - A. Police department report.
 - B. DPW Report
 - C. Zoning Administrator Report
 - D. President's Report.
 - E. Executive committee.
 - F. Ordinance committee.
 - G. Finance committee.
 - H. Utilities Committee.
 - I. Planning Commission minutes for review
 - J. SDDA meeting was cancelled.
- J. COMMUNICATIONS:
- K. UNFINISHED BUSINESS:



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Monday, December 2, 2024, 7:00 pm

A. Bartus Agreement Update

L. NEW BUSINESS:

A. Meeting Schedule for 2025

B. Council Appointments

C. DPW Supervisor Hire

D. DPW Laborer Hire

E. MGM Group Tap Fee Reduction

F. Investment Policy

G. Participation in Michigan Class

H. Bond Council Engagement

I. Way Finding Sign Approval

J. Resolution for Environmental Consulting Services

K. Manager Contract

M. PUBLIC COMMENT OPEN FORUM: *(Comments are limited to 3 minutes. Please address all comments to the council. Please understand that the council may not give a response per procedure.)*

N. COUNCIL MEMBER COMMENTS:

O. ATTORNEY COMMENTS:

P. Schedule of meetings:

A. Utilities Committee Meeting, December 4, 2024, at 6:00 p.m.

B. Planning Commission Meeting, December 5, 2024, at 6:30 p.m.

C. For the Regular Meeting, January TBD at 7:00 p.m.

D. SDDA Meeting, December 19, 2024, at 6:15 p.m.

Q. ADJOURN:



VILLAGE OF STOCKBRIDGE
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118 N. Center Street Stockbridge, MI 49285
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UNAPPROVED MINUTES

1. CALL TO ORDER: President Ogden called the meeting to order at 7:00 p.m.
2. ROLL CALL:
 - A. Present: Cattell, Morehouse, Fairbotham, Howlett, Mullins, Powers-Taylor, Ogden
 - B. Absent: None.
3. President Ogden led the Pledge of Allegiance.
4. APPROVAL OF AGENDA: Motion made by Powers-Taylor supported by Cattell to approve October 7, 2024, agenda with the addition of Letter C1- Utility Billing under New Business. All in favor, Motion Passed.
5. Approval of Minutes: Motion made by Howlett, supported by Cattell, to approve October 7, 2024, Regular Meeting Minutes. All in favor, Motion passed.
6. Public comment: None.
7. Guests: None
8. FINANCIAL REPORTS:

Motion by Cattell supported by Mullins to pay the bills in the amount of \$126,269.96.

Roll Call:

Aye- Mullins, Cattell, Morehouse, Fairbotham, Howlett, Powers-Taylor, Ogden

Nay- None.

All in favor, Motion passed.
9. Department & Committee Reports:
 - A. Police Department Report provided.
 - B. DPW Report- None.
 - C. Zoning Administrator Report provided.
 - D. President's Report, None.
 - E. Executive Committee, None.
 - F. Ordinance Committee, None.
 - G. Finance Committee, None.



VILLAGE OF STOCKBRIDGE
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- H. Utilities Committee, none.
- I. Planning Commission minutes provided.
- J. SDDA minutes provided.

10. Communications: None.

11. Unfinished Business:

12. New Business:

A. Festival of Lights

Motion made by Howlett supported by Mullins to approve the road closure on November 3rd at 6:00 pm as presented from S.A.E.S.A. to the Township Hall to the Stockbridge High School.

All in favor, Motion passed.

B. Woodhill Group

Motion made by Howlett supported by Cattell to approve the Woodhill Group Contract with striking out paragraph 11-D.

Roll Call:

Aye- Morehouse, Mullins, Fairbotham, Cattell, Powers-Taylor, Howlett,
Ogden

Nay- None

All in favor, Motion passed

C. Water & Sewer Operations Service Contract

Motion made by Morehouse supported by Cattell to approve the contract with Great Lakes Water with in-house lab testing used first when applicable.

Roll Call:

Aye- Mullins, Morehouse, Fairbotham, Howlett, Cattell, Powers-Taylor,
Ogden

Nay- None.

All in favor, Motion passed.

C1. Utilities Billing



VILLAGE OF STOCKBRIDGE
Regular Council Meeting
118 N. Center Street Stockbridge, MI 49285
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Discussion on auditing accounts.

D. Employee Evaluation- Closed Session at Employee's Request

Motion to move into closed session made by Cattell supported by Fairbotham to discuss the personnel evaluation at the request of the employee at 8:33p.

Roll Call:

Aye- Morehouse, Mullins, Cattell, Fairbotham, Howlett, Powers-Taylor,
Ogden

Nay- None

All in favor, Motion passed.

Motion to open session made by Cattell supported by Fairbotham at 8:41p.

Roll Call:

Aye- Morehouse, Mullins, Cattell, Fairbotham, Howlett, Powers-Taylor,
Ogden

Nay- None

All in favor, Motion passed.

Motion made by Powers-Taylor supported by Cattell to approve the employee contract, with revisions.

Roll Call:

Aye- Morehouse, Mullins, Cattell, Fairbotham, Howlett, Powers-Taylor,
Ogden

Nay- None

All in favor, Motion passed.

13. Public Comment:

A Resident mentioned that the microphones in the meeting hall are not working.
A Resident made remarks on vandalism at the Veterans Memorial Park.

14. Council Member Comments:

Cattell thanked Mullins for his service and contribution to turning things around.

Ogden thanked Mullins for his service. Mentions appreciation of everyone and respectful conversations when there is diverse opinions.



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Fairbotham thanked Mullins for his service. And mentions appreciation for everyone being respectful in conversation.

Morehouse thanked Mullins for his 13 years of service.

Howlett thanked Mullins for his service. And mentions other viewpoints are good to have in conversations and appreciates the respectful conversations.

Mullins thanked everyone for the 13+ years of working together.

15. Attorney Comments:

Gormley thanked Mullins for his service and said that he will be missed.

16. Next Meeting:

Village Workshop October 11, 2024, at 5 pm.

SDDA Meeting October 24, 2024, at 7 pm.

Village Council & Planning Commission Joint Meeting October 28, 2024, at 7 pm.

Utilities Committee, November 6, 2024, at 6 pm.

Planning Commission, November 7, 2024, at 6:30 pm.

SDDA Meeting, November 21, 2024, at 7 pm.

Regular Meeting, December 2, 2024, at 6 pm.

Planning Commission, December 5, 2024, at 6 pm.

SDDA Meeting, December 19, 2024, at 7 pm.

Goal Setting Meeting, January 2024.

17. Adjournment. Motion by Howlett, supported by Cattell, to adjourn the meeting at 8:54 p.m. All in favor, Motion Passed.

Signed by:

Heather R. Armstrong
Village Clerk

CASH SUMMARY BY ACCOUNT FOR VILLAGE OF STOCKBRIDGE
 FROM 11/01/2024 TO 11/30/2024
 FUND: 101 202 203 208 209 211 217 265 542 580 590 591
 CASH ACCOUNTS
 BANK: STATE

Fund Account	Description	Beginning Balance 11/01/2024	Total Debits	Total Credits	Ending Balance 11/30/2024
Fund 101	GENERAL FUND				
002.001	NEW STATE BANK	737,676.19	97,202.14	63,541.78	771,336.55
Fund 202	MAJOR STREETS FUND				
002.001	NEW STATE BANK	502,665.37	9,630.06	1,965.82	510,329.61
Fund 203	LOCAL STREETS FUND				
002.001	NEW STATE BANK	553,781.36	3,849.15	2,578.73	555,051.78
Fund 208	CEMETERY FLOWER FUND				
002.001	NEW STATE BANK	11,479.11	0.00	0.00	11,479.11
Fund 209	CEMETERY PERPETUAL CARE FUND				
002.001	NEW STATE BANK	28,709.32	750.00	0.00	29,459.32
Fund 211	CEMETERY				
002.001	NEW STATE BANK	(11,892.52)	3,450.00	667.99	(9,110.51)
Fund 217	ARPA FUNDS				
002.001	NEW STATE BANK	77,779.00	0.00	0.00	77,779.00
Fund 265	DRUG LAW ENFORCEMENT FUND				
002.001	NEW STATE BANK	0.13	0.00	0.00	0.13
Fund 542	BUILDING FUND				
002.001	NEW STATE BANK	40,839.90	0.00	0.00	40,839.90
Fund 580	LOCAL CONTRIBUTIONS				
002.001	RETAINAGE	37,874.84	0.00	0.00	37,874.84
Fund 590	SEWER FUND				
002.001	NEW STATE BANK	(160,901.50)	41,618.82	16,471.83	(135,754.51)
007.001	STATE BANK BOND	19,193.48	0.00	0.00	19,193.48
008.001	INDEPENDENT BANK IMPROV CASH	33,277.86	0.00	0.00	33,277.86
010.001	INDEPENDENT BANK REPLACE CASH	59,645.91	0.00	0.00	59,645.91
	SEWER FUND	<u>(48,784.25)</u>	<u>41,618.82</u>	<u>16,471.83</u>	<u>(23,637.26)</u>
Fund 591	WATER FUND				
002.001	NEW STATE BANK	(118,264.61)	33,401.48	8,994.70	(93,857.83)
010.001	INDEPENDENT BANK REPLACE CASH	58,538.04	0.00	0.00	58,538.04
	WATER FUND	<u>(59,726.57)</u>	<u>33,401.48</u>	<u>8,994.70</u>	<u>(35,319.79)</u>
	TOTAL - ALL FUNDS	<u>1,870,401.88</u>	<u>189,901.65</u>	<u>94,220.85</u>	<u>1,966,082.68</u>

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Invoice Number	Amount	Status
11/25/2024	22347	GRACON	GRACON SERVICES, INC	GRACON SERVICES, INC	16143	675.00	Open
				GRACON SERVICES, INC	16136	195.30	Open
						<u>870.30</u>	
11/25/2024	22348	MISC	JACOB HUDSON	JACOB HUDSON	0001	281.48	Open
11/25/2024	22349	JKI00	JK OF MICHIGAN	JK OF MICHIGAN	24341	960.00	Open
11/25/2024	22350	PATPLUM	PATRICK PLUMBING	PATRICK PLUMBING	2684	1,700.00	Open
11/25/2024	22351	RALPH	RALPH'S GUN SHOP	RALPH'S GUN SHOP	0003	425.00	Open
11/25/2024	22352	ULINE	ULINE	ULINE	185728450	496.30	Open
11/25/2024	22353	WOW	WOW! BUSINESS	WOW! BUSINESS	0004	195.54	Open
11/26/2024	22354	CLNGMNG	CLEANING WITH MEANING	CLEANING WITH MEANING	1106	100.00	Open
11/26/2024	22355	GRACON	GRACON SERVICES, INC	GRACON SERVICES, INC	16155	555.00	Open
11/26/2024	22356	MISC	MEIJERS	MEIJERS	0001	2,000.00	Open
11/26/2024	22357	MISC	PATRICK CARBARY	PATRICK CARBARY	0003	445.00	Open
11/26/2024	22358	STAN01	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	0002	277.66	Open
11/26/2024	22359	VER01	VERIZON WIRELESS	VERIZON WIRELESS	9979099353	83.99	Open

STATE TOTALS:

Total of 62 Checks: 90,342.89
 Less 0 Void Checks: 0.00
 Total of 62 Disbursements: 90,342.89

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Invoice Number	Amount	Status
Bank STATE							
11/01/2024	22300	ELH00	ELHORN ENGINEERING CO	ELHORN ENGINEERING CO	304283	257.00	Open
11/01/2024	22301	GRACN	GRACON SERVICES, INC	GRACON SERVICES, INC	16115	555.00	Open
11/01/2024	22302	HAVILAN	HAVILAND PRODUCTS COMPANY	HAVILAND PRODUCTS COMPANY	521908	4,728.60	Open
11/01/2024	22303	HYDRO	HYDROCORP, INC	HYDROCORP, INC	CI-02920	249.50	Open
11/01/2024	22304	ING04	INGHAM COUNTY TREASURER	INGHAM COUNTY TREASURER	11.01.2024-08	2,750.53	Open
11/01/2024	22305	MWTA00	MI MUNICIPAL TREASURERS AS	MI MUNICIPAL TREASURERS AS	110111	99.00	Open
11/01/2024	22306	SDD00	S.D.D.A.	S.D.D.A.	11.01.2024-01	33.44	Open
11/01/2024	22307	SCADA	SCADA	SCADA	530376806	340.00	Open
11/01/2024	22308	SUBU00	SUBURBAN PROPANE	SUBURBAN PROPANE	78280210366	129.55	Open
11/01/2024	22309	VER01	VERIZON WIRELESS	VERIZON WIRELESS	11.01.2024-06	206.64	Open
				VERIZON WIRELESS	11.01.2024-07	257.31	Open
						<u>463.95</u>	
11/01/2024	22310	WOOD	WOODY'S LOGGING, LLC.	WOODY'S LOGGING, LLC.	11.01.2024-07	4,550.00	Open
11/01/2024	22311	WOW	WOW! BUSINESS	WOW! BUSINESS	11.01.2024-03	319.28	Open
				WOW! BUSINESS	11.01.2024-4	171.97	Open
						<u>491.25</u>	
11/06/2024	22312	BRENT	BRENTS BUGS LLC	BRENTS BUGS LLC	16623	175.00	Open
11/06/2024	22313	CON00	CONSUMERS ENERGY	CONSUMERS ENERGY	11.06.2024-2	1,974.00	Open
11/06/2024	22314	FRO00	FRONTIER COMMUNICATIONS	FRONTIER COMMUNICATIONS	OCT 2024	206.64	Open
11/06/2024	22315	GRAN01	GRANGER	GRANGER	27502347	111.35	Open
11/06/2024	22316	ING04	INGHAM COUNTY TREASURER	INGHAM COUNTY TREASURER	11.06.2024-01	3,069.17	Open
11/06/2024	22317	NAPA	NAPA AUTO PARTS	NAPA AUTO PARTS	11.06.2024-03	123.78	Open
11/06/2024	22318	WATEH	WATER TECH	WATER TECH	61591	4,800.00	Open
11/06/2024	22319	YE0E0	YEO & YEO	YEO & YEO	602104	4,800.00	Open
11/12/2024	2(E)	POLYWOOD	POLY-WOOD, LLC.	POLY-WOOD, LLC.	11.07.2024-01	7,585.40	Cleared
11/12/2024	3(E)	ST011	VILLAGE OF STOCKBRIDGE	VILLAGE OF STOCKBRIDGE	STOCKBRIDGE	1,605.87	Cleared
11/12/2024	22320	OC	CANON FINANCIAL SERVICES	CANON FINANCIAL SERVICES	36281437	266.39	Open
11/12/2024	22321	CERT TRACT	CERTIFIED TRACTOR & AUTO R	CERTIFIED TRACTOR & AUTO R	73714	125.00	Open
11/12/2024	22322	CLNGMNG	CLEANING WITH MEANING	CLEANING WITH MEANING	1886	100.00	Open
11/12/2024	22323	CON00	CONSUMERS ENERGY	CONSUMERS ENERGY	11.12.2024-02	266.71	Open
11/12/2024	22324	ELAN	ELAN FINANCIAL SERVICES	ELAN FINANCIAL SERVICES	OCT 2024	3,225.47	Open
11/12/2024	22325	GRAN01	GRANGER	GRANGER	27401362	9,909.78	Open
11/12/2024	22326	HYDRO	HYDROCORP, INC	HYDROCORP, INC	CI-01995	249.50	Open
11/12/2024	22327	JKI00	JK OF MICHIGAN	JK OF MICHIGAN	24548	960.00	Open
11/12/2024	22328	PINCKNEYCH	PINCKNEY CHRYSLER DODGE JE	PINCKNEY CHRYSLER DODGE JE	501227-1	587.69	Open
11/12/2024	22329	SHERWINWIL	SHERWIN-WILLIAMS	SHERWIN-WILLIAMS	09.17.2024-01	661.94	Open
11/12/2024	22330	BYR00	STOCKBRIDGE HARDWARE	STOCKBRIDGE HARDWARE	31-OCT-24	347.69	Open
11/19/2024	22331	52LND01	52 LANDSCAPE LLC	52 LANDSCAPE LLC	4588	330.00	Open
11/19/2024	22332	CON00	CONSUMERS ENERGY	CONSUMERS ENERGY	11.19.2024-03	185.42	Open
11/19/2024	22333	ETN00	ETNA SUPPLY	ETNA SUPPLY	S105906605.001	233.00	Open
11/19/2024	22334	GORM	GORMLEY LAW OFFICES	GORMLEY LAW OFFICES	11.01.2024-1	3,293.20	Open
11/19/2024	22335	GRACON	GRACON SERVICES, INC	GRACON SERVICES, INC	16126	350.00	Open
11/19/2024	22336	SBS	SBS	SBS	11.19.2024-02	10,573.96	Open
11/19/2024	22337	ULINE	ULINE	ULINE	27695532	496.30	Open
11/19/2024	22338	MISC	ANNIE MCSHANE	ANNIE MCSHANE	0002	26.37	Open
11/25/2024	22339	BSA00	BS&A SOFTWARE	BS&A SOFTWARE	157864	200.00	Open
11/25/2024	22340	CARNEYS	CARNEYS COMPLETE AUTO SERV	CARNEYS COMPLETE AUTO SERV	37629	512.21	Open
11/25/2024	22341	CMP001	CMP DISTRIBUTORS, INC	CMP DISTRIBUTORS, INC	017993	303.90	Open
11/25/2024	22342	CON00	CONSUMERS ENERGY	CONSUMERS ENERGY	11.25.2024-01	5,805.85	Open
11/25/2024	22343	CON00	CONSUMERS ENERGY	CONSUMERS ENERGY	0006	54.96	Open
11/25/2024	22344	ETN00	ETNA SUPPLY	ETNA SUPPLY	S105991316.001	3,500.00	Open
11/25/2024	22345	MISC	FRED CATTELL	FRED CATTELL	0005	38.25	Open
11/25/2024	22346	GLOCK	GLOCK PROFESSIONAL, INC	GLOCK PROFESSIONAL, INC	TRP/100202106	250.00	Open

DATE: December 2, 2024

AGENDA ITEM: Update to Bartus Agreement.

SUMMARY: In December the Council approved an update to Chief Bartus Employee Agreement. The estimated annual salary was not accurate to reflect the intention of the Council. After conferring with the payroll specialist through Yeo & Yeo the appropriate wage is reflected in the updated agreement attached.

FINANCIAL IMPACT: annual increase of \$1,532.80.

ATTACHMENTS: Updated Employee Agreement.

EMPLOYMENT AGREEMENT

This Employment Agreement (“Agreement”) is made between the Village of Stockbridge (the “Village”) and Matthew Bartus (“Bartus” or “Employee”). This Agreement is effective as of the date last signed below (“Effective Date”).

RECITALS

WHEREAS, the Village desires that Bartus continue to serve as Chief of Police of the Village, and Bartus desires to hold such position under the terms and conditions of this Agreement, the General Law Village Act, and any Ordinances of the Village; and

WHEREAS, the Village Council of the Village (the “Village Council”) has approved and authorized the Village to enter into this Agreement with Bartus.

THEREFORE, the parties agree as follows:

1. Employment

The Village employs Bartus, and Bartus accepts employment with the Village upon the terms and conditions set forth in this Agreement.

2. Term

The term of this Agreement, and of the employment of Bartus by the Village (the "Term"), is for an indefinite period commencing on, November 4, 2024 until terminated under Section 10 below.

3. Position

Bartus shall serve at the pleasure of the Village Manager as Chief of Police of the Village, which shall be a position reporting to the Village Manager. In this capacity, Bartus's authority, duties, and responsibilities include performing services as described in Section 15 of the General Law Village Act, MCL 70.15, in any applicable ordinances of the Village, and other services as periodically assigned by the Village Manager.

4. Salary

In consideration for services rendered by Bartus, the Village shall pay Bartus an initial annual salary of ~~\$74,200.00~~ \$75,732.80 payable in biweekly salary payments, less applicable withholdings and deductions. The Village Manager shall recommend, and upon Village Council approval, annual salary increases shall be budgeted following satisfactory performance evaluations, no sooner than November 2026.

5. Professional Association Conferences and Seminars

Upon approval by the Village Manager and to the extent provided in the Village's budget, Bartus may attend professional conferences or seminars at the Village's expense.

6. Vacation, Sick, and Personal Leave

Bartus shall be credited for his ten (10) years in the law enforcement profession and shall accrue paid vacation at 1.5 days per month in accordance with the Employee Manual. Sick and personal days shall accrue at the same rate as for other Village employees as defined in the Employee Manual. Vacation days carryover accruals shall not exceed eighty (80) hours. Full accrual of vacation will be granted at the beginning of employment and each anniversary date thereafter but will be prorated if Bartus leaves employment before the next anniversary. Any unearned but used vacation time shall be repaid to the Village. Sick days may not exceed thirty (30) days, and the Village agrees to buy back sick days over 240

hours and unused vacation days over 80 hours at 100%. Unused vacation payout will occur with the first payroll in December.

7. Health Insurance and Other Benefits

During employment, Bartus shall be eligible to participate in health insurance and other benefits provided to other regular fulltime employees by the Village.

8. Dues and Subscriptions

The Village agrees to pay Bartus's professional dues and subscriptions necessary for participation in national, regional, state, and local associations relevant to his professional development, as provided in the Village budget.

9. Life Insurance

The Village shall pay premiums for a term life insurance policy covering Bartus, in an amount equal to one year's salary. Bartus shall bear any income tax liabilities associated with life insurance premiums as required by law.

10. Vehicle

The Village shall provide a vehicle for Bartus's use in the performance of his duties as Police Chief. The Village shall cover all associated costs, including purchase, operation, maintenance, fuel, insurance, and periodic replacement. Given the Police Chief role's 24/7 emergency response requirement, Bartus may take the vehicle home. Personal use of the vehicle is not permitted.

11. Cell Phone

The Village shall provide a cell phone at its cost for Bartus's use in his official duties as Police Chief.

12. Termination of Agreement

a. The Village may terminate this Agreement upon 30 days' written notice if the Village of Stockbridge dissolves the Police Department.

b. Immediate termination may occur if the Village Manager recommends, and the Village Council votes, to remove Bartus for cause. Termination shall require an affirmative vote from four or more trustees following a hearing before the Council. The Village Manager may suspend Bartus with full pay pending the hearing.

If the Police Department is dissolved, the Village shall continue to pay Bartus's salary as severance for six (6) months. If Bartus secures alternative employment during this period, severance payments shall cease. Bartus may terminate this Agreement by providing 30 days' notice.

13. Binding Effect

This Agreement binds Bartus, his representatives, executors, administrators, heirs, and the Village. Neither the Agreement nor its benefits may be assigned by Bartus, except as transferred by law or will upon his death.

14. Representations

a. The Village represents that this Agreement is valid, authorized by necessary Village Council action, and enforceable.

b. Bartus represents that no other agreements prevent his performance under this Agreement.

15. Cooperation Covenants

Bartus agrees to assist in defending any actions against the Village. Compensation for posttermination assistance will be provided as necessary.

16. Confidentiality Covenant

Bartus agrees not to disclose the Village's confidential information at any time during or after employment, except as authorized by the Village.

17. Return of Materials

Upon termination, Bartus shall return all Village property in his possession, including documents, equipment, and records, without retaining copies.

18. Defense and Indemnification

The Village shall provide insurance coverage for acts performed within employment scope, except for conduct under intoxicants or nonprescription drugs.

19. Severability

If any part of this Agreement is deemed invalid, remaining sections remain in effect.

20. Governing Law

This Agreement is governed by Michigan law.

21. No Waiver of Rights by Village

The Village's delay or failure to exercise any right under this Agreement does not operate as a waiver.

22. Entire Agreement

This Agreement contains the entire agreement between the parties, superseding all prior agreements.

23. Amendments

This Agreement may be amended only in writing signed by all parties.

Date: _____

Matthew Bartus

Date: _____

Molly Howlett, Jill Marie Ogden, Village President

DATE: December 2, 2024

AGENDA ITEM: 2025 Meeting Schedule.

SUMMARY: Traditionally the Village Council meetings have been held on the first Monday of the month. The staff has often found this deadline difficult to meet when wrapping up month end, preparing reports, and compiling packets for the upcoming meeting. Moving the meetings to the second week of the month would provide more time to provide the Council with well-put-together information.

With other community meetings falling on Monday's, such as.

Stockbridge Community School Board of Education, second and third Monday of the month.

Stockbridge Township, third Monday of the month

The council may want to consider another day of the week.

Proposed dates:

Second Wednesday of the month.

Second Thursday of the month.

Council appointments

President Pro-tem – Fred Cattell

Standing Committees:

Finance Committee - Ogden, Cattell, Howellett

Executive Committee – Ogden, Fairbotham, Howellett

Ordinance Committee – Ogden, Morehouse, Vacant

Utilities Committee – Ogden, Morehouse, Powers-Taylor

Planning Commission Council Representative – Kim Morehouse

SDDA Council Representative – Powers-Taylor

MGM Group LLC

P.O. Box

Stockbridge, MI 49185

November 27, 2024

To: Village of Stockbridge Council:

MGM Group LLC is requesting the tap in fees remain at \$1,500 for water and \$1,500 for sewer, for all of our units in Eastbridge Condominiums where construction should be complete in 3 years. We have 15 units to be built to complete the development, 6 are under construction now.

The proposed increase to \$10,000 the village recently advised us of, is excessive and is a 70% increase. If the village were to increase the residents taxes, water/sewer by 70%, you would have an uprising of the community.

According to the new ordinance we will be charged a premium for the meters provided by the Village of Stockbridge and the DPW, that aren't licensed, will install the meters. It is our understanding the municipality is not authorized to make a profit on water meters.

The average sales price for Ingham County is less than what we are selling these condos for. If we have to increase our sales price to cover these increased costs, the units will be difficult to sell. This is not beneficial to anyone. It is the benefit for the residents of the Village for you elected council members to focus on the long-term benefits of the property tax revenue, water and sewer fees that the Village will receive for the foreseeable future.

Respectively requested by,

MGM Group LLC members

The image shows two handwritten signatures in black ink. The first signature is a stylized, cursive name that appears to be 'Jack Marshall'. The second signature is also in cursive and appears to be 'Jack Marshall'. Both signatures are written over a horizontal line.

Village of Stockbridge

RESOLUTION NO. _____

RESOLUTION TO APPROVE THE ADDITION OF MICHIGAN COOPERATIVE
LIQUID ASSETS SECURITIES SYSTEM
AS AN APPROVED INVESTMENT OPTION

WHEREAS, the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is compliant with Public Act 20, and;

WHEREAS, the Michigan CLASS Board of Trustees oversees the pool and directs the pool administrator, Public Trust Advisors, to emphasize safety, liquidity, and convenience while providing diversification of investments and the advantage of a competitive return, and;

WHEREAS, Michigan CLASS investments are fully compliant with all appropriate Michigan investment laws, and;

WHEREAS, Michigan CLASS has over 850 funded participants ranging from the very large to the very small, with nearly \$5.5 billion in shares outstanding, and;

WHEREAS, this investment has no restrictions regarding withdrawals or contributions, affording the Village the ability to use Michigan CLASS as it best suits our individual needs.

NOW THEREFORE BE IT HEREBY RESOLVED that the Village of Stockbridge approves the Michigan Class Investment Pool as an authorized Investment institution, authorizes the Village Treasurer to complete the necessary paperwork to enroll in the pool, and approves the addition of Michigan Class to the Investment Policy.

VILLAGE OF STOCKBRIDGE INVESTMENT POLICY

Purpose

It is the policy of THE VILLAGE OF STOCKBRIDGE to invest its funds in a manner which will ensure the preservation of principal and provide the highest investment return with the maximum security while meeting the daily cash flow needs of the Village and complying with all state statutes governing the investment of public funds.

Scope

This investment policy applies to all financial assets of the Village. These assets are accounted for in various funds of the Village and include the general fund, special revenue funds, debt service funds, trust and agency funds, and any new funds established by the Village.

Objectives

The primary objectives of the Village's investment activities in priority order shall be:

Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Diversification – The investments will be diversified by security type and institution in order to reduce overall portfolio risk while obtaining market average rates of return.

Liquidity – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return of Investment – The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout the budgetary and economic cycles, while taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Delegation of Authority

Management responsibility for the investment program is hereby delegated to the Village Treasurer pursuant to MCL 64.9, who shall establish written procedures and internal control policies for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Authorized Investments

The Village is limited to investments authorized by Act 20 of 1943 MCL 129.91 as amended from time to time, and by way of illustration may invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the financial institution is eligible to be a depository of funds belonging to the state under a law or rule of this state or the United States.
- (c) Commercial paper rated at the time of purchase within the two highest classification established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- (d) Repurchase agreements consisting of instruments listed in subdivision (a) above. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom Dorr Village has negotiated a Master Repurchase Agreement .* Repurchase agreements must be signed with the bank or dealer and must contain provisions comparable to those outlined in the Public security Association's model Master Repurchase Agreement.
- (e) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- (f) Mutual funds registered under the investment company act 1940, title 1 of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment solely by reason of either of the following:
 - (i) The purchase of securities on a when-issued or delayed delivery basis.
 - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
 - (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
 - (iv) Investments in mutual funds shall be limited to securities whose intention is to maintain a net asset value of \$1.00 per share.*
- (g) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban corporations act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.

Safekeeping and Custody

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Treasurer shall be on a cash or delivery vs. payment basis. Securities may be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

Prudence

Investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs. These decisions are not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Reporting

The Treasurer shall provide quarterly (or more often) written investment reports to the Village Board which provide a clear picture of the status of the current investment portfolio. In addition, the Treasurer shall, as required by law, present an annual written report to the Board.

Conflict of Interest and Ethics

Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and Board Members shall disclose to the Treasurer, and the Treasurer shall disclose to the Board, any material financial interest in financial institutions that conduct business with the Village. And further, the Board, Employees, and the Treasurer shall disclose any material financial investment position related to the performance of the Village's portfolio.

Authorized Financial Institutions and Dealers

A list will be maintained of financial institutions authorized to provide investment services to THE VILLAGE OF STOCKBRIDGE. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services to THE VILLAGE OF STOCKBRIDGE.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must first be provided with a copy of the City's Investment Policy and return to the City a signed copy of the agreement to comply (appendix #1).

Adoption and Review

The Village's investment policy shall be adopted by the Village Council. The policy shall be reviewed annually by the Treasurer and any modifications must be approved by the Village Council.

Adopted at a regular meeting of the Village Council on December 2, 2024



Michigan
CLASS[®]



Registration Packet



Welcome to Michigan CLASS

Thank you for choosing Michigan CLASS!

This packet contains all the materials necessary to set up your Michigan CLASS account(s). If you have any questions about the registration process or about your Michigan CLASS account(s), please do not hesitate to contact us. The Michigan CLASS Client Service team can be reached any business day from 8:00 a.m. to 5:00 p.m. ET by phone at (855) 382-0496 or by email at clientservices@michiganclass.org.

Michigan CLASS is not a bank. An investment in Michigan CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although Michigan CLASS Prime seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Please read the applicable Michigan CLASS Information Statements carefully before making an investment decision. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Registration Procedures

To participate in Michigan CLASS, please complete the following:

- Read the Participation Agreement (accessible on www.michiganclass.org).
- Provide an Authorizing Resolution or a copy of your meeting minutes supporting participation in Michigan CLASS (please attach).
- Adopt the Certificate of Delivery and Resolution (page 3).
- Complete the Entity Registration (page 4).
- Complete the Authorized Contacts Form (page 5/6). Michigan CLASS recommends having multiple authorized signers to help prevent fraud.
- Complete the Accounts to be Established Form; you may open as many accounts as you wish (page 7).
- Keep the original forms for your records and send the completed packet to the Michigan CLASS Client Service team by fax (855) 381-0496 or email clientservices@michiganclass.org.

Questions? Please contact us; we would love to hear from you.

Michigan CLASS Client Service Team
T (855) 382-0496
clientservices@michiganclass.org

Through the Michigan CLASS website, www.michiganclass.org, Participants will be regularly informed of important program information, holidays, upcoming Board meetings, Participant events, conferences, and more. Board of Trustee meetings, which are open to the public, are generally held quarterly and discuss relevant issues to the governance and operations of the Michigan CLASS program.



Certificate of Delivery and Resolution

The attached Authorizing Resolution which has been duly adopted by _____ and certified by the Clerk thereto is hereby delivered to Public Trust Advisors, LLC (the Investment Advisor) to effectuate participation (in what is commonly known Michigan CLASS) in the Participant Agreement dated November 1, 2021, as amended.

Authorized Signer's Name

Signature

Title



Trust Registration

Entity Information

Entity Name (Participant) _____

Entity Type: City/Village County Township School District
 Other (Specify) _____

Mailing Address _____

City _____ Zip _____ County _____

Physical Address (if different than above) _____

City _____ Zip _____ County _____

Tax ID _____ Fiscal Year-End Date (Month/Day) _____

Michigan CLASS and its transfer agent and administrator are authorized by the Participant to act on any instructions believed to be genuine for any service authorized on this form. To the extent permitted by law, the Participant agrees that Michigan CLASS, its transfer agent, and administrator, Public Trust Advisors LLC, and their respective officers, directors, affiliates, representatives, employees and agents (each an "Indemnified Party") will not be liable for any losses, claims, expenses and liabilities (collectively, the "Losses") that result from accepting such instructions, and agrees to indemnify and hold harmless each Indemnified Party from and against any and all Losses arising from or resulting from such reliance on, or acceptance of, such instructions. Withdrawal proceeds can be sent only to the bank(s) indicated below unless otherwise amended in the Michigan CLASS Online Transaction Portal. Each Participant is responsible for notifying Michigan CLASS of any changes to its account(s).

Wires will be distributed every hour with the final distribution ending at 3:00 p.m. ET; distribution times are subject to change as needed by the Michigan CLASS Administrator. Additionally, Michigan CLASS must be notified of any contributions by 3:00 p.m. ET to receive same day credit. **If funds are not received by 5:00 p.m. ET, contribution orders will be voided.**

Banking Information

Bank Name _____ Bank Routing Number (ABA) _____

Account Title _____ Account Number _____

Bank Contact* _____ Contact's Phone Number _____

Wire ACH Both

Additional Banking Information (Optional)

Bank Name _____ Bank Routing Number (ABA) _____

Account Title _____ Account Number _____

Bank Contact* _____ Contact's Phone Number _____

Wire ACH Both

*If there will only be one Authorized Signer on the Michigan CLASS account, bank contact must be provided to verify bank account information



Authorized Contacts¹

Authorized Signers Can	Read-Only Users Can
Approve changes to the Investor Profile	Receive account updates
Update banking/contact information	Request "view-only" access to monthly statements and transaction confirmations
Process transactions	View banking/contact information
Receive account updates	

Key Contact² and Authorized Signer

Print First and Last Name

Title

Signature Required

Phone (Required)³ Extension

Email (Required)

Mobile³

Additional Contact (Optional) Note – Michigan CLASS strongly advises each participant to have multiple authorized signers to help prevent fraud

Print First and Last Name

Title

(Signature Required if Authorized Signer)

Phone (Required)³ Extension

Email (Required)

Mobile³

Permissions (check only one)

- Authorized Signer to Move Funds
- Read-Only Access

Additional Contact (Optional)

Print First and Last Name

Title

(Signature Required if Authorized Signer)

Phone (Required)³ Extension

Email (Required)

Mobile³

Permissions (check only one)

- Authorized Signer to Move Funds
- Read-Only Access

¹ All contacts listed on an account will receive email notifications when transaction confirmation documents and monthly statements are available for download in the online portal.

² The key contact on an account is the main point of contact for an entity. They receive voting credentials for Board of Trustees elections and all other important communications.

³ A phone number that you can be reached at directly is required to receive the multi-factor authentication code via phone call. Mobile numbers can receive the code via phone call or text.

Authorized Contacts (cont.)¹

Additional Contact (Optional)

Print First and Last Name

(Signature Required if Authorized Signer)

Email (Required)

Permissions (check only one)

- Authorized Signer to Move Funds
 Read-Only Access

Title

Phone (Required)²

Extension

Mobile²

Additional Contact (Optional)

Print First and Last Name

(Signature Required if Authorized Signer)

Email (Required)

Permissions (check only one)

- Authorized Signer to Move Funds
 Read-Only Access

Title

Phone (Required)²

Extension

Mobile²

Additional Contact (Optional)

Print First and Last Name

(Signature Required if Authorized Signer)

Email (Required)

Permissions (check only one)

- Authorized Signer to Move Funds
 Read-Only Access

Title

Phone (Required)²

Extension

Mobile²

¹ All contacts listed on an account will receive email notifications when transaction confirmation documents and monthly statements are available for download in the online portal.

² A phone number that you can be reached at directly is required to receive the multi-factor authentication code via phone call. Mobile numbers can receive the code via phone call or text.

Michigan CLASS Accounts to be Established

Entity Name: _____

Desired Subaccount Name(s)* i.e. General Fund, etc.:

(To be completed by Participant, **at least one Subaccount is required**)

*Name must be limited to 35 characters.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Michigan CLASS & LCSA

Eligible entities can now receive Local Community Stabilization Authority (LCSA) distributions directly to a Michigan CLASS subaccount. With online distributions, entities can receive LCSA payments as soon as the LCSA distribution is initiated. If you would like your LCSA payments to be deposited directly into a Michigan CLASS subaccount, please list below the following information:

LCSA Payee ID**
(State Municipal Code)

LCSA Account Name**

Michigan CLASS Subaccount Name
(Select an account name from above)

_____	_____	<input type="checkbox"/> Same as above (if only one account name is listed)
_____	_____	_____
_____	_____	_____
_____	_____	_____

**If you are unsure of your LCSA account name and payee ID, please reach out to the Michigan CLASS Client Service team for assistance.

Once your Michigan CLASS account has been established, you will receive a confirmation email with your login credentials from reply@michiganclass.org. If you do not receive your login credentials within 48 business hours of submission, please first check your junk or spam folder before contacting the Michigan CLASS Client Service team.

Dual Authorization Form (Optional)

Entity Name: _____

Please utilize this form to request dual authorization capabilities on your Michigan CLASS account. Dual authorization ensures that any transaction entered via the Michigan CLASS online transaction portal requires approval from a second Authorized Signer in order to be processed (internal transfers between subaccounts do not require dual authorization). **Note:** All Authorized Signers listed on the account can enter transactions and approve them (not just the users below).

Request to Add Dual Authorization

Dual authorization is hereby approved for _____ by the Authorized Signer below. By approving dual authorization, the Authorized Signer acknowledges that transactions not approved by the 3:00 p.m. ET cutoff will not be processed. Please ensure transactions are entered in a timely manner and that other authorized signers are available to approve the transactions for processing.

Authorized Signer's Signature

Date

Printed Name

Title

Michigan CLASS Participant List August 2024

Authorities

- | | |
|--|--|
| 35th District Court | Alger Transit Authority |
| Allegan Conservation District | Ann Arbor Downtown Development Authority |
| Ann Arbor Housing Commission | Antrim Conservation District |
| Bay Area Transportation Authority | Beaver Island Transportation Authority |
| Benton Harbor - St. Joseph Joint Waste Water Treatment Plant | Benzie Conservation District |
| Benzie Transportation Authority | Betsie Lake Utilities Authority |
| Cass County Transportation Authority | Cassopolis Area Utilities Authority |
| Central County Transportation Authority | Chain of Lakes Area Sewer Authority |
| City of Davison Downtown Development Authority | City of Litchfield Tax Increment Finance Authority |
| Clare County Transit Corporation | Clinton Area Transit System |
| Clio Area Fire Authority | Construction Code Authority |
| Davison-Richfield Fire Authority | Delta Area Transit Authority |
| Fife Lake Area Utility Auth. (FLAUA) | Genesee Conservation District |
| Gogebic Conservation District | Grand Valley Metropolitan Council |
| Gratiot Area Water Authority | Greater Lapeer Transportation Authority |
| Harbor Trans Transportation System | Hartford Fire Board |
| Interurban Transit Authority | Iron Mountain/Kingsford J.S.A. |
| Jackson County E.D.C. | Kalamazoo County Dispatch Authority |
| Kalamazoo Lake Sewer & Water Auth. | Karegnondi Water Authority |
| Kent County Dispatch Authority | Lake Mitchell Sewer Authority |
| Lapeer County E.M.S. Authority | LCSA |
| LCSA | Lenawee Cty. Human Services Bldg. Auth. |
| Livingston Community Water Authority | Loch Alpine Sanitary Authority |
| Lowell Area Fire and Emergency Services Authority | Ludington Mass Transportation Auth. |
| Macatawa Area Coordinating Council | Macatawa Area Express Trans Authority |
| Manistee Downtown Development Authority | Meceola Consolidated Central Dispatch Authority |
| Michigan International Technology Center Redevelopment Authority | Michigan Municipal Services Authority (MMSA) |
| Mid Michigan Community Fire Control | Midland County Building Authority |
| Montcalm County Building Authority | Multi Lake Water & Sewer Authority |
| NIESA | North Oakland Transportation Authority |
| Parma Local Development Finance Authority (LDFA) | Pentwater Lake Improvement Board |
| Portage - Base Lakes Water & Sewer Auth. | Roscommon Cty. Transportation Auth. |

Michigan CLASS Participant List August 2024

Sanilac Transportation Corporation
Sister Lakes Area Utilities Authority
Tawas Utilities Authority
Western Townships Utilities Auth.

Schoolcraft County Transit Authority
South Huron Valley Utility Auth.
Western Oakland Transportation Authority
Yates Twp Transportation Authority

Cities/Villages

City of Adrian
City of Allegan
City of Ann Arbor
City of Bangor
City of Belding
City of Brighton
City of Burton
City of Center Line
City of Clawson
City of Coopersville
City of Crystal Falls
City of Dearborn, Inc.
City of DeWitt
City of Dowagiac
City of East Grand Rapids
City of Eastpointe
City of Farmington Hills
City of Ferrysburg
City of Flint
City of Frankfort
City of Fremont
City of Garden City
City of Gibraltar
City of Gladwin
City of Grand Ledge
City of Grayling
City of Grosse Pointe Farms
City of Hamtramck
City of Harper Woods

City of Albion
City of Alma
City of Auburn Hills
City of Battle Creek
City of Birmingham
City of Buchanan
City of Cadillac
City of Charlotte
City of Coldwater
City of Corunna
City of Davison
City of Detroit
City of Dexter
City of Durand
City of East Tawas
City of Farmington
City of Fennville
City of Flat Rock
City of Flushing
City of Fraser
City of Galesburg
City of Gaylord
City of Gladstone
City of Grand Haven
City of Grandville
City of Greenville
City of Grosse Pointe Park
City of Harbor Springs
City of Harrison

Michigan CLASS Participant List August 2024

City of Hart	City of Hastings
City of Hazel Park	City of Hillsdale
City of Holland	City of Houghton
City of Howell	City of Hudsonville
City of Huntington Woods	City of Imlay City
City of Inkster	City of Ionia
City of Iron Mountain	City of Ironwood
City of Ithaca	City of Jackson
City of Jonesville	City of Kalamazoo
City of Keego Harbor	City of Kingsford
City of Lake Angelus	City of Lansing
City of Lapeer	City of Lathrup Village
City of Leslie	City of Linden
City of Litchfield	City of Ludington
City of Madison Heights	City of Manistee
City of Manton	City of Marshall
City of Mason	City of Midland
City of Milan	City of Monroe
City of Montague	City of Montrose
City of Mount Clemens	City of Mt. Pleasant
City of Muskegon	City of Negaunee
City of New Baltimore	City of Niles
City of North Muskegon	City of Northville
City of Norton Shores	City of Norway
City of Novi	City of Oak Park
City of Orchard Lake Village	City of Otsego
City of Owosso	City of Parchment
City of Pinconning	City of Pleasant Ridge
City of Plymouth	City of Portage
City of Riverview	City of Rochester
City of Rochester Hills	City of Romulus
City of Roseville	City of Royal Oak
City of Royal Oak Retirement Board	City of Saint Clair
City of Saint Clair Shores	City of Saline
City of Sandusky	City of Saugatuck

Michigan CLASS Participant List August 2024

City of Sault Ste. Marie	City of Scottville
City of Southfield	City of Springfield
City of St. Johns	City of St. Joseph
City of St. Louis	City of Standish
City of Stanton	City of Sterling Heights
City of Sturgis	City of Swartz Creek
City of Sylvan Lake	City of Tawas City
City of Tecumseh	City of the Village of Douglas
City of Three Rivers	City of Traverse City
City of Trenton	City of Troy
City of Utica	City of Walker
City of Walled Lake	City of Warren
City of Wayland	City of Wayne
City of Westland	City of White Cloud
City of Whitehall	City of Williamston
City of Ypsilanti	City of Zeeland
Royal Oak Retiree Healthcare Invt. Board	The City of Plainwell
Village of Almont	Village of Baroda
Village of Benzonia	Village of Beulah
Village of Bingham Farms	Village of Brooklyn
Village of Caledonia	Village of Cassopolis
Village of Centreville	Village of Centreville DDA
Village of Clinton	Village of Dundee
Village of Elberta	Village of Elk Rapids
Village of Fowler	Village of Grass Lake
Village of Holly	Village of Kalkaska
Village of Kent City	Village of Lake Odessa
Village of Lake Orion	Village of Lawton
Village of Mackinaw City	Village of Maple Rapids
Village of Mendon	Village of Middleville
Village of Milford	Village of Muir
Village of Oxford	Village of Parma
Village of Peck	Village of Pentwater
Village of Perrinton	Village of Pewamo
Village of Pinckney	Village of Quincy

Michigan CLASS Participant List August 2024

Village of Romeo
 Village of Shelby
 Village of Sparta
 Village of Suttons Bay
 Village of Vermontville
 Village of Webberville

Village of Saranac
 Village of Shoreham
 Village of Stevensville
 Village of Vanderbilt
 Village of Vicksburg

Commissions

Barry County Road Commission
 Clinton County Road Commission
 Grand Traverse Cty Road Commission
 Kalkaska County Road Commission
 Livingston County Road Commission
 Manistee County Road Commission
 Monroe County Road Commission
 Ogemaw County Road Commission
 Ottawa County Road Commission
 RH - RO Older Persons' Commission
 St. Joseph County Road Commission
 Tri-County Regional Planning Commission

Clare County Road Commission
 Genesee County Road Commission
 Iosco County Road Commission
 Leelanau County Road Commission
 Luce County Road Commission
 Menominee County Road Commission
 Oakland County Road Commission
 Orion Community Cable Communications Commission
 Presque Isle County Road Commission
 Shiawassee County Road Commission
 The Board of Newaygo County Road Commission
 Ypsilanti Housing Commission

Counties

Alcona County
 Antrim County
 Baraga County
 Bay County
 Berrien County
 Branch County
 Cass County
 Cheboygan County
 Clinton County
 Delta County
 Eaton County Treasurer
 Genesee County
 Gogebic County

Allegan County
 Arenac County
 Barry County
 Benzie County Treasurer
 Branch Conservation District
 Calhoun County
 Charlevoix County
 Clare County
 Crawford County
 Dickinson County
 Emmet County
 Gladwin County
 Grand Traverse County

Michigan CLASS Participant List August 2024

Gratiot County	Houghton County
Huron County	Ingham County Treasurer
Ionia County	Iosco County
Isabella County	Jackson County
Kalamazoo County	Kalkaska County
Kent County	Lapeer County
Leelanau County	Lenawee County
Livingston County	Luce County
Mackinac County	Manistee County
Marquette County	Mason County Treasurer
Mecosta County	Menominee County
Midland County	Missaukee County
Monroe County	Montcalm County
Montmorency County	Muskegon County
Newaygo County	Oakland County
Oceana County	Ogemaw County
Osceola County	Oscoda County
Otsego County	Ottawa County
Roscommon County	Saginaw County
Sanilac County	Schoolcraft County
Shiawassee County	St. Clair County
St. Joseph County	Tuscola County
Van Buren County	Washtenaw County
Wayne County	Wexford County

Emergency Services Districts

ABB Joint Fire Board	Coldsprings Excelsior Fire & Rescue Department
Copemish Cleon Township Fire Dept	Grand Haven 911
Gratiot Emergency Services Authority	Hart Area Fire Administrative Board
Howell Area Fire Authority	Litchfield Fire Department
Mason - Oceana 911	Otsego Lake Township Fire Department
Saugatuck Township Fire District	Southwest Enforcement Team
Sparta Fire Department	Walkerville Area Fire and Rescue
Western Mason Cty. Fire Dist. Authority	

Michigan CLASS Participant List August 2024Libraries

Adrian District Library	Benzonia Public Library
Boyer District Library	Cadillac Wexford Public Library
Charlotte Community Library	Charter Twp. of Harrison Public Library
Chesterfield Township Library	Chippewa River District Library
Clinton-Macomb Public Library	Crooked Tree District Library
Darcy Library of Beulah	Dexter District Library
Dickinson County Library	Dorothy Hull Library-Windsor Township
Dowagiac District Library	EC Weber Fraser Public Library
Farmington Community Library	Garden City Public Library
Harbor Beach Area District Library	Hart Area Public Library
Herrick District Library	Highland Township Public Library
Howell Carnegie District Library	Indian River Area Library
Interlochen Public Library	Jordan Valley District Library
Kalkaska County Library	Lakeland Library Cooperative
Lenox Township Library	Litchfield District Library
Loutit District Library	Lyons Township District Library
MacDonald Public Library	Northland Library Cooperative
Pentwater Township Library	Plymouth District Library
Presque Isle District Library	Rawson Memorial Library
Romeo District Library	Salem - South Lyon District Library
Saugatuck - Douglas District Library	Spring Lake District Library
Suburban Library Cooperative	Superior District Library
Superiorland Library Cooperative	The Library Network
Traverse Area District Library	West Branch District Library
White Cloud Community Library	White Lake Community Library
White Pine Library Cooperative	Ypsilanti District Library

Other

Akron Columbia Wisner Ambulance	Chippewa Luce Mackinac Conservation District
Community Mental Health Authority	Genesee County Drain Commissioner
Grand Rapids Community College	Grand Traverse Conservation District
Huron Shore Regional Utility Authority	Kalkaska Conservation District
Kirtland Community College	Lansing Board of Water and Light

Michigan CLASS Participant List August 2024

Manistee Benzie Community Mental Health, dba Centra Wellness Network	Manistee Lake Improvement Board
Michigan CLASS EDGE	Michigan South Central Power Agency
Mid Michigan Area Cable Consortium	Midland County Water District No. 1
Montcalm Ctr. for Behavioral Health	Muskegon Conservation District
Northwest Michigan Community Health DBA Health Department of Northwest Michigan	Oceana Conservation District
Ottawa Cty. Road Comm. - Public Utilities	SOCRRA
Southeastern Oakland County Water Authority	Southern Clinton County M.U.A.
Tuscola Behavior Health System	UMB Bank Omnibus for Corporate Trust
Van Buren Cass District Health Department	Washtenaw Community College
Washtenaw County Conservation District	

School Districts

A-M-A ESD	Addison Community Schools
Adrian Public Schools	Allendale Public Schools
Ann Arbor Public Schools	Berrien Springs Public Schools
Birmingham Public Schools	Blissfield Community Schools
Bloomfield Hills School District	Brandywine Community Schools
Bridgman Public Schools	Brighton Area Schools
Buchanan Community Schools	Bullock Creek Schools
Carman - Ainsworth Community Schools	Caseville Public Schools
Charlevoix - Emmet ISD	Clinton Community Schools
Coloma Community Schools	Comstock Public Schools
Coopersville Area Public Schools	Dowagiac Union Schools
East Lansing Public Schools	Eaton RESA
Eau Claire Public Schools	Escanaba Area Public Schools
Flat Rock Community Schools	Fowler Public Schools
Fowlerville Community Schools	Fremont Public Schools
Fruitport Community Schools	Gladwin Community Schools
Grand Haven Area Public Schools	Grand Ledge Public Schools
Grand Rapids Public Schools	Greenville Public Schools
Grosse Pointe Public Schools	Hamilton Community Schools
Haslett Public Schools	Heritage Southwest ISD
Holland Public Schools	Homer Community School District

Michigan CLASS Participant List August 2024

Howell Public Schools	Hudson Area Schools
Huron Valley Schools	Ingham Intermediate School District
Ionia Public Schools	Jackson Public Schools
Jonesville Community Schools	Kenowa Hills Public Schools
Lake Fenton Community Schools	Lake Orion Community Schools
Lakeshore Public Schools	Lakeview School District
Lawton Community Schools	Lenawee Intermediate School District
Lincoln Park Public Schools	Livingston ESA
Ludington Area School District	Madison School District
Maple Valley Schools	Marshall Public Schools
Mason Public Schools	Milan Area Schools
Morenci Area Schools	Morley Stanwood Community Schools
New Buffalo Area Schools	New Haven Community Schools
Newaygo County RESA	Northville Public Schools
Northwest Education Services	Olivet Community Schools
Onsted Community Schools	Otsego Public Schools
Owosso Public Schools	Pinckney Community Schools
Plainwell Community Schools	Potterville Public Schools
Redford Union Schools	River Valley School District
Romeo Community Schools	Romulus Community Schools
Sand Creek Community Schools	Saugatuck Public Schools
South Lyon Community Schools	St. Johns Public Schools
Swartz Creek Community Schools	Taylor School District
Traverse City Area Public Schools	Union City Community Schools
Van Buren Public Schools	Walled Lake Consolidated School Dist.
Washtenaw ISD	Watervliet Public Schools
Western School District	Whiteford Agricultural Schools
Whitmore Lake Public Schools	Williamston Community Schools

Townships

Ada Township	Adams Township
Addison Township	Akron Township
Alaiedon Township	Alcona Township
Allendale Charter Township	Almer Charter Township
Almira Township	Almont Township

Michigan CLASS Participant List August 2024

Alpine Township	Ann Arbor Charter Township
Arcadia Township	Atlas Township
Augusta Charter Township	Aurelius Township
Bangor Charter Township	Banks Township
Bath Charter Township	Benton Township
Benzonia Township	Bethany Township
Blackman Charter Township	Blair Township
Blendon Township	Bois Blanc Township
Brandon Charter Township	Breen Township
Breitung Charter Township	Bridgeport Charter Township
Brighton Charter Township	Brown Township
Bruce Township	Buchanan Township
Buena Vista Charter Township	Burns Township
Burt Township	Byron Township
Caledonia Charter Township	Cannon Township
Canton Charter Township	Carrollton Township
Cascade Charter Township	Casnovia Township
Cedar Creek Township	Central Lake Township
Chandler Township	Charter Township of Bloomfield, Michigan
Charter Township of East China	Charter Township of Filer
Charter Township of Long Lake	Cherry Grove Township
Chesterfield Township	Clay Township
Clayton Charter Township	Clearwater Township
Cleon Township	Clinton Charter Township
Coldsprings Township	Coldwater Township
Columbia Township	Commerce Charter Township
Comstock Charter Township	Concord Township
Cooper Charter Township	Courtland Township
Crystal Lake Township	Custer Township
Dallas Township	Dalton Township
Davison Township	Day Township
Decatur Township	Delhi Charter Township
Delta Charter Township	Denton Township
Denver Township	DeWitt Charter Township
Dexter Township	Dorr Township

Michigan CLASS Participant List August 2024

Dorr Township Downtown Development Authority	Drummond Island Township
Dryden Township	Dundee Township
Eagle Township	East Bay Township
Eaton Rapids Township	Eaton Township
Edenville Township	Edwards Township
Egelston Township	Elk Rapids Township
Emerson Township	Erie Township
Eureka Township	Eveline Township
Excelsior Township	Frankenlust Township
Fraser Township	Fruitport Charter Township
Gaines Charter Township	Garfield Charter Township
Garfield Township	Genoa Township
Gerrish Township	Gilmore Township
Girard Township	Golden Township
Goodar Township	Goodland Township
Grand Blanc Charter Township	Grand Haven Charter Township
Grand Rapids Charter Township	Grant Township
Grant Township	Grant Township
Grass Lake Charter Township	Green Oak Township
Grosse Ile Township	Groveland Township
Hadley Township	Hamburg Township
Hampton Charter Township	Handy Township
Harrison Charter Township	Hartland Township
Hersey Township	Highland Charter Township
Holland Charter Township	Holly Township
Hope Township	Huron Charter Township
Ida Township	Imlay Township
Ingham Township	Inland Township Board
Joyfield Township	Kalamazoo Township
Keeler Township	Koehler Township
Lafayette Township	Lake Charter Township
Lake Township	Lake Township
Laketon Township	Lansing Charter Township
Leavitt Township	Lee Township
Leighton Township	Leoni Township

Michigan CLASS Participant List August 2024

Leslie Township	Lexington Township
Lincoln Charter Township	Lincoln Township
Livingston Township	Lowell Charter Township
Lyndon Township	Lyon Charter Township
Madison Charter Township	Manchester Township
Maple Grove Township	Markey Township
Mason Township	Meridian Charter Township
Metamora Township	Michigamme Township
Milford Charter Township	Moffatt Township
Monitor Charter Township	Monroe Charter Township
Montague Township	Muskegon Charter Township
Negaunee Township	New Buffalo Township
New Haven Township	Newton Township
Niles Charter Township	Norman Township
Northfield Township	Northville Charter Township
Norvell Township	Norway Township
Norwich Township Newaygo County	Nottawa Township
Oakfield Township	Oakland Charter Township
Oceola Township	Olive Township
Oliver Township	Oliver Township
Oneida Charter Township	Onkama Township
Oregon Township	Orion Township
Oscoda Charter Township	Oshtemo Charter Township
Otsego Lake Township	Otto Township
Ovid Township	Ovid Township
Oxford Charter Township	Park Township
Parma Township	Pennfield Charter Township
Pentwater Township	Pere Marquette Charter Township
Pierson Township	Pittsfield Charter Township
Plainfield Charter Township	Plainfield Township
Plymouth Charter Township	Pokagon Township
Port Huron Charter Township	Port Sheldon Township
Prairieville Township	Pulaski Township
Putnam Township	Raisin Charter Township
Ray Township	Redding Township

Michigan CLASS Participant List August 2024

Redford Township	Reno Township
Richfield Township Genesee County	Richmond Township
Riley Township	Robinson Township
Ronald Township	Roscommon Township
Rose Township	Saginaw Charter Township
Saginaw Charter Township Treasurer	Sagola Township
Salem Township	Sandstone Charter Township
Saugatuck Township	Scio Township
Selma Township	Shelby Charter Township
Sidney Township	Silver Creek Township
Solon Township	Somerset Township
Spring Lake Township	Springfield Township
Stockbridge Township	Summerfield Township, Clare County
Summit Township	Summit Township
Sumpter Township	Superior Charter Township
Sylvan Township	Tallmadge Charter Township
Texas Charter Township	The Township of Greenbush
Thetford Township	Thornapple Township
Tilden Township	Tompkins Township
Torch Lake Township	Tyrone Township
Van Buren Charter Township	Vergennes Township
Vevay Township	Victory Township
Vienna Charter Township	Washington Township
Waterford Charter Township	Waterloo Township
Watertown Charter Township	Weare Township
West Bloomfield Charter Township	West Bloomfield Township Parks and Recreation
West Branch Township	White Lake Charter Township
Whitehall Township	Whitewater Township
Whitney Township	Woodbridge Township
Wright Township, Ottawa County	Yankee Springs Township
York Charter Township	Zeeland Charter Township

Total Participants: 855

Disclaimer: This participant list is being made public pursuant to state statute. The listed participants are active as of the end of the month.

November 8, 2024

Via Email

Village of Stockbridge
c/o Jill Ogden, President
118 N Center St.
Stockbridge, MI 49285

Dear Jill:

We are thankful for the opportunity to serve as bond counsel to the Village of Stockbridge (the "Issuer"), and we look forward to the opportunity to work with you. The purpose of this letter is to set forth certain matters concerning the services we would perform as bond counsel in connection with the issuance of bonds (the "Bonds") by the Issuer for the purpose of financing water and sewer system improvements through the United States Department of Agriculture Rural Development program ("Rural Development") (the "Project"). We understand that the amounts of funding being sought from Rural Development are approximately \$2,400,000 to finance improvements to the Issuer's water system and approximately \$600,000 to finance improvements to the Issuer's sanitary sewer system. The Bonds would be issued as revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933 ("Act 94"), and the Bonds would be issued in two series--one secured by the net revenues of the water system and one secured by the net revenues of the sanitary sewer system. The Bonds may be additionally secured by a pledge of the Issuer's limited tax, full faith and credit.

SCOPE OF ENGAGEMENT

In our capacity as bond counsel, we expect to perform the following services:

- (1) Meet with representatives of the Issuer and the Issuer's consultants with respect to the proposed financing.
- (2) Provide legal advice as to the best method for authorizing, issuing, and delivering the Bonds.
- (3) Analyze the Bonds and the Project for compliance with the requirements of the Internal Revenue Code and applicable Michigan law.

Village of Stockbridge
November 8, 2024
Page 2

(4) Prepare and review documents necessary or appropriate to the authorization, issuance, and delivery of the Bonds, including, without limitation, the resolutions of the governing body of the Issuer approving the form and publication of one or more notices of intent as required by Act 94 and authorizing the issuance of the Bonds, the order of the Issuer approving the sale of the Bonds, and all necessary closing documents, and coordinating the authorization and execution of such documents, including any documents required in connection with the Rural Development program.

(5) Assist the Issuer in seeking from other governmental authorities (including, without limitation, the Michigan Department of Treasury) such approvals, permissions, and exemptions as we determine are necessary or appropriate in connection with the authorization, issuance, and delivery of the Bonds, except that we will not be responsible for any blue sky filings.

(6) Attend such meetings, conferences, and bond closings as may be required.

(7) Assist the Issuer with all legal issues that arise in connection with the Rural Development program.

(8) Subject to the completion of proceedings to our satisfaction, deliver our legal opinion (the “Bond Opinion”) regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, and the excludability of the interest on the Bonds from gross income for federal and Michigan income tax purposes, if applicable. Our Bond Opinion will be addressed to the Issuer and will be delivered by us on the date that the Bonds are exchanged for their purchase price (the “Closing”).

(9) Prepare the closing transcripts for the Bonds.

Our Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security.

Our duties in this engagement are limited to those legal services expressly set forth above, which are services traditionally provided by bond counsel. As attorneys, we do not represent ourselves as financial advisors or experts and do not provide advice that is primarily financial in nature, such as advice concerning the financial feasibility of the Project or the financing, recommending a particular structure for the Bonds as being financially advantageous, advice estimating or comparing the relative cost to maturity of the Bonds depending on various interest rate assumptions, or advice regarding the financial aspects of pursuing a competitive sale versus a negotiated sale.

Village of Stockbridge
 November 8, 2024
 Page 3

Specifically, among other things, our duties under this letter do not include: (a) handling litigation that may arise with respect to the Bonds; (b) preparing requests for tax rulings from the Internal Revenue Service or no action letters from the Securities and Exchange Commission; (c) preparing blue sky or investment surveys with respect to the Bonds; (d) making an investigation or expressing any view as to the creditworthiness of the Issuer or the Bonds; (e) assisting in the preparation or review of any disclosure document with respect to the Bonds, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document; (f) advice on post-closing tax issues (e.g., our engagement does not include rebate calculations for the Bonds); and (g) addressing any other matter not specifically set forth above that is not required to render our Bond Opinion, including any matters related to the CTA as described below.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the Issuer will be our client and an attorney-client relationship will exist between us. Our services as bond counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

FEES

We propose that our fee for each bond issue for performing the services set forth above shall be payable upon the delivery of the respective Bond and shall be an amount for each bond issue determined according to the following schedule, plus our out-of-pocket disbursements for expenses incurred in performing the foregoing services for each bond issue, which we would not expect to exceed \$500.00:

Amount of Bond Proceeds	Fee
\$0 to \$2,000,000	1% of the amount of bond proceeds; minimum \$6,000
\$2,000,001 and up	\$20,000 plus 0.25% of the amount of bond proceeds in excess of \$2,000,000

Our fee for services is based upon the facts and expectations set forth above, and we reserve the right to fairly and reasonably modify our fee if such facts or expectations significantly change or if the financing experiences any significant delays.

Village of Stockbridge
November 8, 2024
Page 4

If for any reason the financing represented by the Bonds is not consummated, we will not invoice the Issuer for our fee hereunder, but we will expect to be reimbursed for any invoices we have paid on behalf of the Issuer and out-of-pocket expenses we have incurred.

In addition, if the Issuer requests us to perform additional services beyond those set forth in paragraphs (1) to (9) above, we propose that such work be charged at hourly rates to be agreed upon by the Issuer and the Firm.

Our representation of the Issuer and the attorney-client relationship created by this engagement letter will be concluded upon delivery of the Bonds. Nevertheless, subsequent to the Closing, we will mail the Internal Revenue Service Form 8038-G, make the required filing with the Michigan Department of Treasury, and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

This engagement letter may be signed by electronic signature including, without limitation, pdf format and shall have the same legal effect as a manually executed signature and physical delivery of the engagement letter.

If our employment on this basis is agreeable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

Very truly yours,



DICKINSON WRIGHT PLLC

ACCEPTED:

Signature

Name

Title

Date

Village of Stockbridge
November 8, 2024
Page 5

Dickinson Wright PLLC Nevada IOLTA – Trust/Retainer Instructions

Payment via Wire Transfer (available for immediate use):

Beneficiary Name: Dickinson Wright PLLC IOLTA Trust Account Nevada
Bank Name: JP Morgan Chase Bank, N.A.
Bank Address: 28660 Northwestern Hwy, Southfield, MI 48034
Swift Code (International): CHASUS33
ABA (Domestic): 021000021
Account No: 583117895
Reference: Please include Client/Matter number

Payment via ACH*:

Beneficiary Name: Dickinson Wright PLLC IOLTA Trust Account Nevada
Bank Name: JP Morgan Chase Bank, N.A.
Bank Address: 28660 Northwestern Hwy, Southfield, MI 48034
ABA (Domestic): 322271627
Account No: 583117895
Reference: Please include Client/Matter number

*funds received via ACH are subject to a five (5) business day hold, not including the date of deposit; NOT available for immediate use

Payment via Credit Card: e-mail remittance.notice@dickinson-wright.com to request

Dickinson Wright PLLC Invoice Payment Instructions; NOT to be used for Trust/Retainer transactions

Payment via Wire Transfer

Beneficiary Name: Dickinson Wright PLLC
Bank Name: JP Morgan Chase Bank, N.A.
Bank Address: 28660 Northwestern Hwy, Southfield, MI 48034
Swift Code (International): CHASUS33
ABA (Domestic): 021000021
Account No: 38852
Reference: Please include invoice number(s)

Payment via ACH

Beneficiary Name: Dickinson Wright PLLC
Bank Name: JP Morgan Chase Bank, N.A.
Bank Address: 28660 Northwestern Hwy, Southfield, MI 48034
ABA (Domestic): 072000326
Account No: 38852
Reference: Please include invoice number(s)

Notes:

- To verbally confirm instructions please contact Cash Applications at (248)433-7200
- Remittance advice information may be sent to: remittance.notice@dickinson-wright.com
- Please see instructions on the invoice for other accepted forms of payment

The senior center is zoned PUB. The old school is zoned C-2 but houses a public use. The surrounding area, and where the sign is proposed, is zoned R-1. The sign would be located in the Village right-of-way as a street sign would be, therefore at the discretion of Council.

Per ordinance...

Under freestanding signs:

4.	R-1, R-2 and R-3 districts. All nonresidential permitted and special uses such as schools, churches, parks and municipal buildings	Shall not block view of oncoming traffic, pedestrians or create a health and safety hazard in any way	20 square feet per side, not to exceed a total of 40 square feet
----	--	---	--

7.	(PUB) Public districts any sign that is approved by Village Council that provides information to the public regarding public: 1) building, 2) uses, 3) events, 4) parks or green spaces, or 5) other similar uses or spaces that are located in the PUB district	Shall not block view of oncoming traffic, pedestrians or create a health and safety hazard in any way	20 square feet per side, not to exceed a total of 40 square feet
----	--	---	--

Under miscellaneous signs:

(d)

Off-premises directional signs. Off-premises directional signs may be permitted in all districts subject to the review of the planning commission and the following standards:

(1)

No more than two signs per use shall be permitted.

(2)

The size of an off-premises directional sign shall not exceed two square feet in size.

(3)

The top of an off-premises directional sign shall not exceed six feet from grade. However, variations in height may be granted by the planning commission to accommodate vehicular visibility to avoid obstruction to visibility.

(4)

Illumination shall not be permitted.

(5)

Permission of the property owner where the proposed sign is to be located must be provided.

(6)

An off-premises directional sign shall not block view of oncoming traffic, pedestrians or create a health and safety hazard in any way.

I hope this helps.

Katrina Griffith, MCP
Zoning Administrator
Stockbridge Township
(517) 851-9362

Sign text

PROPOSED SIGN DIMENSION 20 INCHES TALL BY 30 INCHES WIDE

PROPOSED COLOR SCHEME OF SIGN:

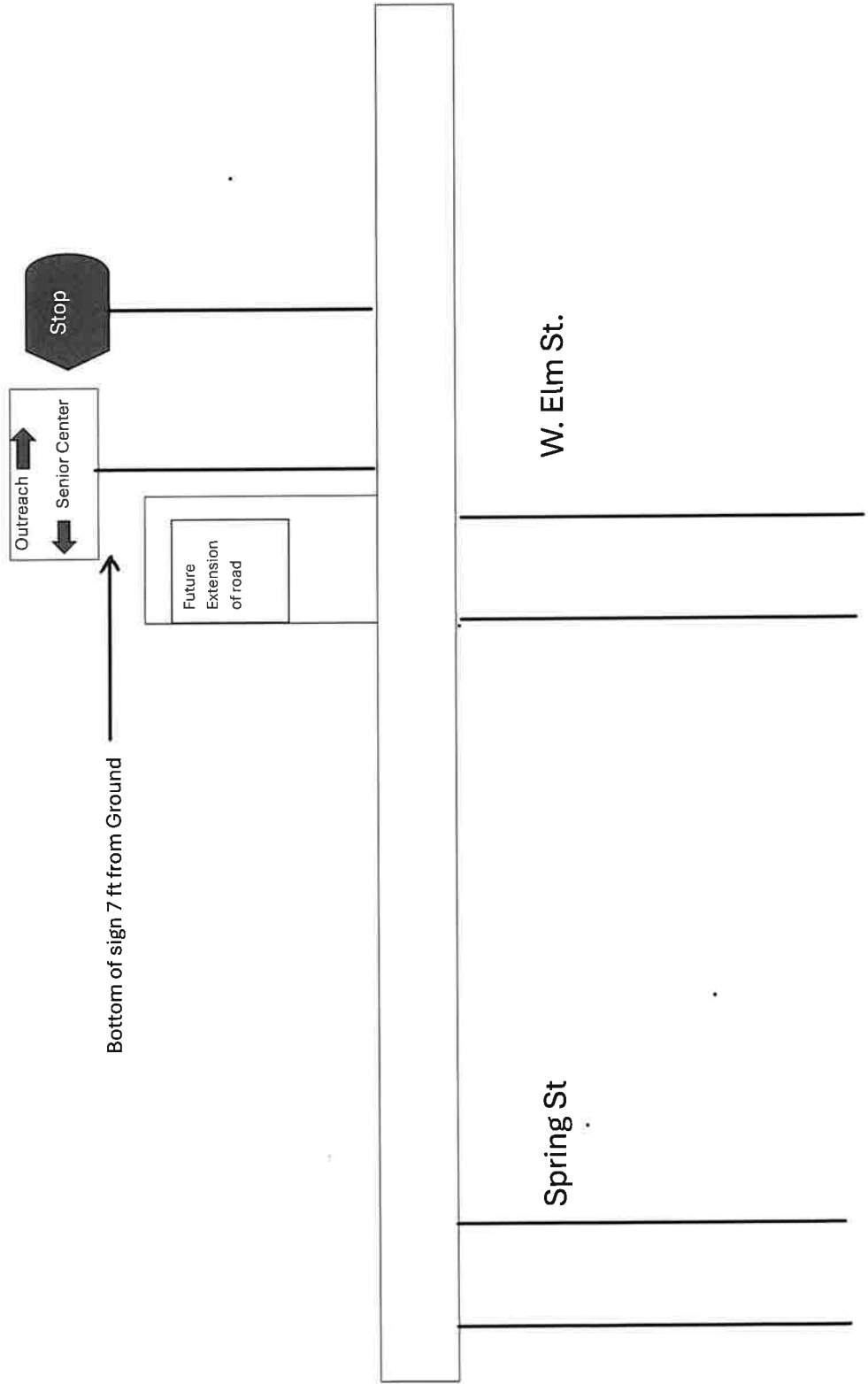
IS BLACK ARROWS

ORANGE TEXT

WHITE BACKGROUND



PROPOSED SIGN LOCATION



STATE OF MICHIGAN
VILLAGE OF STOCKBRIDGE
RESOLUTION NO. _____
(Enacted December 2, 2024)

**A RESOLUTION TO CONFIRM THE EMPLOYMEN OF
VILLAGE TRUSTEE MELLISA POWERS-TAYLOR
THROUGH HER COMPANY, MPT EHS, LLC,
FOR ENVIRONMENTAL CONSULTING SERVICES
FOR THE VILLAGE OF STOCKBRIGE AND WAIVE
ANY CONFLICT UNDER THE INCOMPATABLE
PUBLIC OFFICES ACT**

WHEREAS, the Village of Stockbridge is generally subject to the Incompatible Public Offices Act, being Act 566 of 1978;

WHEREAS, under the terms of the Act an incompatible office means, amongst other things “ a public office held by a public official when the official is performing the duties of the office held by the official that results in supervision and/or subordination of one public office to another public office.

WHEREAS, the Act does not limit the authority of the governing body of a city, village, township, or county having a population of less than 40,000 to authorize a public officer or public employee to perform, with or without compensation, other additional services for the unit of local government, per MCL 15.183 (4) (c).

WHEREAS, the Village of Stockbridge desires to authorize Mellisa Powers-Taylor, a Village Trustee (Public Official) to provide public employee environmental consulting contract services to the Village of Stockbridge for compensation and intends through this Resolution to permit same.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Stockbridge hereby:

1. Authorizes the Village President to contract Mellisa Powers-Taylor through her company, MPT EHS, LLC for environmental consulting services at the rate of \$100.00 per hour.
2. Mellisa Powers-Taylor and/or MPT EHS, LLC will be an independent contractor the Village of Stockbridge.
3. The work will be authorized on a project by project basis by the Village President.
4. Each project approved by the President shall have a clear scope of work and be billed at time and materials basis not to exceed the proposed scope of that project.
5. This Resolution is intended to satisfy MCL 15.183 (4) (c) and resolve any concerns about the above hiring violating the Incompatible Public Offices Act.
6. Mellisa Powers-Taylor shall abstain from voting on this Resolution.

Adopted at a Regular Meeting of the Village of Stockbridge held on December 2, 2024.

Moved by: _____

Seconded by: _____

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Village of Stockbridge

By: Jill Ogden
Its: Village President

Certification of Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Village Council of the Village of Stockbridge, County of Ingham, State of Michigan, at a regular meeting held on the 2nd day of December, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the Minutes of said meeting were kept and will be or have been made available as required by said Act.

Village of Stockbridge

By: Heather Armstrong
Its: Village Clerk

Reviewed by: John L. Gormley (P53539)
Attorney for the Village of Stockbridge and
It's Planning Commission
Gormley Law Offices, PLC
101 Grand River Ave.
Fowlerville, Michigan 48836
517.223.3758

DATE: December 2, 2024

AGENDA ITEM: Manager Contract

SUMMARY: With the on-boarding and over-site of The Wood Hill Group, and the continuity of Village projects and priorities it is proposed that the Village Manager contract be extended for the period of one year.

Except for the extension of the expiration of the agreement the following proposed changes are as follows:

1. Expectation of Hours worked increased from 30 to 40 weekly.
2. Increase in wage is reflective of an increase in hours, not an increase in hourly pay.
3. Due to full-time status, increase in PTO hours reflective to the equivalent of 11 holidays, 72 hours sick hours and 2 weeks vacation.
4. Addition of retirement benefits due to full-time status.
5. Other traditional benefits applied to full-time employees are waved.
6. Removal of specific office hours.

FINANCIAL IMPACT:

Current salary, \$59,800.00

Increased salary: \$79,726.40

MERS annual contribution: \$19,133.62

EMPLOYMENT AGREEMENT

This Employment Agreement (the "Agreement") is made and entered into this 2nd day of December 2024, between the Village of Stockbridge, Michigan, a Michigan municipal corporation, (the "Village") and Jill Marie Ogden ("Ogden" or "Village Manager").

RECITALS:

WHEREAS, the Village Charter in Section 2 of Chapter II of Public Act No. 3 of 1895 (MCL 62.2), as amended, and Stockbridge Code Ordinances Section 2-46 – 2-54 authorizes the Village Council to employ a Village Manager, who shall be the Chief Administrative Officer of the Village; and

WHEREAS, the Village desires to continue to employ the services of Village President Ogden as Village Manager and Ogden wishes to accept this employment.

NOW, THEREFORE, in consideration of the promises and mutual covenants contained in this Agreement the parties agree as follows:

Section 1. Duties.

1.1 Ogden shall be employed by the Village as the Village Manager consistent with the terms and conditions of this Agreement and the powers and duties prescribed in the Charter and applicable sections of the Village Code, including those enumerated in Stockbridge Code Section 2-52, as amended. The Village Manager shall perform such other duties and functions as assigned by the Village Council from time to time.

1.2 An exception to Section 2-52 (2) shall be the Chief of Police, whom the Village Manager shall not manage, suspend, or remove. The Chief of Police shall continue to report directly to the Village Council and the Village President shall be their immediate supervisor, under a separate contract with the Chief of Police that remains effective. This independent power of the Chief of Police shall include the Chief directly hiring, managing, suspending, and/or removing all the police officers of the Department as part of the Chief's responsibilities for the "efficient administration of the police department," under the Village Code of Ordinances, Chapter 2, Article VI, Sections 2-188 – 2-189.

Section 2. Salary.

2.1 The Village Manager shall receive an annual salary in the amount of \$79,726.40 payable in equal bi-weekly installments for services rendered pursuant to this Agreement. In the event of termination of employment or voluntary separation from employment, the Manager's salary shall be pro-rated to the effective date of her termination or voluntary separation.

2.1.1 There shall be no additional compensation for Ogden serving in the roll of

Village President above and beyond the above stated salary as the manager.

2.2 The annual salary shall be reviewed on a yearly basis in conjunction with a performance evaluation.

2.3 The Village Council may further increase the salary and/or other benefits of the Manager in such amounts and to the extent as the Village Council, in its sole discretion, may desire.

Section 3. Annual Evaluation.

3.1 The Village Council may evaluate the performance of the Village Manager annually in advance of the Village Manager's anniversary date (the "Evaluation"). The Evaluation shall be based upon goals, performance objectives, and the attainment of the Council's policy objectives using specific criteria developed jointly by the Village Council and the Village Manager. Based on the results of the Evaluation, the Village Council may, in its sole discretion, grant a salary increase and/or grant other benefits to the Village Manager.

Section 4. Professional Dues and Expenses.

4.1 The Village shall pay for all reasonable and customary professional dues and subscriptions necessary for the Village Manager's continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for the Village Manager's continued professional growth and advancement and for the good of the Village up to One-Thousand Five Hundred (\$1,500) Dollars per year of employment. These associations and organizations may include, but are not limited to ICMA, MLGMA, APA, and MPA.

4.2 The Village shall pay for the Village Manager's participation in local civic and non-profit job-affiliated organizations as approved by the Village Council.

Section 5. General Benefits.

5.1 The Village Manager shall not be provided the same economic fringe benefits as extended to other Village employees through the Village Personnel Manual, including the same holidays, bereavement, vacation, health insurance, life insurance, and sick time coverage. In lieu of those types of benefits and because of the unique nature of the Manager's position, notwithstanding anything to the contrary within the Personnel Manual, the Village Manager shall be eligible for the following:

- 5.1.1 the Village Manager will be entitled solely to 240 hours of paid time off (PTO) per year. These hours are reflective to the equivalent of eighty-eight (88) holiday hours seventy-two (72) hours of sick time and eighty (80) hours of vacation. The hours are all available to the Village Manager on the first day of every year of employment under this contract, but if the Manager's employment is terminated for any reason during the year per paragraph 13 or the Manager voluntarily

separates from her employment with proper notice during the year per paragraph 13.6, the hours are pro-rated to the date of separation of employment. The parties acknowledge that her pro-ration could result in the Village owing the Village Manager for additional PTO hours or the Village Manager owing the Village back for PTO hours used beyond her pro-rated amount as of the date of termination or separation. For purposes of calculating the pro-ration, the value of each PTO hour is agreed to be a gross amount of \$38.33 per hour [\$79,726.40, per year / 26 weeks / 80 hours/ 8 hours a working day]. PTO hours shall not roll over from year to year.

Section 6. Retirement Benefits.

6.1 Ogden will be eligible to receive retirement benefits as outlined in the employee manual provided to all full-time employees.

Section 7. Travel.

7.1 The Village shall pay for the reasonable and customary travel expenses of the Village Manager for meetings and for seminars adequate to continue the professional development of Village Manager and to adequately pursue necessary official and other functions for the Village. Such professional meetings may include the International City/County Management Association, the Michigan Local Government Management Association, and the Michigan Municipal League.

7.2 Effective from and after December 2, 2024, the Village shall pay a driver chosen by the Village Manager a payment of \$15.00 per hour when travel is necessary to complete Village business outside of the Village. The driver allowance shall not exceed \$1,500.00 annually. The Manager shall keep records of times, dates, milage and any other relevant information for auditing purposes. The \$15.00 per hour shall include the IRS mileage reimbursement.

Section 8. Equipment.

8.1 The Village shall provide the Village Manager with electronic equipment necessary to perform her duties and to make herself available for such Village duties. At a minimum, equipment shall consist of a laptop computer, and any other adaptive equipment.

Section 9. Hours of Work.

9.1 It is recognized that the Village Manager must devote a great deal of time outside of normal office hours to the business of the Village, and to that end, the Village Manager will be allowed flexibility in maintaining office hours consistent with her responsibility as a professional, but the Manager shall be expected to appear at the following Village meetings after normal business hours:

- 9.1.1 Village Council regular and special meetings.
- 9.1.2 Village of Stockbridge Planning Commission Meetings.
- 9.1.3 Village of Stockbridge Zoning Board of Appeals Meetings.

- 9.1.4. Village of Stockbridge Downtown Development Authority regular and special Meetings.
- 9.1.5 Village of Stockbridge Committee Meetings.

9.2 It is agreed between the parties that the Village Manager is exempt from the overtime provisions of the Federal Fair Labor Standards Act and that the Village Manager shall not be entitled to and shall not receive overtime compensation. It is understood that the Village Manager will work varied hours and is compensated on a salary basis. She shall regularly receive each pay period a predetermined amount based on the annual salary amount. This amount is not subject to reduction for any week in which work is performed based on variation in the hours worked, except as to unpaid leaves of absences authorized by the Village Council.

Section 10. Bonds.

10.1 The Village shall pay for the cost of any bonds required pursuant to the Charter or any third-party insurance provider.

Section 11. Term.

11.1 This Agreement shall commence on December 2, 2024, and continue until the earlier of termination as provided in Section 13 of this Agreement or December 31, 2025, at midnight.

Section 12. Termination.

12.1 The Village Manager shall serve at the pleasure of the Village Council. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Village Council to terminate the services of the Village Manager at any time.

12.2 In the event the Village Council wishes to terminate the Village Manager, it shall do so in accordance with the provisions of Stockbridge Village Code Section 2-49.

12.3 In the event the Village Manager is terminated, the Village agrees to pay Village Manager severance pay in an amount equal to \$6,600.00, equivalent to one month's salary. The Village shall also pay the terminated manager any unused PTO hours (as pro-rated as described in paragraph 5.1.1)

12.4 Notwithstanding the provisions of paragraph 13.3, in the event the Village Manager is terminated based upon conduct unbecoming a public official, including but not limited to criminal conduct or any act which is a violation of any law, the Village shall have no obligation to pay the Village Manager any severance pays, except any unused PTO hours (as pro-rated as described in paragraph 5.1.1). Further, the Manager's obligation to repay any PTO hours used prior to termination that exceed the pro-rated amount available to the Manager on the date of termination for said conduct shall remain to the Village.

12.5 Upon payment of severance and pro-rated PTO time pursuant to paragraph 13.3, the Village shall have no further financial obligations to the Village Manager. The

severance pay shall constitute agreed, stipulated, and liquidated damages and constitute the maximum amount of financial liability for which the Village may be liable in the event of termination or breach of contract.

12.6 In the event that the Village Manager voluntarily resigns during the term of this Agreement, the Village Manager shall provide the Village with thirty (30) days advance written notice, unless the parties agree in writing to a different period of time. In the event of resignation by the Village Manager under this paragraph, the Village Manager shall not be entitled to receive the severance package specified in paragraph 12.3, but the Village and the Village Manager shall pro-rate the PTO hours, as discussed in paragraph 5.1.1.

12.7 In the event that the Village Manager voluntarily resigns with less than thirty (30) days advance written notice, the Village Manager shall not be entitled to receive the \$6,600.00 severance package specified in paragraph 13.3, nor shall the Village Manager receive payment of any pro-rated and unused accrued PTO. However, the Manager's obligation to repay an PTO hour used prior to termination that exceed the pro-rated amount available to the Manager on the date of this termination shall remain to the Village.

12.8 Return of Property. Upon termination of employment, the Village Manager shall return all Village documents, correspondence, cell phones, electronic devices, access codes, files, papers, or property of any kind, in all type or nature relating to the Village, which the Village Manager may have in her possession or control.

Section 13. Conflict of Interest Prohibition.

13.1 The Village Manager shall not without the express prior approval of the Village Council, individually, as a partner, joint venture, officer, or shareholder, invest or participate in any business venture conducting business in the corporate limits of the Village, except for stock ownership in any company whose capital stock is publicly held and regularly traded.

13.2 Except for purchase of a personal residence, the Village Manager shall not own or invest in any real property within the corporate limits of the Village, without prior notification to the Village Council.

13.3 It shall not be a conflict of interest for the Village Manager to continue to hold the office of Village President during the term of this contract.

Section 14. Miscellaneous.

14.1 Complete Agreement. It is understood and agreed that this document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein and that the parties agree that there are no commitments, agreement, or understandings concerning the subject matter of this Agreement that are not contained in this document. It is understood and agreed that this Contract shall supersede and take precedence over any other document, handbook, manual, benefit plan or other material which could otherwise

be construed as being contractual in nature, whether in existence prior to, currently or subsequent to the execution of this Contract, unless such other document, handbook, manual, plan or material is made expressly applicable to the Village Manager by formal resolution of the Village Council. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further understood that no Village official or personnel has authority to enter into any employment contract with the Village Manager for any specified period of time, or to make any agreement contrary to the provisions herein, except when the same is approved by the Village Council through a formal resolution.

14.2 Amendment. No modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and with equal dignity herewith.

14.3 Severability. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, illegal, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full force and effect.

14.4 No Waiver. The waiver by either party of a breach of any provision of this Agreement by the other shall not operate or be construed as a waiver of any subsequent breach by that party.

14.5 non-assignment. The rights and obligations herein granted are personal in nature and cannot be transferred or assigned by the Village Manager. This section shall not be construed to prohibit the delegation of duties to subordinate Village employees normally delegated by the Manager as part of her exercise of her supervisory authority.

14.6 Governing Law. This Agreement shall be governed by the laws of the State of Michigan as to all matters, including, but not limited to, matters of validity, enforceability, interpretation, construction, effect, performance, and remedies. It is further understood and agreed that it is the intention of the parties hereto that this Agreement and the performance hereunder and all suits and special proceedings hereunder be construed in accordance and pursuant to the laws of the State of Michigan, without regard to its conflict of Law principles. In the event that any action is brought under this Agreement in Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Western District, Southern Division. In the event any action is brought under this Agreement in the State of Michigan Courts, the venue for such an action shall be the Ingham County Court System.

14.7 Waiver of Jury Trial. Both the Village and the Village Manager knowingly, voluntarily, and irrevocably waive their right to a trial by jury in any civil proceedings that may be initiated by either party with respect to any term or condition of this Agreement.

14.8 Disregarding Titles. The titles of the sections set forth in this Contract are inserted for the convenience of reference only and shall be disregarded when construing

or interpreting any of the provisions of this Contract.

14.9 Non-Discrimination. The Employee, as required by law, shall not discriminate against any person seeking services with the Village because of race, color, height, weight, marital status, religion, national origin, age, sex, or handicap. Breach of this covenant may be regarded as a material breach of this Contract.

14.10 Village Manager=s Best Efforts. The Village Manager agrees that at all times she will faithfully and to the best of her ability, experience, and talents, perform all the duties that may be required of her.

14.11 Compliance with the Law. The Village Manager shall perform all her respective duties and obligations hereunder in complete compliance with all applicable Federal, State, and local statutes, laws, ordinances, rules and regulations.

14.12 Counterparts. This Agreement shall be executed in two or more counterparts, each of which when executed shall be deemed to be an original, and all of which when taken together shall constitute but one and the same agreement.

14.13 Notices. Any and all notices required by this Agreement shall be deemed to be sent or delivered when personally delivered to the recipients or when mailed first class, with proof of mailing and with proper first-class postage attached hereto, to the parties hereto at the addresses set forth below. Any notice required to be made within a stated period of time shall be considered timely made, if deposited before midnight of the last day of the stated period.

For the Village:

Village of Stockbridge Clerk
P.O. Box 155
Stockbridge, MI 49285

With a courtesy copy to:

John L. Gormley
Gormley Law Offices, PLC
101 East Grand River Ave.
Fowlerville, MI 48836

For the Village Manager:

Jill Marie Ogden
302 South Center Street.
Stockbridge, MI 49285

IN WITNESS WHEREOF, the Village, by signature of the Village President as authorized by motion adopted October 11, 2023, and Village Manager have signed and executed this Agreement the day and year first above written.

IN THE PRESENCE OF:

VILLAGE OF STOCKBRIDGE

By: _____
Fred Cattle, President Pro Tem

By: _____
Heather Armstrong, Clerk

VILLAGE MANAGER

By: _____
Jill Marie Ogden