

Village of Stockbridge
Village Clerk
P.O. Box 155
Stockbridge, MI 49285



Ph: 517-851-7435
Clerk@vosmi.org

OAKLAWN CEMETERY BURIAL REQUEST FORM

Oaklawn Cemetery, 360 S. Williams St., Stockbridge, MI 49285

DECEASED'S INFORMATION

Last Name: _____ Maiden Name (optional): _____

First Name: _____ Middle Name: _____

Last Known Address: _____

City: _____ State: _____ ZIP: _____

Gender: Male Female Non-Binary

Date of Birth: _____ Date of Death: _____

Marital Status: Single Married Divorced Widowed Legally Separated

VETERAN YES NO (if no, skip to Contact Information)

SERVICE RECORD (A copy of Form DD-214 or equivalent discharge documents MAY be included with this form)

Branch of Service: _____ Highest Rank: _____

Date of Entry into Active Service: _____ Date of Separation: _____

CONTACT INFORMATION (Who should be contacted about this form)

Last Name: _____ First Name: _____ MI: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone: (_____) _____ Email: _____

Relationship to Deceased: _____

BURIAL TYPE: FULL BURIAL CREMATION: *Urn Dimensions* _____ L x _____ W x _____ H

Location of Burial: _____
Block Lot Grave Space

Is the Deceased the Plot Owner? YES NO (if no, describe relationship to the deceased: _____)

Requested Date/Time of Burial Service: _____

FOR OFFICE USE ONLY:

FEES DUE: \$ _____ FEES PAID: _____ SEXTON CALLED: _____

ADDITIONAL NOTES: _____

By submitting this form, the requester agrees to follow the Oaklawn Cemetery Rules and Regulations adopted by the Village of Stockbridge Council. Please note some of the following:

1. To open a grave, the request must be submitted to the Clerk's Office.
2. A minimum of two business days' notification to the Clerk's Office is required to prepare for a burial. More time for a Saturday or burial on a Village-observed holiday may be required. We currently do not offer Sunday burials.
3. An extra fee of \$100 will be charged for burials on Saturdays, city-observed holidays, or burials that start or last after 3:00 p.m.
4. No interments shall be allowed until the space and opening/closing costs have been paid. The Village's contracted sexton will prepare all graves.
5. Funeral homes must be licensed by the state of origin and provide final disposition or out-of-state burial transit permits.
6. All interments shall be restricted to persons designated by the lot owner(s). No human remains may be buried in a cemetery space except the human remains of one having interest in the cemetery space or a relative.
7. If a request is presented for the interment of a person not a member of the immediate family, written authorization from the space owner must be filed with the Clerk's Office.
8. An additional grave space fee will apply in cases of two interments within the same grave space.