



**Village of Stockbridge**  
**Regular Council Meeting**  
**Village Hall**  
**118 N. Center St Stockbridge, MI 49285**  
**Monday, October 7, 2024, at 7:00 pm**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE:
- D. APPROVAL OF AGENDA:
- E. APPROVAL OF MINUTES:
  - A. September 9, 2024, Unapproved Regular Council Meeting Minutes
- F. PUBLIC COMMENT ON AGENDA ITEMS: *(Comments are limited to 3 minutes. Please address all comments to the council. Please understand that the council may not give a response per procedure.)*
- G. Guests:
- H. FINANCIAL REPORTS:
  - A. Check register from September 1, 2024, to September 30, 2024.
  - B. Cash summary by account report for all funds for the period of September 1, 2024, through September 30, 2024.
- I. DEPARTMENT AND COMMITTEE REPORTS:
  - A. Police department report.
  - B. DPW Report
  - C. Zoning Administrator Report
  - D. President's Report.
  - E. Executive committee.
  - F. Ordinance committee.
  - G. Finance committee.
    - i. Budget Meetings
  - H. Utilities Committee.
  - I. Planning Commission minutes for review
  - J. SDDA minutes for review.
- J. COMMUNICATIONS:
- K. UNFINISHED BUSINESS:
  - A. Heeney Estimate Adjustment



# Village of Stockbridge

Regular Council Meeting

Village Hall

118 N. Center St Stockbridge, MI 49285

Monday, October 7, 2024, at 7:00 pm

**L. NEW BUSINESS:**

- A. Admin Assistant Hire
- B. P.D. Resolution
- C. Andy Campbell Agreement
- D. Request to amend the SDDA 2024/2025 Budget
- E. Camera Purchase Quote
- F. SDDA Settlement

**M. PUBLIC COMMENT OPEN FORUM:** *(Comments are limited to 3 minutes. Please address all comments to the council. Please understand that the council may not give a response per procedure.)*

**N. COUNCIL MEMBER COMMENTS:**

**O. ATTORNEY COMMENTS:**

**P. Schedule of meetings:**

- A. SDDA Meeting, October 24, 2024, at 7 pm.
- B. Utilities Committee, November 6, 2024, at 6 pm.
- C. Planning Commission, November 7, 2024, at 6:30 pm.
- D. Regular Meeting, November 4, 2024, at 7 pm.
- E. SDDA Meeting, November 21, 2024, at 7 pm.
- F. Regular Meeting, December 2, 2024, at 7 pm.
- G. Utilities Committee, December 4, 2024, at 6 pm.
- H. Planning Commission, December 5, 2024, at 6pm.
- I. SDDA Meeting, December 19, 2024, at 7 pm.
- J. Goal Setting Meeting, January 2025.

**Q. ADJOURN:**



**VILLAGE OF STOCKBRIDGE**  
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**Monday, September 9, 2024, at 7:00 pm**

**UNAPPROVED MINUTES**

1. CALL TO ORDER: President Ogden called the meeting to order at 7:01 p.m.
2. ROLL CALL:
  - A. Present: Cattell, Morehouse, Mullins, Fairbotham, Powers-Taylor, Howlett, Ogden
3. President Ogden led the Pledge of Allegiance.
4. APPROVAL OF AGENDA: Motion made by Howlett supported by Cattell to approve the September 9, 2024, agenda with the addition of Letter H- DPW Lab Equipment under New Business. All in favor, Motion Passed.
5. Approval of Minutes: Motion made by Mullins, supported by Howlett, to approve the August 5, 2024, Regular Meeting Minutes with Corrections- spelling of Sergeant and adding Fairbotham in Letter I, under New Business, with Roll Call Vote. All in favor, Motion passed.
6. Public comment: None.
7. Guests: None
8. FINANCIAL REPORTS:

Motion by Mullins supported by Cattell to pay the bills in the amount of \$74,725.42.

Roll Call:

Aye- Mullins, Cattell, Morehouse, Fairbotham, Powers-Taylor, Howlett, Ogden

Nay- None

All in favor, Motion passed.
9. Department & Committee Reports:
  - A. Police Department report provided.
  - B. DPW Report provided.
  - C. Zoning Administrator report provided.
  - D. President's Report provided.
  - E. Cemetery Audit Report provided.
  - F. Executive Committee, none.



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- G. Ordinance Committee, none.
- H. Finance Committee, none.
- I. Utilities Committee, provided.
- J. Planning Commission minutes provided.
- K. SDDA minutes provided.

10. Communications: None.

11. Unfinished Business:

A. Heeney and Sons Quote Adjustment

Motion made by Howlett supported by Cattell to approve the adjustment of the quote from \$3,000 to \$6,000 to account for the corrected square footage.

Roll Call:

Aye- Cattell, Fairbotham, Morehouse, Mullins, Powers-Taylor, Howlett, Ogden

Nay- None

All in favor, Motion passed.

12. New Business:

A thru D. Road Closure Requests

Motion made by Howlett, supported by Cattell, to approve the road closure requests for All Clubs Day, Mary Kay 5K, Harvest Fest, and Homecoming was made with the condition that the Chief of Police, DPW, and Event Coordinator meet with the Village Manager before and after the events. All were in favor, and the Motion passed.

E. Administrative Assistant

Motion made by Powers-Taylor, supported by Cattell, to approve hiring an Administrative Assistant to work during office hours at a rate of \$15.00 an hour, up to 20 hours a week.

Roll Call:

Aye- Morehouse, Mullins, Fairbotham, Cattell, Powers-Taylor, Ogden

Nay- Howlett

Motion passed.



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F. Tree Quotes

Motion made by Howlett supported by Fairbotham to approve Burman's Tree Service for the tree removal project and accept the quote as written.

Roll Call:

Aye- Cattell, Ogden.

Nay-Powers-Taylor, Morehouse, Mullins, Fairbotham, Howlett,

All opposed, Motion failed.

Motion made by Howlett supported by Fairbotham to approve Woody's Tree Service Quote to remove 4 trees at the cost of \$4300 with the additional expense of stump grinding up to and not to exceed \$5000.

Roll Call:

Aye- Morehouse, Mullins, Fairbotham, Howlett, Cattell, Powers-Taylor, Ogden

Nay- None

All in favor, Motion passed.

G. Simmons Properties Request for Legal Billing

Motion made by Howlett, supported by Fairbotham, to approve the release of the legal fees incurred regarding the alley located at 111 West Main St.

Roll Call:

Aye-None.

Nay- Fairbotham, Howlett, Morehouse, Mullins, Cattell, Powers-Taylor, Ogden

All opposed, Motion failed.

H. DPW Lab Equipment

Motion made by Moorehouse supported by Cattell to approve the purchase of lab equipment for the DPW out of the sewer budget, but not to exceed \$12,500.

Roll Call:

Aye- Howlett, Morehouse, Mullins, Cattell, Powers-Taylor, Fairbotham Ogden

Nay- None.

All in favor, Motion passed.



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13. Public Comment:

Anderson, Chair for SDDA, commented that the SDDA is contracted to use 20% of the Clerk and Treasurer's time.

14. Council Member Comments:

Howlett commented on having a newsletter to remind residents about garbage cans in the streets.

Mullins mentioned a reminder for grass clippings in the street, too.

Moorehouse mentioned that TextMyGov is working and inquired about the blight situations not being processed.

15. Attorney Comments: None.

16. Next Meeting:

SDDA Meeting, September 26, 2024, at 7 p.m.

Utilities Committee, October 2, 2024, at 6 pm

Planning Commission Meeting, October 3, 2024, at 6:30 p.m.

Regular Meeting, October 7, 2024, at 7 pm.

17. Adjournment. Motion by Howlett, supported by Cattell, to adjourn the meeting at 8:44 p.m. All in favor, Motion Passed.

Signed by:

Heather R. Armstrong  
Village Clerk

| Check Date                 | Check | Vendor     | Vendor Name                             | Invoice Vendor             | Invoice Number | Amount            | Status |
|----------------------------|-------|------------|---|----------------------------|----------------|-------------------|--------|
| 09/24/2024                 | 22220 | MISC       | JORDAN BROCKWAY                         | JORDAN BROCKWAY            | 09202024-01    | 150.00            | Open   |
| 09/24/2024                 | 22221 | M&K        | M&K JETTING AND TELEVISION              | M&K JETTING AND TELEVISION | 242570         | 9,171.80          | Open   |
| 09/24/2024                 | 22222 | MAU000     | MAULDON CONSTRUCTION                    | MAULDON CONSTRUCTION       | 09242024-02    | 66,024.25         | Open   |
| 09/24/2024                 | 22223 | NAPA       | NAPA AUTO PARTS                         | NAPA AUTO PARTS            | 225667         | 169.99            | Open   |
| 09/24/2024                 | 22224 | MISC       | SAMANTHA SANCHEZ                        | SAMANTHA SANCHEZ           | 09242024-03    | 381.23            | Open   |
| 09/24/2024                 | 22225 | SHER00     | SHERWIN WILLIAMS                        | SHERWIN WILLIAMS           | 6955-6         | 661.94            | Open   |
| 09/24/2024                 | 22226 | STAN01     | STANDARD INSURANCE COMPANY              | STANDARD INSURANCE COMPANY | 09232024-01    | 470.10            | Open   |
| 09/24/2024                 | 22227 | WATER01    | THE WATER STORE                         | THE WATER STORE            | 939242         | 19.25             | Open   |
| 09/24/2024                 | 22228 | UNI00      | UNITED STATES TREASURY                  | UNITED STATES TREASURY     | 2021-941       | 2,024.19          | Open   |
| 09/24/2024                 | 22229 | UNI00      | UNITED STATES TREASURY                  | UNITED STATES TREASURY     | 941-2021-2     | 3,354.55          | Open   |
| 09/24/2024                 | 22230 | USA00      | USA BLUE BOOK                           | USA BLUE BOOK              | QUOTE1097881-3 | 12,455.11         | Open   |
| 09/25/2024                 | 22233 | TAX REFUND | CORELOGIC                               | CORELOGIC                  | 09/25/2024     | 810.31            | Open   |
|                            |       |            | CORELOGIC                               | CORELOGIC                  | 09/25/2024     | 845.01            | Open   |
|                            |       |            | CORELOGIC                               | CORELOGIC                  | 09/25/2024     | 1,296.68          | Open   |
|                            |       |            |   |                            |                | <u>2,952.00</u>   |        |
| 09/27/2024                 | 22234 | BLAZE      | BLAZE GRAPHICS                          | BLAZE GRAPHICS             | 09272024-04    | 1,000.00          | Open   |
|                            |       |            | BLAZE GRAPHICS                          | BLAZE GRAPHICS             | 09272024-05    | 156.00            | Open   |
|                            |       |            |   |                            |                | <u>1,156.00</u>   |        |
| 09/27/2024                 | 22235 | CLNGMNG    | CLEANING WITH MEANING                   | CLEANING WITH MEANING      | 1062           | 50.00             | Open   |
| 09/27/2024                 | 22236 | CON00      | CONSUMERS ENERGY                        | CONSUMERS ENERGY           | 09272024-01    | 6,815.07          | Open   |
| 09/27/2024                 | 22237 | FRO00      | FRONTIER COMMUNICATIONS                 | FRONTIER COMMUNICATIONS    | 09272024-06    | 207.87            | Open   |
| 09/27/2024                 | 22238 | GRACON     | GRACON SERVICES, INC                    | GRACON SERVICES, INC       | 16041          | 3,174.44          | Open   |
| 09/27/2024                 | 22239 | MISC       | HEATHER ARMSTRONG                       | HEATHER ARMSTRONG          | 09272024-02    | 19.36             | Open   |
| 09/27/2024                 | 22240 | GEORGE     | PAM GEORGE                              | PAM GEORGE                 | 09272024-03    | 880.00            | Open   |
|                            |       |            | Void Reason: WRONG VENDOR CODE SELECTED |                            |                |                   |        |
| 09/27/2024                 | 22241 | USA00      | USA BLUE BOOK                           | USA BLUE BOOK              | 492799         | 76.76             | Open   |
| 09/27/2024                 | 22242 | VER01      | VERIZON WIRELESS                        | VERIZON WIRELESS           | 9974233528     | 250.54            | Open   |
| 09/27/2024                 | 22243 | WEX        | WEX BANK                                | WEX BANK                   | 99786011       | 1,863.90          | Open   |
|                            |       |            |   |                            |                | <u>1,863.90</u>   |        |
| STATE TOTALS:              |       |            |   |                            |                |                   |        |
| Total of 66 Checks:        |       |            |   |                            |                | 201,777.55        |        |
| Less 1 Void Checks:        |       |            |   |                            |                | 880.00            |        |
| Total of 65 Disbursements: |       |            |   |                            |                | <u>200,897.55</u> |        |

User: CLERK  
DB: Stockbridge

| Check Date        | Check | Vendor     | Vendor Name                 | Invoice Vendor              | Invoice Number  | Amount                           | Status               |
|-------------------|-------|------------|-----------------------------|-----------------------------|---|----------------------------------|----------------------|
| <b>Bank STATE</b> |       |            |                             |                             |   |                                  |                      |
| 09/04/2024        | 22172 | 52LND01    | 52 LANDSCAPE LLC            | 52 LANDSCAPE LLC            | 4564  | 32.00                            | Open                 |
| 09/04/2024        | 22173 | ALPHA      | ALPHA PSYCOLOGICAL SERVICE  | ALPHA PSYCOLOGICAL SERVICE  | 83170   | 795.00                           | Open                 |
| 09/04/2024        | 22174 | BRENT      | BRENTS BUGS LLC             | BRENTS BUGS LLC             | FW-15450  | 175.00                           | Open                 |
| 09/04/2024        | 22175 | CHECK      | CHECKERD LAWN CARE          | CHECKERD LAWN CARE          | 8039  | 5,366.66                         | Open                 |
| 09/04/2024        | 22176 | CLINGMG    | CLEANING WITH MEANING       | CLEANING WITH MEANING       | 1013  | 100.00                           | Open                 |
| 09/04/2024        | 22177 | ELHO       | ELHORN ENGINEERING CO       | ELHORN ENGINEERING CO       | 125460  | 717.00                           | Open                 |
| 09/04/2024        | 22178 | FRO00      | FRONTIER COMMUNICATIONS     | FRONTIER COMMUNICATIONS     | 09042024-02   | 205.38                           | Open                 |
| 09/04/2024        | 22179 | GORM       | GORMLEY LAW OFFICES         | GORMLEY LAW OFFICES         | 08.30.2024  | 711.57                           | Open                 |
| 09/04/2024        | 22180 | GRACON     | GRACON SERVICES, INC        | GRACON SERVICES, INC        | 15983   | 505.00                           | Open                 |
| 09/04/2024        | 22181 | M&K        | M&K JETTING AND TELEVISIONS | M&K JETTING AND TELEVISIONS | 242282<br>M&K JETTING AND TELEVISIONS 242272                                      | 1,800.00<br>2,362.50             | Open<br>Open         |
|                   |       |            |                             |                             |   |                                  | <u>4,162.50</u>      |
| 09/04/2024        | 22182 | MERTILABS  | MERIT                       | MERIT                       | 64163   | 326.00                           | Open                 |
| 09/04/2024        | 22183 | SBAM       | SBAM PLAN                   | SBAM PLAN                   | 09.04.2024-1  | 269.00                           | Open                 |
| 09/04/2024        | 22184 | WATER01    | THE WATER STORE             | THE WATER STORE             | 004285  | 5.00                             | Open                 |
| 09/04/2024        | 22185 | VER01      | VERIZON WIRELESS            | VERIZON WIRELESS            | 9971827238  | 250.42                           | Open                 |
| 09/09/2024        | 22186 | UB REFUND  | ADKINS, KEVIN               | ADKINS, KEVIN               | 08/22/2024  | 47.78                            | Open                 |
| 09/09/2024        | 22187 | MIDMI      | MID MICHIGAN EMERGENCY EQU  | MID MICHIGAN EMERGENCY EQU  | 1447  | 8,467.68                         | Open                 |
| 09/09/2024        | 22188 | CALVARY    | CALVARY KENNELS             | CALVARY KENNELS             | 000017  | 140.00                           | Open                 |
| 09/09/2024        | 22189 | CMP001     | CMP DISTRIBUTORS, INC       | CMP DISTRIBUTORS, INC       | 016635  | 29.95                            | Open                 |
| 09/09/2024        | 22190 | CON00      | CONSUMERS ENERGY            | CONSUMERS ENERGY            | 09092021-01   | 2,207.26                         | Open                 |
| 09/09/2024        | 22191 | GRACON     | GRACON SERVICES, INC        | GRACON SERVICES, INC        | 15990   | 91.06                            | Open                 |
| 09/09/2024        | 22192 | GRAN01     | GRANGER                     | GRANGER                     | 27268269<br>27172032  | 111.35<br>9,909.78               | Open<br>Open         |
|                   |       |            |                             |                             |   |                                  | <u>10,021.13</u>     |
| 09/09/2024        | 22193 | INNOVATIVE | INNOVATIVE DOCUMENT IMAGIN  | INNOVATIVE DOCUMENT IMAGIN  | 18714   | 1,110.00                         | Open                 |
| 09/09/2024        | 22194 | M&K        | M&K JETTING AND TELEVISIONS | M&K JETTING AND TELEVISIONS | 242344  | 1,210.00                         | Open                 |
| 09/09/2024        | 22195 | NAPA       | NAPA AUTO PARTS             | NAPA AUTO PARTS             | 09092024-02   | 257.50                           | Open                 |
| 09/09/2024        | 22196 | NORTHWP    | NORTHERN PUMP & WELL        | NORTHERN PUMP & WELL        | 24-Q3188  | 6,118.00                         | Open                 |
| 09/09/2024        | 22197 | POLLARDWAT | POLLARWATER                 | POLLARWATER                 | W1600403164   | 129.28                           | Open                 |
| 09/09/2024        | 22198 | PROCOMM    | PRO COMM INC                | PRO COMM INC                | 50284   | 70.00                            | Open                 |
| 09/09/2024        | 22199 | STAN01     | STANDARD INSURANCE COMPANY  | STANDARD INSURANCE COMPANY  | 09042024-01   | 192.44                           | Open                 |
| 09/09/2024        | 22200 | BYR00      | STOCKBRIDGE HARDWARE        | STOCKBRIDGE HARDWARE        | 090924-03   | 331.92                           | Open                 |
| 09/09/2024        | 22201 | WOL00      | WOLVERINE ENGINEERS AND     | WOLVERINE ENGINEERS AND     | 20240606  | 4,583.18                         | Open                 |
| 09/09/2024        | 22202 | YE0YEO     | YEO & YEO                   | YEO & YEO                   | 599293  | 3,800.00                         | Open                 |
| 09/16/2024        | 22207 | BRENT      | BRENTS BUGS LLC             | BRENTS BUGS LLC             | 15700   | 100.00                           | Open                 |
| 09/16/2024        | 22208 | OC         | CANON FINANCIAL SERVICES    | CANON FINANCIAL SERVICES    | 34910291  | 266.39                           | Open                 |
| 09/16/2024        | 22209 | CON00      | CONSUMERS ENERGY            | CONSUMERS ENERGY            | 09162024-02   | 223.31                           | Open                 |
| 09/16/2024        | 22210 | ELAN       | ELAN FINANCIAL SERVICES     | ELAN FINANCIAL SERVICES     | AUGUST2024  | 5,801.36                         | Open                 |
| 09/16/2024        | 22211 | GAN00      | GANNETT MICHIGAN LOCALIQ    | GANNETT MICHIGAN LOCALIQ    | 1187032   | 751.04                           | Open                 |
| 09/16/2024        | 22212 | M&K        | M&K JETTING AND TELEVISIONS | M&K JETTING AND TELEVISIONS | 242380<br>M&K JETTING AND TELEVISIONS 242272<br>M&K JETTING AND TELEVISIONS 24202 | 7,427.20<br>4,017.50<br>3,960.00 | Open<br>Open<br>Open |
|                   |       |            |                             |                             |   |                                  | <u>15,404.70</u>     |
| 09/16/2024        | 22213 | SBIS       | SBIS                        | SBIS                        | 09132024-01   | 10,573.96                        | Open                 |
| 09/16/2024        | 22214 | TOTAL      | TOTAL LOCAL                 | TOTAL LOCAL                 | 32503   | 60.00                            | Open                 |
| 09/16/2024        | 22215 | WOW        | WOW! BUSINESS               | WOW! BUSINESS               | 09162024-01   | 195.48                           | Open                 |
| 09/24/2024        | 22216 | CON00      | CONSUMERS ENERGY            | CONSUMERS ENERGY            | 09202024-02   | 282.75                           | Open                 |
| 09/24/2024        | 22217 | UB REFUND  | DANIELLE DIRVEN             | DANIELLE DIRVEN             | 09/20/2024  | 315.71                           | Open                 |
| 09/24/2024        | 22218 | GRACON     | GRACON SERVICES, INC        | GRACON SERVICES, INC        | 16033   | 2,930.23                         | Open                 |
| 09/24/2024        | 22219 | MISC       | HEATHER ARMSTRONG           | HEATHER ARMSTRONG           | 09242024-04   | 116.56                           | Open                 |

CASH SUMMARY BY ACCOUNT FOR VILLAGE OF STOCKBRIDGE  
 FROM 08/01/2024 TO 08/31/2024  
 FUND: 101 202 203 208 209 211 217 265 542 580 590 591  
 CASH ACCOUNTS  
 BANK: STATE

| Fund Account | Description                   | Beginning Balance<br>08/01/2024 | Total Debits      | Total Credits     | Ending Balance<br>08/31/2024 |
|--------------|-------------------------------|---------------------------------|-------------------|-------------------|------------------------------|
| Fund 101     | GENERAL FUND                  |                                 |                   |                   |                              |
| 002.001      | NEW STATE BANK                | 384,179.99                      | 96,851.42         | 64,277.70         | 416,753.71                   |
| Fund 202     | MAJOR STREETS FUND            |                                 |                   |                   |                              |
| 002.001      | NEW STATE BANK                | 513,147.39                      | 9,453.19          | 5,366.19          | 517,234.39                   |
| Fund 203     | LOCAL STREETS FUND            |                                 |                   |                   |                              |
| 002.001      | NEW STATE BANK                | 429,074.07                      | 25,059.44         | 1,643.64          | 452,489.87                   |
| Fund 209     | CEMETERY PERPETUAL CARE FUND  |                                 |                   |                   |                              |
| 002.001      | NEW STATE BANK                | 27,487.00                       | 0.00              | 0.00              | 27,487.00                    |
| Fund 211     | CEMETERY                      |                                 |                   |                   |                              |
| 002.001      | NEW STATE BANK                | (23,282.97)                     | 10,700.19         | 15,452.57         | (28,035.35)                  |
| Fund 217     | ARPA FUNDS                    |                                 |                   |                   |                              |
| 002.001      | NEW STATE BANK                | 77,139.25                       | 0.00              | 0.00              | 77,139.25                    |
| Fund 542     | BUILDING FUND                 |                                 |                   |                   |                              |
| 002.001      | NEW STATE BANK                | 40,491.00                       | 0.00              | 0.00              | 40,491.00                    |
| Fund 580     | LOCAL CONTRIBUTIONS           |                                 |                   |                   |                              |
| 002.001      | RETAINAGE                     | 30,943.88                       | 5,495.00          | 0.00              | 36,438.88                    |
| Fund 590     | SEWER FUND                    |                                 |                   |                   |                              |
| 002.001      | NEW STATE BANK                | (175,196.79)                    | 59,237.33         | 34,934.03         | (150,893.49)                 |
| 007.001      | STATE BANK BOND               | 19,035.64                       | 0.00              | 0.00              | 19,035.64                    |
| 008.001      | INDEPENDENT BANK IMPROV CASH  | 33,004.14                       | 0.00              | 0.00              | 33,004.14                    |
| 010.001      | INDEPENDENT BANK REPLACE CASH | 59,155.33                       | 0.00              | 0.00              | 59,155.33                    |
|              | SEWER FUND                    | <u>(64,001.68)</u>              | <u>59,237.33</u>  | <u>34,934.03</u>  | <u>(39,698.38)</u>           |
| Fund 591     | WATER FUND                    |                                 |                   |                   |                              |
| 002.001      | NEW STATE BANK                | (142,481.05)                    | 39,221.88         | 16,903.76         | (120,162.93)                 |
| 010.001      | INDEPENDENT BANK REPLACE CASH | 58,056.65                       | 0.00              | 0.00              | 58,056.65                    |
|              | WATER FUND                    | <u>(84,424.40)</u>              | <u>39,221.88</u>  | <u>16,903.76</u>  | <u>(62,106.28)</u>           |
|              | TOTAL - ALL FUNDS             | <u>1,330,753.53</u>             | <u>246,018.45</u> | <u>138,577.89</u> | <u>1,438,194.09</u>          |



**OFFICE OF THE CHIEF OF POLICE**

1009 S Clinton St • Stockbridge, Michigan 49285 • (517) 851-7435 office • (517) 902-1135 direct  
chief@vosmi.org

**Matthew D. Bartus**  
Chief of Police

October 7, 2024

**RE: Agenda**

- 1. Monthly Numbers (92 CFS, 8 Traffic Stops, 0 Citations)**
- 2. Cops Grant-Full-Time Officer Posting**

**VILLAGE OF STOCKBRIDGE, MICHIGAN**

A handwritten signature in black ink, appearing to read "M. Bartus".

Matthew D Bartus  
Chief of Police





| Type of Incident              | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|-------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| MIP Alcohol                   |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| MIP Marihuana                 |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Missing Person                |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Motorist Asst                 | 3   |     |     |     |     |     |     |     |     |     |     |     | 3     |
| NSF Check                     |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Noise Complaint               |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Obscenity                     |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Obstructing Police            |     | 1   |     |     |     |     |     |     |     |     |     |     | 1     |
| Open door/window              |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| OWI/OUID                      |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Open burning/Ord. Viol        |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Open Intoxicants              |     |     |     |     |     | 3   |     |     |     | 1   |     |     | 4     |
| Ordinance Violation           |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| PRT Self-Transport/Court Ord. | 1   | 2   |     |     |     |     |     |     |     |     |     |     | 3     |
| Parking Complaint             |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Private Property Crash        |     |     |     | 1   | 1   | 2   |     | 1   |     |     |     |     | 5     |
| PPO/Conditional /Parole       |     |     |     |     |     |     |     | 1   | 1   |     |     |     | 1     |
| Retail Fraud                  |     |     |     |     |     |     | 1   |     |     |     |     |     | 2     |
| Recovered Stolen Prop         |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Runaway                       |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Stalking                      |     |     | 1   |     |     |     |     |     |     |     |     |     | 1     |
| Sex offense other             |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Sex Offender Viol             |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Suicide / Att. Suicide        |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Soliciting w/o Permit         |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Suspicious Incident           | 3   | 4   | 4   | 2   | 5   | 16  | 11  | 9   | 7   |     |     |     | 57    |
| Threats                       |     |     |     |     |     |     |     | 1   | 1   |     |     |     | 2     |
| Traffic Crash                 | 1   |     |     |     |     |     |     | 4   | 1   |     |     |     | 6     |
| Traffic Crash Hit/Run         |     |     | 1   |     |     |     | 1   | 1   | 1   |     |     |     | 4     |
| Trespassing                   |     |     |     |     | 1   |     | 1   |     | 2   |     |     |     | 2     |
| Trouble W/Subjects            |     |     |     |     |     |     | 1   | 2   | 1   |     |     |     | 4     |
| Truancy                       |     |     |     |     |     |     |     |     |     |     |     |     | 0     |
| UDAA/Att. UDAA                |     |     |     |     |     | 1   |     |     |     | 1   |     |     | 2     |





Department of Public Works  
30S West Elizabeth Street • Stockbridge, Michigan 49285 • (517) 851-7435 office

DPW Report for September 2024

**Cemetery**

2 Burials 1 full and 1 cremations

**DNR/Trailhead**

Daily Bathroom cleaning  
Weekly Mow and trim

**DDA**

Weekly mow and trim of all properties in TIF

**Wastewater**

Pulled duckweed off lagoons  
Discharged water to irrigation field.  
Filed reports with EGLE

**Water**

Filed Monthly Operating Reports to EGLE with all Sampling Reports.

**Major/Local Streets/Stormwater  
Village Office**

*This is a general List and does not represent all duties performed*

Thank You,

David Dillard  
Department of Public Works Supervisor





Village of Stockbridge  
**PLANNING COMMISSION**  
**UNAPPROVED MEETING MINUTES**  
118 N. Center Street ~ 517 - 851 - 7435  
Thursday – October 03, 2024

The meeting was called to order at 6:34 p.m.

Roll Call, P.C. Commissioners Present : Commissioner James Johnson, Commissioner Laura Loomis, Commissioner Daryl Anderson, Commissioner Jennifer Conant, Commissioner Kim Morehouse.  
Also present: Attorney John Gormley and representatives of Mckenna Planning group LLC. Planner and Contract Manager Maya Baker Zonning Administrator Katrina.

Motion to approve the agenda of October 03, 2024, by Jennifer second by Laoura. No discussion. Voice Vote all in favor of approving the agenda of October 03, 2024, say aye those opposed say nay. Motion carried no nays.

Motion to Approve the Minutes from P.C. Meeting held on September 05, 2024, by Laura second by James . Correction Mario Ortega Mckenna Planner was absent. Motion to approve amended minutes by Daryl second Jennifer. Voice Vote all in favor of approving the amended minutes of September 05, 2024, say aye those opposed say nay. Motion carried no nays.

**PUBLIC COMMENT .**

Marilou Belcher, Juliet Wilhelm, and Marlyn Mida at the invitation of the Chair to attend the October 05, 2024, P.C. meeting presented their proposal to build an assisted living / adult care / nursing home . The proposed location is on North M-52 . Parcel number 33-42-16-400-016, address 4044 N. M-52, Stockbridge, Mi. As part of their presentation a data stick was provided with applicable information the shod a conceptual picture of the vision for the facility. They also provide a Executive Summary, a Business Description, a Market Analysis, the Target Market, Marketing Strategy, Operation Plan, Financial Projections, Conclusion and Envisioned Next steps. The document is attached to these minutes. Planning Commissioners asked several questions and response to proposal seemed to be favorable. Also, Maya from Mckenna and our attorney made some observations. They asked what their next step was. And the Chair said he would contact them after the discussion with the P.C. Attorney.

**NEW BUSINESS**

**No new business.**

**UNFINISHED BUSINESS**

**MCKENNA: Maya Baker Presented the McKenna Task 2: Analysis and Annotated Outline suggested she would provide a next document that would provide side by side the existing Zonning section with next to it the McKenna proposed new language that falls into zoning ordinance standards without changing the substance of the ordinance with the exception of a section that we know needs to be fully rewritten.**

Mr. Morehouse: Page 5 . Adding graphics what is the minimum set back he could not provide a minimum recommendation. Maya, we have smaller lots that do not allow build or expand on their property.

That is something we need to address. John provided input explaining the problem with other municipalities and that we need to address solar. S.S. stands for single family S2 stands for 2 families. Kim question why we would have different setbacks for different districts.

Kim back chart. 3<sup>rd</sup> line down adult care facial and foster care facilities. What's the difference. Discussion ensued. Daryl asked if McKenna is going to provide a definition for every approved by wright or special use.

Kim: Page 2 version page 1 what the difference of a funeral home and a funeral establishment. Maya would also provide a definition for them.

Page 7: Storage - Article 7: 6-158 Storage Facility. Maya example what is a Decorative fence.

James, anything? Page 1 : adult care facility issue and childcare up to 6 units without state licensing.

Jennifer anything? : Nope, everything I was going to speak about has been covered.

Laura, anything? Nope, everything I was going to speak about has been covered.

Zonning administrator Katrina anything? Nope, everything I was going to speak about has been covered.

Write or Allowed in a special use topic

John, anything? Nope, everything I was going to speak about has been covered.

Daryl: I asked John to find proof in the Michigan Law that an individual can't perform an activity on their property related to a Zonning issue unless it is approved by . John provided a Michigan Supreme court Ruling verifying this statement. Daryl, want it included in Zonning ordinance's Should say: If it's not permitted it is prohibited.

Maya asked for a recommendation on setbacks. Daryl provided Google dimension of 30 ft dimension of front, 5 ft on either side and 15 ft from the back lot line.

Daryl page 6. Article 3 enforcement 4th. line down asked what would be the only 2 types. Maya provide an example.

Daryl provided an example with Dogs help requesting a site plan approval . Maya and John said that we could approve the site plan with the condition that the Sanitary sewer system must be approved a John says that in our Site plan approval resolution that approval is contingent on the Village engineer approval of Sanitary distribution / water systems.

Maya we would split up things that the Zonning administrator is responsible for approving the things the engineering is responsible and things the Building is responsible for approving. Things the Planning commission is responsible for approving.

Daryl advised that next meeting we would be doing a site plan approval for Dogs help.

Daryl RV 6-265 mentioned to Maya that they had not found it.

Daryl Signs 6-234 need to determine dimensions of signs . Informed Maya that she missed it. Discussion ensued.

Kim asked if we were going to accept it in blocks or section by section. Daryl we will approve by section by section.

Daryl we will meet again on October 28, 2024, Joint meeting John says we have to post it.so if we have quorum. Maya asked what she should present to the Village Council. Kim made so suggestion keep or simple or provide detail. Whatever you have to say, limit it to 45 minutes.

- Time did not allow us to start working on the 6-year Capital Outlay Plan (specifically mentioned by the Auditor).

#### **PUBLIC COMMENT**

No Public Comment

#### **ADJOURN**

Daryl made a notice to P.C. that we would be doing a site plan review for Dogs help LLC . Also need to start working on a 6-year Capital outlay plan. We also may have a request to rezone a parcel.

Motion to adjourn made by Jennifer Second by Laura. Voice Vote all in favor of adjourning say aye those opposed say nay. Motion carried no nays.

#### **NEXT MEETING IS SPECIAL**

**On October 28, 2024, at 7:00 p.m. Joint meeting with Village Council.**

#### **NEXT REGULAR SCHEDULED P.C. MEETING**

November 07, 2024



Stockbridge Downtown Development Authority

**UNAPPROVED MEETING MINUTES**

118 N. Center Street  
Stockbridge, Mi, 48285

**Thursday, September 26, 2024**

**MEETING CALLED TO ORDER 7:01 p.m.**

- Roll Call of directors present: Anderson, Conant, Fillmore, Dzurka, Lampart, Mellisa  
Absent: Armstrong, Steven, Attorney John Gormley
- Pledge of Allegiance Led by Chair Anderson
- Motion to approve the September 26, 2024. agenda by Mellisa second by Jennifer. Discussion Daryl added possible purchase of additional banners to be put under new business. Motion to approve amended agenda by Mellisa second by John. Voice Vote all in favor of approving the agenda of September 26,2024, say aye those opposed say nay. Motion carried no nays.
- Motion to approve the minutes of August 22, 2024. by Mellisa Second by John. Discussion: Mellisa voted yes on sponsorship funding note Lampart voted no. Motion to approve the amended minutes of August 22, 2024. By Jennifer Second by Mellisa. Voice Vote all in favor of approving the amended minutes of September 26,2024, say aye those opposed say nay. Motion carried no nays.
- **PUBLIC COMMENT**
- **FINANCIALS:**  
Motion to approve financials from August 22, 2024, to September 26, 2024. By Mellisa second by John Discussion: some discussion question of is the Stockbridge Farmers Market.is a LLC and should we be issuing checks to a private individual . Chair responded we always have. Roll call vote those in favor of approving financials say yes those opposed say no. Anderson yes, Conant yes, Fillmore yes, Dzurka yes, Lampart yes, Mellisa yes. Motion carried non opposed .
- For reference, please find attached amended approved 2024/2025 SDDA budget.
- Abbreviated copy Motion by Daryl to approve the 15-settlement agreement with the Village for the sum of \$6,632.58 due the SDDA from TIFD Captured taxes from Calendar years spanning 2009 to 2024 , and for making the final payment of \$52,000 revenue sharing agreement spanning March 01, 2021, and ended February 29, 2024, second by Lampart. Discussion: Some discussion and a few questions. Voice Vote: All in favor of approving the settlement agreement and for making the final payment of the revenue sharing agreement say aye those opposed say nay. Motion carried no nays.
- The committee was formed to resolve proposals with Total Local met twice and have provided direction to Total Local for Phone book insert, Flyer, and Web page updates. Total Local SDDA Brochure Lots of discussion ensued resulting in changes would be made and brought back to the next SDDA meeting.

## **NEW BUSINESS**

1. Copy of email from Josh with American ramp company offer of an Extended warranty of pump track. Discussion ensued final direction to Chair was to contact American Ramp Company and ask how much it would cost for a service call.
2. Copy of Email from Steve Mussio Owner, Delights Christmas Light Installation. Some discussion, no decision needed to be made. Directions need to be down by November 03,2024.

The cost of banners is going up \$40.00 on January 01,2025 . The current cost is \$75.00 each . The decision was made to have Mellisa and Jennifer design 40 new banners. Motion was made to approve the purchase of 40 new banners designed by Jennifer and Mellisa for strictly for the Downtown district for the cost of around \$3,000 by Daryl second by Jennifer. Roll Call: Anderson yes, Conant yes, Fillmore yes, Dzurka yes, Lampart yes, Mellisa yes. Motion carried non opposed .

## **PUBLIC COMMENT**

No Public comment no one in audience.

## **BOARD MEMBERS CONCERNS/ SUGGESTIONS**

John : We need to start looking at significant repair of parking lot by library is getting in pretty rough shape.

## **NEXT MEETING**

- Next SDDA meeting is scheduled for October 17,2024 at 7:00 p.m. .

## **ADJOURN**

- Motion to adjourn by Jennifer second by Mellisa. Voice Vote all in favor of adjourning say aye those opposed say nay. Motion carried no nays.

# ESTIMATE

Heeney and sons LLC  
9971 territorial rd  
Munith, MI 49259

heeneyandsons21@gmail.com  
+1 (517) 240-5836



## Bill to

Stockbridge Village  
118 N Center St  
Stockbridge MI 49285

## Estimate details

Estimate no.: 1023  
Estimate date: 05/14/2024

| #  | Date | Product or service      | Description   | Qty | Rate        | Amount      |
|----|------|-------------------------|---|-----|-------------|-------------|
| 1. |      | center street sidewalk  | 11'x4' (44sqft) sidewalk<br>Prepped, formed, reinforced with wire mesh,<br>poured, broomed finish, saw cut and clean<br>up  | 44  | \$20.00     | \$880.00    |
| 2. |      | village office ramp     | 12'x5' (60sqft) ramp<br>Prepped, formed, reinforced with wire mesh,<br>poured, broomed finish, saw cut and clean<br>up  | 60  | \$20.00     | \$1,200.00  |
| 3. |      | 302 wood street         | 15'x5' (75sqft) sidewalk<br>Prepped, formed, reinforced with wire mesh,<br>poured, broomed finish, saw cut and clean<br>up  | 75  | \$20.00     | \$1,500.00  |
| 4. |      | 217 S. Water street     | 39'x5' (195sqft) sidewalk<br>Prepped, formed, reinforced with wire mesh,<br>poured, broomed finish, saw cut and clean<br>up   | 195 | \$12.00     | \$2,340.00  |
| 5. |      | office patio            | 52'x21' (1092sqft) 4inch concrete cap<br>35 yards of sand trucked in to bring cap up<br>to grade- leveled and compacted<br>Prepped, formed, reinforced with wire mesh,<br>poured, broomed finish, saw cut and clean<br>up | 1   | \$11,500.00 | \$11,500.00 |
| 6. |      | E. Main bridge sidewalk | 50'x6' (300sqft) sidewalk<br>Prepped, formed, reinforced with wire mesh,<br>poured, broomed finish, saw cut and clean<br>up   | 300 | \$20.00     | \$6,000.00  |

|    |             |  |     |        |            |
|----|-------------|--|-----|--------|------------|
| 7. | pad for DPW | 42'x18' (756sqft) concrete pad   | 756 | \$8.00 | \$6,048.00 |
|    |             | Prepped, formed, reinforced with wire mesh,<br>poured, broomed finish, saw cut and clean<br>up |     |        |            |

**Total** **\$29,468.00**

**Note to customer**

Payment- half the total cost due when job is started and remaining half due when job is complete. This estimate is only good for 30 days and maybe subject to change. If you have any questions or concerns do not hesitate to call. Looking forward to doing business with you -Trent Heeney

**Accepted date**

**Accepted by**

### VILLAGE OF STOCKBRIDGE

\*\*RESOLUTION NO. [Insert Resolution Number]\*\*

\*\*A RESOLUTION TO AUTHORIZE THE POLICE CHIEF OF THE VILLAGE OF STOCKBRIDGE POLICE DEPARTMENT TO EXPLORE THE POSSIBILITY OF EXPANDING THE DEPARTMENT BY BECOMING AN INDEPENDENT POLICE AUTHORITY IN PARTNERSHIP WITH STOCKBRIDGE TOWNSHIP, INCLUDING THE PURSUIT OF FUNDING THROUGH A TOWNSHIP MILLAGE TO BE VOTED ON BY THE TOWNSHIP RESIDENTS.\*\*

---

\*\*WHEREAS,\*\* the Village of Stockbridge recognizes the need to explore opportunities to improve public safety services and enhance the efficiency of law enforcement operations; and

\*\*WHEREAS,\*\* the Village of Stockbridge Police Department, in collaboration with Stockbridge Township, seeks to explore the possibility of expanding the police department by forming an independent police authority; and

\*\*WHEREAS,\*\* the proposed independent police authority would aim to provide enhanced police services to both the Village and Stockbridge Township, thereby strengthening community safety; and

WHEREAS, funding for the proposed independent police authority would be sought through a Township millage, subject to approval by the residents of Stockbridge Township through a public vote and contributions from the Village of Stockbridge from general funds and other various funding sources;

NOW, THEREFORE, BE IT RESOLVED, by the Village Council of the Village of Stockbridge as follows:

1. The Police Chief of the Village of Stockbridge Police Department is hereby authorized to explore the feasibility of expanding the department by forming an independent police authority in partnership with Stockbridge Township.

2. The Police Chief is further authorized to engage in discussions with Stockbridge Township officials regarding the establishment of the independent police authority and to pursue the necessary steps to present the proposal to the Township residents for approval through a millage vote.

3. The Police Chief shall report back to the Village Council with findings, recommendations, and any necessary actions to proceed with the formation of the independent police authority.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

Adopted by the Village Council at a regular meeting held on this ninth day of September, 2024.

**\*\*CERTIFICATION\*\***

I, Heather Armstrong, Clerk of the Village of Stockbridge, hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Village Council at a regular meeting held on September 9, 2024.

---

Heather Armstrong, Village Clerk

Date: October 7, 2024

Agenda Item: Andy Campbell

Summary:

Last year, the council engaged Baker Tilly Financial Advisors to conduct a water rate study analysis. The first part of the analysis has already been completed and next steps are pending the completion of the capital improvement plan.

The primary draw to Baker Tilly was the expertise of Andy Campbell in municipal finance. Andy has since moved to a new firm but can continue the project seamlessly. There is no change to the previously approved fee schedule, and only a 30day notice is required for Baker Tilly.

Attachments:

Bendzinski & Co. Engagement Letter

Baker Tilly Engagement Letter

Let me know if any additional changes are needed!



September 20, 2024

Ms. Jill Ogden

RE: Village of Stockbridge – Water and Sewer Rate Study Updates

Dear Jill Ogden and the Village of Stockbridge Council,

Bendzinski & Co. Municipal Finance Advisors would like to thank you for the opportunity to serve as the rate consultant for the above-referenced user rate study. This letter will confirm the scope and terms of our engagement:

- Review and analyze historical operating expenses using audit and budget information.
  - 2-4 years of audits and budgets.
  - Current and proposed (if available) budget.
- A “Test Year” is developed that reflects a “normalized” operating budget.
  - Current and/or proposed budgets are considered.
  - Analysis of anticipated changes to operating costs with both client input and our input.
  - Inflation multipliers are analyzed and attached to each budget line item.
- Existing debt is analyzed.
  - Drafting of existing semi-annual debt service by debt issue.
  - Refinancing and/or restructuring possibilities are explored.
- The customer base is analyzed, including the number of meter equivalents, billable flow, treated/pumped flow and other methods.
  - This information is verified by applying it to the current rate structure to ascertain margin of error compared to audited and budgeted revenues.
  - Other operating and non-operating revenues analyzed for trends and stability.
  - Analysis of assumptions made for duration of the analysis, including prediction of meter equivalents, billable flow and other user rate revenue methods.
- Capital improvement plans are analyzed and discussed.
  - Annual asset management plans are analyzed, and scenarios are developed for cash funding and debt funding costs.
  - Funding asset management plans from cash reserves is analyzed against potential efficiency of grouping certain costs together for purposes of debt financing.

## **Bendzinski & Co.**

Ms. Jill Ogden

September 20, 2024

- Financing options are considered including the State Revolving Fund, USDA Rural Development, other agency funding sources and open market bonds. Various term options, bond securities and possible interest rate scenarios are considered.
- Cash reserve analysis.
  - Cash and investments are analyzed for trending and stability, including restricted funds.
  - A cash reserve policy is recommended based on the fund's stability, capital improvement plans, size of the system and changing customer dynamics.
- User rate management is considered with various options and scenarios.
  - Appropriateness of rate structure, including the proportion of revenue generated from ready to serve and commodity charge, is analyzed.
  - Rate adjustments of a one-time nature, annual inflationary increases and other options are considered.
- Meetings
  - In-person attendance of three meetings is included.
    - This includes a rate presentation to be conducted by the company to discuss findings and recommendations.
  - Virtual attendance of Teams meetings and/or calls is included.
- Reports
  - Upon completion of study, a five-year user rate recommendation will be made.
  - Provide financial information, important supporting data, important trends and analysis, narrative detailing findings and recommendations.
- Usual and customary rate consultant services as may be requested by the Client.

Bendzinski & Co. proposes a fee of \$7,500. The typical billing method for this service is quarterly bills until completion, but this can be negotiated with the Client.

Bendzinski & Co. is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the MSRB. As part of this registration Bendzinski & Co. is required to disclose to the SEC information regarding any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Bendzinski & Co. Pursuant to MSRB Rule G-42, Bendzinski & Co. is required to disclose any legal or disciplinary event that is material to the Issuer's evaluation of Bendzinski & Co.

**Bendzinski & Co.**

Ms. Jill Ogden  
September 20, 2024

or the integrity of its management or advisory personnel. Bendzinski & Co. has determined that no such event exists as there are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving Bendzinski & Co. that were required to be reported to the SEC.

The MSRB has made available on its website ([www.msrb.org](http://www.msrb.org)) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Copies of Bendzinski & Co.'s filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page, which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Bendzinski & Co. or for our CIK number which is 1614475.

It is understood and agreed that either party to this contract of employment may terminate the contract for any reason upon thirty (30) days prior written notice to the other party. If our employment on this basis is agreeable to you, please endorse your acceptance hereof on this letter which will constitute our contract of employment.

Should you have any questions or require any additional information, please do not hesitate to call.

Sincerely,

**BENDZINSKI & CO.**  
**Municipal Finance Advisors**



Andy Campbell, CPA  
Registered Municipal Advisor

Accepted: \_\_\_\_\_, 20\_\_

VILLAGE OF STOCKBRIDGE, STATE OF MICHIGAN

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_



Baker Tilly US, LLP  
2852 Eyde Pkwy, Ste. 150  
East Lansing, MI 48823  
United States of America

T: +1 (517) 321 0110  
bakertilly.com

November 8, 2023

Village of Stockbridge  
305 W. Elizabeth Street  
Stockbridge, MI 49285

RE: Engagement Letter Agreement Related to Services

This letter agreement (the "Engagement Letter") is to confirm our understanding of the basis upon which Baker Tilly US, LLP ("Baker Tilly") and its affiliates are being engaged by the Village of Stockbridge (the "Client") to assist the Client with advisory services.

### **Scope, Objectives and Approach**

It is anticipated that projects undertaken in accordance with this Engagement Letter will be at the request of the Client. The scope of services, additional terms and associated fee for individual engagements will be contained in a Scope Appendix or Appendices to this Engagement Letter. Authorization to provide services will commence upon execution and return of this Engagement Letter and one or more Appendices.

### **Management's Responsibilities**

It is understood that Baker Tilly will serve in an advisory capacity with the Client. The Client is responsible for management decisions and functions, and for designating an individual with suitable skill, knowledge, or experience to oversee the services we provide. The Client is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. The Client is responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

The procedures we perform in our engagement will be heavily influenced by the representations that we receive from Client personnel. Accordingly, false representations could cause material errors to go undetected. The Client, therefore, agrees that Baker Tilly will have no liability in connection with claims based upon our failure to detect material errors resulting from false representations made to us by any Client personnel and our failure to provide an acceptable level of service due to those false representations.

The ability to provide service according to timelines established and at fees indicated will rely in part on receiving timely responses from the Client. The Client will provide information and responses to deliverables within the timeframes established in a Scope Appendix unless subsequently agreed otherwise in writing.

The responsibility for auditing the records of the Client rests with the Client's separately retained auditor and the work performed by Baker Tilly shall not include an audit or review of the records or the expression of an opinion on financial data.

### **Ownership of Intellectual Property**

Unless otherwise stated in a specific Scope Appendix, subject to Baker Tilly's rights in Baker Tilly's Knowledge (as defined below), Client shall own all intellectual property rights in the deliverables developed under the applicable Scope Appendix or Appendices ("Deliverables"). Notwithstanding the foregoing, Baker Tilly will maintain all ownership right, title and interest to all Baker Tilly's



Knowledge. For purposes of this Agreement "Baker Tilly's Knowledge" means Baker Tilly's proprietary programs, modules, products, inventions, designs, data, or other information, including all copyright, patent, trademark and other intellectual property rights related thereto, that are (1) owned or developed by Baker Tilly prior to the Effective Date of this Agreement or the applicable Scope Appendix or Appendices ("Baker Tilly's Preexisting Knowledge") (2) developed or obtained by Baker Tilly after the Effective Date, that are reusable from client to client and project to project, where Client has not paid for such development; and (3) extensions, enhancements, or modifications of Baker Tilly's Preexisting Knowledge which do not include or incorporate Client's confidential information. To the extent that any Baker Tilly Knowledge is incorporated into the Deliverables, Baker Tilly grants to Client a non-exclusive, paid up, perpetual royalty-free worldwide license to use such Baker Tilly Knowledge in connection with the Deliverables, and for no other purpose without the prior written consent of Baker Tilly. Additionally, Baker Tilly may maintain copies of its work papers for a period of time and for use in a manner sufficient to satisfy any applicable legal or regulatory requirements for records retention.

The supporting documentation for this engagement, including, but not limited to work papers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation or professional standards to make certain documentation available to required third parties, the Client hereby authorizes us to do so.

### **Timing and Fees**

Specific services will commence upon execution and return of a Scope Appendix to this Engagement Letter and our professional fees will be based on the rates outlined in such Scope Appendix.

Professional fees provided according to the Scope Appendix are due within 30 days of being invoiced, regardless of project status. If necessary, monthly payment plan arrangements may be negotiated upon request.

Unless otherwise stated, in addition to the fees described in a Scope Appendix the Client will pay all of Baker Tilly's reasonable out-of-pocket expenses incurred in connection with the engagement. All out of pocket costs will be passed through at cost and will be in addition to the professional fee.

### **Dispute Resolution**

Except for disputes related to confidentiality or intellectual property rights, all disputes and controversies between the parties hereto of every kind and nature arising out of or in connection with this Engagement Letter or the applicable Scope Appendix or Appendices as to the existence, construction, validity, interpretation or meaning, performance, nonperformance, enforcement, operation, breach, continuation, or termination of this Agreement or the applicable Scope Appendix or Appendices as shall be resolved as set forth in this section using the following procedure: In the unlikely event that differences concerning the services or fees provided by Baker Tilly should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by engaging in mediation administered by the American Arbitration Association under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute resolution procedure. Each party shall bear their own expenses from mediation and the fees and expenses of the mediator shall be shared equally by the parties. If the dispute is not resolved by mediation, then the parties agree to expressly waive trial by jury in any judicial proceeding involving directly or indirectly, any matter (whether sounding in tort, contract, or otherwise) in any way arising out of, related to, or connected with this Agreement or the applicable Scope Appendix or Appendices as or the relationship of the parties established hereunder.

Because a breach of any the provisions of this Engagement Letter or the applicable Scope Appendix or Appendices as concerning confidentiality or intellectual property rights will irreparably harm the non-breaching party, Client and Baker Tilly agree that if a party breaches any of its obligations thereunder, the non-breaching party shall, without limiting its other rights or remedies, be entitled to seek equitable relief (including, but not limited to, injunctive relief) to enforce its rights thereunder,

including without limitation protection of its proprietary rights. The parties agree that the parties need not invoke the mediation procedures set forth in this section in order to seek injunctive or declaratory relief.

### **Limitation on Damages**

To the extent allowed under applicable law, the aggregate liability (including attorney's fees and all other costs) of either party and its present or former partners, principals, agents or employees to the other party related to the services performed under an applicable Scope Appendix or Appendices shall not exceed the fees paid to Baker Tilly under the applicable Scope Appendix or Appendices to which the claim relates, except to the extent finally determined to have resulted from the gross negligence, willful misconduct or fraudulent behavior of the at-fault party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary, or punitive damages, delays or interruptions arising out of or related to this Engagement Letter or the applicable Scope Appendix or Appendices as even if the other party has been advised of the possibility of such damages.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort, or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim.

### **Other Matters**

#### E-Verify Program

Baker Tilly participates in the E-Verify program. For the purpose of this paragraph, the E-Verify program means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV, s.401(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and Control Act of 1986 (P.L. 99-603). Baker Tilly does not employ any "unauthorized aliens" as that term is defined in 8 U.S.C. 1324a(h)(3).

In the event Baker Tilly is requested by the Client; or required by government regulation, subpoena, or other legal process to produce our engagement working papers or its personnel as witnesses with respect to its Services rendered for the Client, so long as Baker Tilly is not a party to the proceeding in which the information is sought, Client will reimburse Baker Tilly for its professional time and expenses, as well as the fees and legal expenses incurred in responding to such a request.

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated, or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization, or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

In the event that any provision of this Engagement Letter or statement of work contained in a Scope Appendix hereto is held by a court of competent jurisdiction to be unenforceable because it is invalid or in conflict with any law of any relevant jurisdiction, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Engagement Letter or statement of work did not contain the particular provisions held to be unenforceable. The unenforceable provisions shall be replaced by mutually acceptable provisions which, being valid, legal and enforceable, come closest to the intention of the parties underlying the invalid or unenforceable provision. If the Services should become subject to the independence rules of the U.S. Securities and Exchange Commission with respect to Client, such that any provision of this Engagement Letter would impair Baker Tilly's independence under its rules, such provision(s) shall be of no effect.

**Termination**

Both the Client and Baker Tilly have the right to terminate this Engagement Letter, or any work being done under an individual Scope Appendix at any time after reasonable advance written notice. On termination, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the Client and Baker Tilly, the scope of services provided in a Scope Appendix will terminate 60 days after completion of the services in such Appendix.

**Important Disclosures**

Incorporated as Attachment A and part of this Engagement Letter are important disclosures. These include disclosures that apply generally and those that are applicable in the event Baker Tilly is engaged to provide municipal advisory services.

This Engagement Letter, including the attached Disclosures as updated from time to time, comprises the complete and exclusive statement of the agreement between the parties, superseding all proposals, oral or written, and all other communications between the parties. Both parties acknowledge that work performed pursuant to the Engagement Letter will be done through Scope Appendices executed and made a part of this document.

Any rights and duties of the parties that by their nature extend beyond the expiration or termination of this Engagement Letter shall survive the expiration or termination of this Engagement Letter or any statement of work contained in a Scope Appendix hereto.

If this Engagement Letter is acceptable, please sign below and return one copy to us for our files.

Sincerely,



Andy Campbell, CPA, Director

**Signature Section:**

The terms as set forth in this Engagement Letter are agreed to on behalf of the Client by:

Name: \_\_\_\_\_  
Title: Village Manager / Prospect  
Date: 11/14/2023

## **Attachment A**

### **Important Disclosures**

#### Non-Exclusive Services

Client acknowledges and agrees that Baker Tilly, including but not limited to Baker Tilly US, LLP, Baker Tilly Municipal Advisors, LLC, Baker Tilly Capital, LLC, and Baker Tilly Investment Services, LLC, is free to render municipal advisory and other services to the Client or others and that Baker Tilly does not make its services available exclusively to the Client.

#### Affiliated Entities

Baker Tilly US, LLP is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity, and each describes itself as such. Baker Tilly US, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

Baker Tilly Investment Services, LLC ("BTIS"), a division of Baker Tilly Wealth Management, LLC, is registered as an investment adviser with the Securities and Exchange Commission ("SEC") under the Federal Investment Advisers Act of 1940, may provide services to the Client in connection with the investment of proceeds from an issuance of securities. In such instances, services will be provided under a separate engagement, for an additional fee. Notwithstanding the foregoing, Baker Tilly may act as solicitor for and recommend the use of BTIS, but the Client shall be under no obligation to retain BTIS or to otherwise utilize BTIS relative to Client's investments. The fees paid with respect to investment services are typically based in part on the size of the issuance proceeds and Baker Tilly may have incentive to recommend larger financings than would be in the Client's best interest. Baker Tilly will manage and mitigate this potential conflict of interest by this disclosure of the affiliated entity's relationship, a Solicitation Disclosure Statement when Client retains BTIS's services and adherence to Baker Tilly's fiduciary duty and/or fair dealing obligations to the Client.

Baker Tilly Capital, LLC ("BTC") is a limited-service broker-dealer specializing in merger and acquisition, capital sourcing, project finance and corporate finance advisory services. BTC does not participate in any municipal offerings advised on by its affiliate Baker Tilly Municipal Advisors. Any services provided to Client by BTC would be done so under a separate engagement for an additional fee.

Baker Tilly Municipal Advisors ("BTMA") is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the Municipal Securities Rulemaking Board ("MSRB"). As such, BTMA may provide certain specific municipal advisory services to the Client. BTMA is neither a placement agent to the Client nor a broker/dealer. The offer and sale of any Bonds is made by the Client, in the sole discretion of the Client, and under its control and supervision. The Client acknowledges that BTMA does not undertake to sell or attempt to sell bonds or other debt obligations and will not take part in the sale thereof.

Baker Tilly, may provide services to the Client in connection with human resources consulting, including, but not limited to, executive recruitment, talent management and community survey services. In such instances, services will be provided under a separate scope of work for an additional fee. Certain executives of the Client may have been hired after the services of Baker Tilly were utilized and may make decisions about whether to engage other services of Baker Tilly or its subsidiaries. Notwithstanding the foregoing, Baker Tilly may recommend the use of Baker Tilly or a subsidiary, but the Client shall be under no obligation to retain Baker Tilly or a subsidiary or to otherwise utilize either relative to the Client's activities.

#### Conflict Disclosure Applicable to Municipal Advisory Services Provided by BTMA

*Legal or Disciplinary Disclosure.* BTMA is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving BTMA. Pursuant to MSRB Rule G-42, BTMA is required to disclose any legal or disciplinary event that is material to the Client's evaluation of BTMA or the integrity of its management or advisory personnel.

There are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving BTMA. Copies of BTMA filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Baker Tilly Municipal Advisors, LLC or for our CIK number which is 0001616995. The MSRB has made available on its website ([www.msrb.org](http://www.msrb.org)) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

*Contingent Fee.* The fees to be paid by the Client to BTMA are or may be based on the size of the transaction and partially contingent on the successful closing of the transaction. Although this form of compensation may be customary in the municipal securities market, it presents a conflict because BTMA may have an incentive to recommend unnecessary financings, larger financings or financings that are disadvantageous to the Client. For example, when facts or circumstances arise that could cause a financing or other transaction to be delayed or fail to close, BTMA may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

*Hourly Fee Arrangements.* Under an hourly fee form of compensation, BTMA will be paid an amount equal to the number of hours worked multiplied by an agreed upon billing rate. This form of compensation presents a potential conflict of interest if BTMA and the Client do not agree on a maximum fee under the applicable Appendix to this Engagement Letter because BTMA will not have a financial incentive to recommend alternatives that would result in fewer hours worked. In addition, hourly fees are typically payable by the Client whether or not the financing transaction closes.

*Fixed Fee Arrangements.* The fees to be paid by the Client to BTMA may be in a fixed amount established at the outset of the service. The amount is usually based upon an analysis by Client and BTMA of, among other things, the expected duration and complexity of the transaction and the work documented in the Scope Appendix to be performed by Baker Tilly. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, Baker Tilly may suffer a loss. Thus, Baker Tilly may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives.

BTMA manages and mitigates conflicts related to fees and/or other services provided primarily through clarity in the fee to be charged and scope of work to be undertaken and by adherence to MSRB Rules including, but not limited to, the fiduciary duty which it owes to the Client requiring BTMA to put the interests of the Client ahead of its own and BTMA's duty to deal fairly with all persons in its municipal advisory activities.

To the extent any additional material conflicts of interest have been identified specific to a scope of work the conflict will be identified in the respective Scope Appendix. Material conflicts of interest that arise after the date of a Scope Appendix will be provide to the Client in writing at that time.

**RE: Municipal Advisory Services**

**DATE: November 8, 2023**

This Scope Appendix is attached by reference to the above-named engagement letter (the "Engagement Letter") between the Village of Stockbridge (the "Client") and Baker Tilly US, LLP and relates to services to be provided by Baker Tilly Municipal Advisors, LLC.

### **SCOPE OF WORK**

The Firm is providing the outline below describing the scope of service for a Water and Sewer Rate Study. The fee for this service will be \$15,000.

#### *Historical and Current Financials*

Historical operating expenses are reviewed using audit and budget information.

- Three years audits and budgets.
- Current and proposed (if available) budget.

A "Test Year" is developed that reflects a baseline operating cost.

- Based on current budget with leveling for base operating cost.
- Determination of anticipated changes to operating cost.
- Inflation factors by budget line item.

#### *Customer Base*

The customer base is reviewed, including the number of billable customers and volumetric sales.

- The accuracy of this data is verified by applying it to the current rate structure and compared to current audit and budget revenue.
- Other operating and non-operating revenues evaluated.

#### *Forecasting*

Assumptions are made regarding the customer base through the forecasted period.

- Prediction of customer and volume counts (may include more than one scenario).
- Trending in system utilization, particularly for industry.

Projection of operating cost.

- Anticipated inflation by expense category.
- Determination of any additions or reductions based on changing operations.

Compilation of existing debt.

- Existing annual debt service by debt issue.
- Debt is separated by revenue support, in particular, debt that is paid from rates.
- Refinancing and/or restructuring possibilities are explored.

### *Operating and Capital Funding*

Capital improvement planning will identify the estimated asset investment cost by year for a selected forecast period of time.

- The annual investment cost is evaluated, and scenarios developed for cash funding and debt financing.
- Funding asset investment from cash balances is weighed against potential efficiency of grouping certain cost together for purposes of debt financing.
- Financing options are considered including State and Federal agency funding sources as well as open market bonds. Open market options will be affected by the size of the borrowing as well as other aspects such as credit and security.

The projected cash flow is solved to a cash and investment balance.

- Actual cash and investments are analyzed including restricted assets.
- A cash balance policy is developed that identifies a targeted upper limit as well as a minimum balance as appropriate for the particular system. These balances encompass legal commitments and good business practices.
- The policy includes flexibility for temporary reductions below the minimum balance based on a plan to attain the level within a given period.
- Separate capital improvement funds are considered. If utilized, policy is developed as to whether they are to be restricted, and if so, whether by resolution or ordinance.

Rate management may be accomplished with more than one approach as to rate structuring and rate adjustment timing.

- The elements of a rate structure, including the proportion of revenue generated from ready to serve and commodity charge are determined by policy decision, and other customer base characteristics.
- Rate adjustment over time may be incremental or one time in nature.

### Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

### Termination

Notwithstanding termination provisions contained in the Engagement Letter, this Scope Appendix is intended to be ongoing and applicable individually to specific services including financings, arbitrage computations, and/or continuing disclosure engagement, ("Sub-engagements") as if they are the sole subject of the Scope Appendix. As such, termination may occur for a specific Sub-engagement without terminating the Scope Appendix itself. On termination of a Sub-engagement or the Scope Appendix, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the

**SCOPE APPENDIX to  
Engagement Letter dated: November 8, 2023  
Between Village of Stockbridge and  
Baker Tilly US, LLP**

Client and Baker Tilly, the scope of services provided in a Sub-engagement performed under this Scope Appendix will terminate 60 days after completion of the services for such Sub-engagement.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,



Andy Campbell, CPA, Director

**Signature Section:**

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: Neil G. Bell  
Title: Village Manager / Resident  
Date: Nov 9, 2023



October 02, 2024

To: Jill Ogden  
Village President/  
Village Manager  
From: Daryl Anderson  
Chair SDDA

Subject: Request to amend the SDDA 2024/2025 Budget

The request to amend the SDDA 2024/2025 budget is being made by the Village President / Village Manger, Village Police Chief and by the Chair of the SDDA.

The justification for increasing the previously council approved SDDA budget is driven by the extreme need to identify individuals that are:

- 1. Destroying Veterans park play structures.**
- 2. Moving and Damaging Veterans park tables and pavilions.**
- 3. Leaving concealed and sometimes visible needles in Children play area sand and mulch.**
- 4. The Library has removed the story talk activity because of the signs being destroyed .**
- 5. Thai is only a partial list of damages it does not address the repercussions of Village residents and Visitors reluctance to use the park because of these activities.**
- 6. As you are aware the restrooms have been closed because of the vandalism after being extensively remodeled at great expense.**

Please be advised that the SDDA has previous purchased and paid for all installations and maintenance of the Cameras and related equipment in the Veterans park.

After this last contribution of \$10,000, the SDDA hence forth will not fund repairs, additional cameras or related equipment.

To be perfectly clear the Village will now own all the Cameras and associated equipment and assumes all responsibility for maintenance and if additional cameras are deemed necessary the SDDA will not entertain the possibly of funding the purchase of more cameras or additional equipment.

Because the timing of this request supersedes a SDDA meeting. The SDDA Directors must vote to approve or not approve this amendment in addition to the Village Council.

Sincerely

Daryl Anderson  
Chair of the SDDA

ATTACHMENTS:  
Amended 2024/2025 SDDA Budget

**Requested amendment to the SDDA 2024/2025 by adding \$10,000 for additional Cameras in Veterans Park**

| ESTIMATED REVENUES<br>Dept 000 - GENERAL |   | Approved 2024/2025 budget | Amended 2024/2025 |
|--|---|---------------------------|-------------------|
| 248-000-4002.000                         | TAX REV FROM TOWNSHIP   | \$93,000                  | \$93,000          |
| 248-000-402.001                          | TAX REV FROM VILLAGE  | \$104,000                 | \$104,000         |
| 248-000-402.000                          | CARRY FORWARD   | \$0.00                    | \$0.00            |
| 248-000-411.000                          | DELINQUENT TAX REVENUE  | \$ 10,000                 | \$ 10,000         |
| 248-000-663.000                          | INTEREST ON BANK ACCOUNT  | \$1,000                   | \$1,000           |
| 248-000-504.000                          | PROJECTED REVENUE FROM GRANTS   |                           |                   |
|  |   | \$208,000                 | \$208,000         |
| Dept 000 - GENERAL                       |   |                           |                   |
| 248-000-701.000                          | Salary – Grant Writer   | \$5,000                   | \$5,000           |
| 248-000-801.000                          | Legal Fees  | \$12,000                  | \$12,000          |
| 248-000-818.00                           | Contracted services   | \$10,000                  | \$10,000          |
| 248-000-818.001                          | Professional Services web site etc.   | \$15,000                  | \$15,000          |
| 248-000-818.003                          | Prof. Services – A. Knowles   | \$0                       | \$0               |
| 248-000-818.014                          | Engineering   | \$1,000                   | \$1,000           |
| 248-000-899.000                          | Community promotion<br>Add in second open air market.<br>And<br>Purchase / leasing of Bleachers<br>\$20,000 | \$24,000                  | \$24,000          |
| 248-000-899.001                          | A day in the Village June 14-15, 2024   | \$10,000                  | \$10,000          |
| 248-000-899.003                          | All Clubs Day   | \$1,900                   | \$1,900           |
| 248-000-899.004                          | All clubs ride  | \$700                     | \$700             |
| 248-000-899.005                          | Harvest Festival September 28, 2024   | \$7,500                   | \$7,500           |
| 248-000-899.006                          | Downtown Beatification, flowers, planters etc.  | \$7,300                   | \$7,300           |
| 248-000-899.007                          | Festival of Lights / Small business Saturday November 23, 2024  | \$2,500                   | \$2,500           |
| 248-000-899.008                          | Open air Market   | \$1,000                   | \$1,000           |
| 248-000-899.009                          | Seasonal Decorations new decorations \$5,400 Delights   | \$6,500                   | \$6,500           |
| 248-000-899.010                          | 5 K Run June 15th, 2024   | \$800                     | \$800             |
| 248-000-899.011                          | Teen Center   | 0                         | 0                 |
| 248-000-899.016                          | Pump Track Mowing and sealing   | \$17,800                  | \$17,800          |
| 248-000-900.000                          | Printing and publishing   | \$1,000                   | \$1,000           |
| 248-000-900.000                          | Miscellaneous expenses  | \$500                     | \$500             |
| 248-000-970.002                          | Capital Outlay- facade IMP.   | \$16,000                  | \$16,000          |
| 248-000-970.003                          | Capital Outlay – Banner / brackets  | \$6,000                   | \$6,000           |
| 248-000-970.004                          | Capital Outlay – Veterans park Camera maintenance   | \$0.00                    | \$10,000          |
| 248-000-821.000                          | Revenue sharing   | \$55,000                  | \$55,000          |
| ????????????????                         | Gaga ball pit   | \$0                       | \$0               |
|  | Total   | \$204,200                 | \$214,200         |

Date: October 7, 2024

Agenda Item: Veterans Memorial Park Cameras

Summary:

Due to ongoing vandalism issues in Veterans Memorial Park, it is recommended that the park's camera system be updated. The proposal includes relocating existing cameras for optimal coverage, adding new cameras, and upgrading equipment to ensure timely review and successful capture of incidents. Significant investments have been made in the park over the past several years, and this upgrade will help protect those investments.

Financial Impact:

Total Cost: \$16,725

Stockbridge Downtown Development Authority Contribution: \$10,000

Village Contribution (from General Fund): \$6,725

Attachments:

Main Street Computers Quote

# Main Street Computers

4205 Cattle Dr  
 Stockbridge, MI 49285  
 Phone: 517-851-8473

September 11, 2024  
 1124

Stockbridge Park Final  
 Stockbridge, MI 49285

| DESCRIPTION/SERVICE  | PARTS  | LABOR  | AMOUNT     |
|--|--------|--------|------------|
| UNVR 14TB HDD  |        |        | \$700.00   |
| AI Pro Cameras X 3   |        |        | \$1,650.00 |
| Airmax Nano Station X 5                                      |        |        | \$375.00   |
| 24 Port Gigabyte POE Switch/ 5 X 4 Port POE                  |        |        | \$600.00   |
| Dahua Smart NVR 32 NVR 14 TB HDD                             |        |        | \$1,200.00 |
| Daha 8MP 4K PTZ Watchdog Camera X3                           |        |        | \$3,600.00 |
| Dahua 8MP Active Deterrent AI Camera X 4                     |        |        | \$2,000.00 |
| Install Pole 15Ft/ Trench/Conduit/Drill Underground/Concrete |        |        | \$1,200.00 |
| Steele Lockable IT Rack                                      |        |        | \$400.00   |
| Installation/Setup/Networking/Programming/Education          |        |        | \$3,500.00 |
| Gigabyte Pipe Shoot Internet To Park/Village Office          |        |        | \$1,500.00 |
| Ubiquiti Wave P Antennas/ Injectors X 2                      |        |        |            |
| Mounts/Bracket/Installation/Setup/Programming                |        |        |            |
| Subtotal   | \$0.00 | \$0.00 |            |
|  |        |        | 6.00%      |

Make all checks payable to Main Street Computer. If you have any questions concerning this invoice, contact Shane Samulak, 517-851-8473, mscomputer@yahoo.com

**TOTAL \$18,725.00**

**THANK YOU FOR YOUR BUSINESS!**

Cash

STATE OF MICHIGAN  
VILLAGE OF STOCKBRIDGE  
RESOLUTION NO. \_\_\_\_\_  
(Enacted October 7, 2024)

**A RESOLUTION TO CONFIRM THE FINAL TAX CAPTURE  
SETTLEMENT BETWEEN THE VILLAGE OF STOCKBRIDGE  
AND THE STOCKBRIDGE DOWNTOWN DEVELOPMENT  
AUTHORITY FOR YEARS 2009 THROUGH 2023**

WHEREAS, the Village of Stockbridge created the Village of Stockbridge Downtown Development Authority (SDDA) by Ordinance in the mid-1980s and thereafter approved a Tax Increment Finance and Development Plan (Plan), as amended from time to time thereafter.

WHEREAS, under the terms of the DDA Act and the Plan, the SDDA captures the increase in tax revenues on property within the SDDA Tax Increment Finance District established in the Plan by the Village of Stockbridge.

WHEREAS, the it has come to the attention of the auditors, the Village, and the SDDA that several compounding calculation errors were made over the year resulting in the SDDA not being paid its correct TIF revenues by the Village between 2009 and 2023.

WHEREAS, those errors in calculation have now been corrected and the SDDA will be collecting the appropriate amount of TIF capture in 2024 and future years.

WHEREAS, based on those calculation errors the Village of Stockbridge originally retained a portion of the SDDA's 2023/2024 tax increment capture to off set the errors.

WHEREAS, the SDDA Chairperson and the Village of Stockbridge President have reviewed the calculation errors, the capture amounts, consulted with the Auditor, and reviewed the SDDA books and Plans and have mutually determined to recommend to the parties resolve those calculation errors between 2009 and 2023 via a final one-time payment from the Village to the SDDA in the amount of \$6,632.58.

WHEREAS, the Village and SDDA attorney recommends that to confirm the above described settlement, that both the SDDA Board of Trustees and the Village of Stockbridge Board of Trustees each adopt a resolution to confirm the Settlement.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Stockbridge hereby confirms the proposed full and final settlement with the SDDA for tax increment capture years 2009 through 2023 and the Treasurer is authorized to transmit \$6,632.59 from the Village to the SDDA in full and final settlement.

Adopted at a Regular Meeting of the Village of Stockbridge held on October 7, 2024.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

Village of Stockbridge

\_\_\_\_\_  
By: Jill Ogden  
Its: Village President

**Certification of Clerk**

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Village Council of the Village of Stockbridge, County of Ingham, State of Michigan, at a regular meeting held on the 7th day of October, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the Minutes of said meeting were kept and will be or have been made available as required by said Act.

Village of Stockbridge

\_\_\_\_\_  
By: Heather Armstrong  
Its: Village Clerk

Reviewed by: John L. Gormley (P53539)  
Attorney for the Village of Stockbridge and  
It's Planning Commission  
Gormley Law Offices, PLC  
101 Grand River Ave.  
Fowlerville, Michigan 48836  
517.223.3758