



# Village of Stockbridge

Regular Council Meeting

Village Hall

118 N. Center St Stockbridge, MI 49285

Monday, April 1, 2024, at 7:00 pm

## AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. Pledge of Allegiance
- D. APPROVAL OF AGENDA
- E. APPROVAL OF MINUTES:
  - A. March 4, 2024
- F. PUBLIC COMMENT ON AGENDA ITEMS: *(Comments are limited to 3 minutes. Please address all comments to the council. Please understand that the council may not give a response per procedure.)*
- G. Guests:
- H. FINANCIAL REPORTS:
  - A. Check register from March 1, 2024, to March 31, 2024.
  - B. Cash summary by account report for all funds for the period of March 1, 2024, through March 31, 2024, in the amount of \$80,930.58.
- I. DEPARTMENT AND COMMITTEE REPORTS:
  - A. Police department report.
  - B. DPW Report
  - C. Zoning Administrator Report
  - D. President's Report.
  - E. Executive committee.
  - F. Ordinance committee.
  - G. Finance committee.
  - H. Utilities Committee.
  - I. Planning Commission minutes for review
  - J. SDDA minutes for review.
- J. COMMUNICATIONS:
- K. UNFINISHED BUSINESS:
- L. NEW BUSINESS:
  - A. New logo proposal from Total Local.
  - B. Purchase of Rammer.
  - C. Hall Cleaning.



# Village of Stockbridge

Regular Council Meeting

Village Hall

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Monday, April 1, 2024, at 7:00 pm

- D. Health Department Licensing.
- E. Lead Line Reporting.
- F. SDDA Appointment.
- G. Text Amendment Non-Residential Design Requirements.
- H. Text Amendment Outdoor Dining.
- I. Ordinance To Sell the Alley At A Private Sale
- J. Text Amendment Pool Hall.
- K. Cancel of PPO Medical Plan.

M. PUBLIC COMMENT OPEN FORUM: *(Comments are limited to 3 minutes. Please address all comments to the council. Please understand that the council may not give a response per procedure.)*

N. COUNCIL MEMBER COMMENTS:

O. ATTORNEY COMMENTS:

P. Schedule of meetings:

- A. Utilities Committee, April 3, 2024, at 6 pm.
- B. Regular Meeting, May 6, 2024, at 7 pm.

Q. ADJOURN:



## **Village of Stockbridge**

118 N Center St  
P.O. Box 155, Stockbridge, MI 49285-0155  
Office 517.851.7435  
[www.vosmi.org](http://www.vosmi.org)

Monday, March 4, 2024, at 7:00pm

### **Unapproved Meeting Minutes**

#### **I. CALL TO ORDER:**

7:00P

#### **II. Pledge of Allegiance:**

Led by President Ogden

#### **III. ROLL CALL:**

Absent Howlett,

#### **IV. APPROVAL OF AGENDA:**

Motion by Cattell Supported by Mullins to approve the agenda as written. All in favor, motion carries

#### **V. APPROVAL OF MINUTES:**

- A. February 5, 2024
- B. February 21, 2024

Motion by Cattell, Supported by Fairbotham to approve the minutes from the February 5<sup>th</sup>, and February 21<sup>st</sup> meetings as presented. All in favor, motion carries

#### **VI. PUBLIC COMMENT ON AGENDA ITEMS:**

*(Comments are limited to 3 minutes. Please address all comments to the council. Please understand that a response may not be given by the council per procedure.)*

No Comment

#### **VII. Guests:**

#### **VIII. FINANCIAL REPORTS:**

- A. Check register from the period of February 1, 2024, ending February 29, 2024.



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**Monday, March 4, 2024, at 7:00pm**

### **Unapproved Meeting Minutes**

- B. Cash summary by account report for all funds for the period of February 1, 2024, through February 29, 2024.

Motion by Cattell, Supported by Mullins to pay the bills in the amount of 73,436.21,

Roll Call, Y, all. N, none absent Howlett.

(Council is having a hard time seeing financials still. Larger print please).

#### **IX. DEPARTMENT AND COMMITTEE REPORTS:**

- A. Police department report.  
Chief Bartus delivered his report.

B. DPW Report

C. Zoning Administrator Report

D. President's Report.

E. Executive committee.

F. Ordinance committee.

G. Finance committee.

H. Utilities Committee.

Morehouse gave an update that the bearings went out on the other side of the backhoe, and updated council on numbers from the committee notes.

I. Planning Commission minutes for review

J. SDDA minutes for review.

#### **X. COMMUNICATIONS:**

#### **XI. Unfinished BUSINESS:**

- A. Resident Tree Complaint



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**Monday, March 4, 2024, at 7:00pm**

### **Unapproved Meeting Minutes**

Motion by Mullins, Supported by Cattell to reach out to the resident again to attempt a resolution and approve the consultation of an arborist if that fails.

All in favor, motion carries

#### **B. Village Hall Update**

1. Office closure March 6-13 for move

Motion by Fairbotham, supported by Cattell to close the office for the purpose of moving beginning March 6, reopening March 14. All in favor, motion carries

#### **XII. NEW BUSINESS:**

##### **A. Text My Gov proposal**

Motion by Cattell, supported by Powers-Taylor to approve the proposal as presented.

Roll Call, Y, Fairbotham, Powers-Taylor, Morehouse, Cattell, Ogden. N, Mullins, absent Howlett

##### **B. Approval of Master Plan for distribution.**

Motion by Powers-Taylor, supported by Mullins to approve the Master Plan for distribution.

All in favor, motion carries.

##### **B. All Clubs Day**

Motion by Mullins, supported by Cattell to cover All Clubs Day under Village insurance adding the Township as an additional insured.  
All in favor, motion carries.

##### **C. D. Meeting room Audio Visual proposal**

Motion by Morehouse to table.

##### **D. Cold patch proposal**

E. Motion by Mullins, supported by Cattell, to purchase a hot box as presented.

Roll Call, Y, all. N, none absent Howlett.

##### **F. Lead line discovery proposal.**



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Monday, March 4, 2024, at 7:00pm

### **Unapproved Meeting Minutes**

Motion by Mullins, supported by Fairbotham to approve the proposal from M&K at the rate of \$195, not to exceed 160 hours as presented.

Roll Call, Y, all. N, none absent Howlett.

G. Confined space safety equipment proposal.

Motion by Morehouse, supported by Cattell to purchase confined space equipment as presented.

Roll Call, Y, all. N, none absent Howlett.

H. Village Hall Sign proposal.

Tabled by Ogden

### III. PUBLIC COMMENT OPEN FORUM: *(comments limited to 3 minutes)*

Resident spoke about the difficulty hearing in the meeting room and the need for a sound system.

### XIV. COUNCIL MEMBER COMMENTS:

### XV. ATTORNEY COMMENTS:

### XVI. Schedule of meetings:

Schedule a workshop for Council Rules and Procedures.

Workshop set for March 21 at 7P.M.

Utilities Committee canceled March 6, 2024, at 6 pm.

Regular Meeting, April 1, 2024, at 7 pm.

### XVII. ADJOURN:

Motion by Mullins, supported by Fairbotham to adjourn at 9:21PM

Signed by: Jill Ogden

03/26/2024 12:42 PM  
 User: treasurer  
 DB: Stockbridge

CHECK REGISTER FOR VILLAGE OF STOCKBRIDGE  
 CHECK DATE FROM 03/01/2024 - 03/31/2024

Check Date	Check	Vendor Name	Description	Amount
03/22/2024	21805	WOMI BUSINESS	POLICE CABLE BILL	125.98
03/22/2024	21806			V
03/25/2024	21807	AUTO JEEVES	DECALS	360.00
03/25/2024	21808	MID MICHIGAN CHIEFS OF POLICE ASSOC	ACTIVE SWORN LE PERSONNEL	100.00
03/25/2024	21809	MICH ASSOC OF CHIEFS OF POLICE	ACTIVE (SWORN LE PERSONNEL)	100.00
STATE TOTALS:				
Total of 62 Checks:				90,530.58
Less 3 Void Checks:				9,600.00
Total of 59 Disbursements:				80,930.58

Bank STATE	Check	Vendor Name	Description	Amount
03/05/2024	21743	CARE OF SOUTHEASTERN MICHIGAN	EMPLOYEE ASSISTANCE SERVICES FROM 1/1/20	2,333.38
03/05/2024	21744	CENTRAL@QUARE	MOBILE MAPPING	691.13
03/05/2024	21745	DAVID MCKEON	REIMBURSEMENT FOR SEALT/BELT EXTENDERS	14.57
03/05/2024	21746	GRACON SERVICES, INC	COMPUTER SERVICES	1,690.05
03/05/2024	21747	HYDROCORP, INC	MCC 2 YRS 08/22 - 07/24	231.00
03/05/2024	21748	WOMI BUSINESS	MOW OFFICE CABLE BILL	336.24
03/05/2024	21749	MAGNUM CANINE	K-9	9,500.00
03/08/2024	21750	AUSTIN CIMBALA	REIMBURSEMENT FOR UNIFORM STANDARD	93.36
03/08/2024	21751	CANON FINANCIAL SERVICES	2/1/2024 - 2/29/2024 COPIER CHARGES	266.39
03/08/2024	21752	CONSUMERS ENERGY	CONSUMERS POWER BILL	1,610.80
03/08/2024	21753	GRANGER	FEBRUARY DPW DUMPSTER 2024	106.05
03/08/2024	21754	MICHIGAN PIPE AND VALVE, INC.	SUPPLIES FOR WATER MAIN BREAK AT DPW	453.30
03/08/2024	21755	NAPA AUTO PARTS	DPW SUPPLIES	55.95
03/08/2024	21756	SUBURBAN PROPANE	FEBRUARY PROPANE DPW BLDG	610.80
03/08/2024	21757	WATER TECH	TOTAL COLIFORM ANALYSIS	44.00
03/08/2024	21758	WEX BANK	FEBRUARY GAS 2024	1,746.21
03/08/2024	21759	WOMI BUSINESS	MOW OFFICE CABLE BILL NEW BUILDING	185.98
03/08/2024	21760	WOMI BUSINESS	DPW CABLE BILL	127.00
03/12/2024	21764	BRENTS BUGS LLC	RODENT CONTROL	175.00
03/12/2024	21765	BURMANS TREE SERVICE	5 TREE REMOVALS	4,125.00
03/12/2024	21766	GRANGER	FEBRUARY 2024 GARBAGE	9,415.36
03/12/2024	21767	HYDROCORP, INC	NOV, DEC AND JAN INVOICES	693.00
03/12/2024	21768	USA BLUE BOOK	WASTEWATER SUPPLIES	586.96
03/12/2024	21769	YEO & YEO	PROFESSIONAL SERVICES RENDERED	5,200.00
03/13/2024	21771	ELAN FINANCIAL SERVICES	ELAN FINANCIAL CREDIT CARDS	3,468.57
03/13/2024	21772	MAGNUM CANINE	K-9	9,500.00
03/13/2024	21773	AUDIOLOGY & HEARING SERVICES	HEARING TEST	100.00
03/13/2024	21774	BOB MAXEY FORD OF HOWELL	IGNITION WIRE, WATER PUMP, SPARK PLUG 20	2,668.96
03/13/2024	21775	CMF DISTRIBUTORS, INC	GLOCK AND TOURNIQUET OTHER SUPPLIES	794.40
03/13/2024	21776	CONSUMERS ENERGY	CONSUMERS ENERGY BILL	406.25
03/13/2024	21777	DAN HALLS PINCKNEY	2017 FORD TRUCK/POLIE INTERCEPT	82.96
03/13/2024	21778	GANNETT MICHIGAN NEWSPAPERS	LANSING STATE JRNL VILLAGE PUBLICATIONS	724.65
03/13/2024	21779	INGHAM COUNTY DRAIN COMMISSION	ANNUAL 2024 MAINTENANCE FEE FOR THE GROU	1,500.00
03/13/2024	21780	LANSING UNIFORM COMPANY	UNIFORMS	1,157.45
03/13/2024	21781	SPARROW OCCUPATIONAL HEALTH SERVICE	PHYSICAL AND DRUG SCREENING	201.00
03/13/2024	21782	THE WATER STORE	WATER FOR OFFICE	46.25
03/13/2024	21783	USA BLUE BOOK	CONTAINED SPACE PERMIT FORM	27.45
03/13/2024	21784	VIRTUAL ACADEMY	TRAINING	330.00
03/15/2024	21785	BURMANS TREE SERVICE	5 TREE REMOVALS	330.00
03/15/2024	21786	PRINTER SOURCE PLUS	COPY PAPER	1,649.99
03/15/2024	21787	ELHORN ENGINEERING CO	EL CHLOR 5 GAL CARBOY	195.96
03/18/2024	21788	DAVID MCKEON	REIMBURSEMENT MISC	651.00
03/18/2024	21789	RONALD SMITH	REIMBURSEMENT FOR GAS	14.57
03/18/2024	21790	L & M FAMILY INVESTMENTS	FEB, MAR 2024 RENT	98.04
03/18/2024	21791	DELAU FIRE SERVICES	ANNUAL INSPECTION OF FIRE EXT. DPW	1,000.00
03/18/2024	21793	ROYAL STONE LLC	FOUNDATIONS	58.50
03/18/2024	21794	USA BLUE BOOK	TRIPOD 7' W/PULLEY W/WINCH BRACKET DBI	150.00
03/22/2024	21795	52 LANDSCAPE LLC	LIMESTONE DRIVEWAY MATERIAL	1,872.95
03/22/2024	21796	BAKER TILLY MUNICIPAL ADVISORS, LLC	SERVICES FOR WATER/SEWER RATE STUDIES	87.00
03/22/2024	21797	CONSUMERS ENERGY	CONSUMERS ENERGY BILL	7,500.00
03/22/2024	21798	CONSUMERS ENERGY	CONSUMERS ENERGY BILL	6,202.55
03/22/2024	21799	DARYL ANDERSON	REIMBURSEMENT FOR DEADBOLT & ADDITIONAL	340.75
03/22/2024	21800	M&K JETTING AND TELEVISIONING, INC.	CLEANED LIFT STATION	33.87
03/22/2024	21801	MI ASSOC OF MUNICIPAL CLERKS	PRE-CONFERENCE SESSIONS; CLERK 101	925.00
03/22/2024	21802	TEXTWYGOV	IMPLEMENTATION AND SOFTWARE	700.00
03/22/2024	21803	USA BLUE BOOK	VEST STYLE HARNESS	3,750.00
03/22/2024	21804	WATER TECH	TOTAL COLIFORM ANALYSIS	359.95
03/22/2024	21804	WATER TECH	TOTAL COLIFORM ANALYSIS	2,955.00



CASH SUMMARY BY FUND FOR VILLAGE OF STOCKBRIDGE

FROM 03/01/2023 TO 03/31/2024  
 FUND: 101 202 203 207 208 209 211 217 218 248 265 300 400 542 580 590 591 661 701 852  
 CASH AND INVESTMENT ACCOUNTS  
 BANK: STATE

Fund	Description	Beginning Balance 03/01/2023	Total Debits	Total Credits	Ending Balance 03/31/2024
101	GENERAL FUND	(1,727.08)	2,584,455.00	1,230,058.64	1,352,669.28
202	MAJOR STREETS FUND	0.00	171,375.97	74,676.24	96,699.73
203	LOCAL STREETS FUND	0.00	226,544.92	76,293.01	150,251.91
209	CEMETERY PERPETUAL CARE FUND	0.00	1,350.00	4,125.00	(2,775.00)
211		0.00	52,607.42	51,002.70	1,604.72
217	ARPA FUNDS	0.00	111,184.75	91,533.50	19,651.25
542	BUILDING FUND	0.00	9,034.84	3,722.84	5,312.00
580	LOCAL CONTRIBUTIONS	0.00	21,704.40	0.00	21,704.40
590	SEWER FUND	0.00	515,564.26	402,403.12	113,161.14
591	WATER FUND	1,727.08	337,244.48	376,381.54	(37,409.98)
661	MOTOR POOL VEHICLE FUND	0.00	0.00	617.50	(617.50)
	TOTAL - ALL FUNDS	0.00	4,031,066.04	2,310,814.09	1,720,251.95









## **DPW Report for March 2024**

### **CEMETERY**

- Weekly debris cleanup of tree branches, pots, and miscellaneous garbage

### **VILLAGE OFFICE**

- Painted grids and new ceiling tile in kitchen
- Moved furniture
- Hung up drop box and event board
- Ran CAT 5 wire for internet connections

### **DNR / TRAILHEAD**

- Plowed snow and cleared walkways during snow events

### **DDA**

- Cleaning of snow during snow events in Park and throughout the Village.
- Weekly trash pick up

### **WASTE WATER**

- Discharge to Jacobs drain
- Completed EGLE Discharge Reports and Weekly Sampling Reports
- Weekly Generator Maintenance
- Transferred water between Lagoons while treating with Ferric.
- Prepared samples for pre-discharge, and we are ready for discharge starting April 1

### **WATER**

- Repaired water line break at DPW
- Completed EGLE Monthly Operating Reports and samples.
- Backwashed Iron filters every 2 weeks
- Cleaned chlorine injector every 2 weeks
- Completed water reads for first quarter of the year

## **MAJOR STREETS / LOCAL STREETS / STORMWATER**

- 1 storm incident. Sidewalks were shoveled and roads were salted

## **MISS DIG**

- Roughly 50 miss dig requests for Water, Sanitary, and Storm line marking completed and cleared.

## **DPW**

- Weekly shop clean up
- Cleaning of salt truck

*This is a general List and does not represent all duties performed during March.*

Thank You,

David Dillard  
Department of Public Works Supervisor

VILLAGE OF STOCKGRIDGE MONTHLY REPORT

**Zoning & Administration**

**MONTH OF: March 2024**

Code Enforcement Services:

4 Open Blighting Issues

Zoning Administrator Services:

Frontier - Fiberoptics in right-of-way  
Value Tech - Questions property zoning district  
Crossroads - Questions expanding parking lot  
Questions regarding Home Occupation  
Questions regarding firearm sales  
Answer Zoning Questions

Zoning Plan Reviews:

218 West - Deck  
431 Willow - Pole Barn

Zoning Permit Inspections:

218 West - Deck  
431 Willow - Pole Barn

Land Division/Combines:

431 Willow - Brian Craft

Open & Ongoing:

DG Marketplace  
Tractor Supply

Submitted by:

*Katrina Griffith*

\_\_\_\_\_  
Signature



## Presidents Report

April 1,

Office move – The move into the new building was extremely successful. Huge props to all the office and DPW staff for their excellent organization, planning, help and cooperation. The office staff have settled in, and residents are finding us in our new digs. The biggest issue we have had is getting the phone system under control. We continue to work with Wow to resolve phone issues.

Resident Tree Complaint – The Village received an additional complaint from another neighbor regarding the tree at 487 E. Elizabeth. I was able to contact the homeowner again and she has agreed to let the tree service on the property to remove the tree. I let her know that we would let her know when they are coming to do the work.

Text My Gov – We have begun the setup of the text program. We should have the system fully operational in the next few weeks with options for residents to sign up for alerts. We plan to send out information with the next water billing.

All Clubs Day – The forms have been submitted and approved by the underwriter to add the Township as an additional insured for the event. Thanks to Russ for keeping a fun successful event going while Suzi recovers.

Building Maintenance – The roof continues to be an issue at the new building. We have had Billy White Roofing out several times to seal leaks. One problem area continues to be an issue where water is damming up. I am working with a specialty Sheetmetal company to divert water away from the problem area and hopefully that will resolve the issue. The building will need a new roof in the next few years.



## Village of Stockbridge

### PLANNING COMMISSION

#### Unapproved Minutes

118 N. Center Street ~ 517 - 851 - 7435  
Thursday – March 07, 2024, at 6:30 P.M.

Meeting called to Order at: 6:35 p.m.

Roll Call, P.C. Commissioners: present: Jenifer, James, Kim and Daryl

Absent: Loria

Also in attendance is attorney John Gormley

Loria joins us at 6:40 p.m.

Approval of Meeting Agenda – March 07, 2024, Motion made by James to approve agenda second by Jenifer. Discussion change date for next meeting to March. Voice vote motion carried.

Motion to approve February 01, 2024, minutes by Kim, Second by James. No discussion. Voice vote motion carried.

Motion by Kim to approve February 15, 2024, minutes, second by James. Discussion resulted in correcting changes to spelling of voice and spelling of Kim. Voice vote motion carried.

Loria arrives at 6:40 p.m.

#### **PUBLIC COMMENT**

No Public comment.

#### **UNFINISHED BUSINESS**

Motion to open all three public hearings on proposed ordinances made by James second by Loria. voice vote motion carried.

Request for Public comments made. No Public Present thus no Public comment made.

Motion made by Loria to Close Public hearing made by Loria second by James. Voice vote motion carried.

Discussion commenced on first ordinance proposing text amendment to Chapter 6: Zoning and Land Use, Article IV-Zoning district regulations adding section 6- 51-Non – residential design requirements. Some discussion no changes.

Moved on to discussion on second proposed ordinance text amendment to Chapter 6, Article IV, Section 6-81 is added in its entirety new Sec, 6-52, Accessory outdoor dining areas. Some discussion changes page 3 top of page three near bottom of paragraph change from 6-82 change to 6-81.

Moved on to discussion on to third proposed ordinance text amendment to Text amendment to C-3 permitted uses adding to list of permitted uses Pool Halls / Billard Parlor without alcohol and to C-3 Special uses: Pool Halls / Billard Parlor with alcohol. Discussion resulted in changes to very first sentence spelling, there was no space between words, occurred twice corrections made.

Motion made by Loria to approve all three ordinances with stipulated three changes second by Jenifer  
Roll call vote: Loria yes, Jenifer yes, Kim yes, James yes, Daryl yes. Motion carried.

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**DIRECTORS COMMENTS, CONCERNS SUGGESTIONS**

Question about what we are going to do about sunlight reflection from south wall of DG Market.  
explanation by John. Explaining that John has instructed Doug Mills to Call Daryl when the sunlight is  
reflecting to have him witness the event.

**NEXT MEETING**

April 04, 2024

**ADJOURN**

Motion to adjourn made by Loria at 7:25 p.m. Second by Jenifer voice vote motion carried.

**MEETING DATE:** April 1, 2024

**AGENDA ITEM TITLE:** Logo proposal from Total Local

**SUBMITTED BY:** Jill Ogden

**DEPARTMENT:** General

**BACKGROUND SUMMARY:** With the move to the new building, it is a prime time to rebrand the Village. With a fresh new look, the Village can draw attention to the new location with promotional materials and signage.

**ALTERNATIVE ANALYSIS:** N/A

**PREVIOUS BOARD ACTION:** N/a

**FINANCIAL IMPACT:** \$750 for the design of a logo. \$450, design development with council.

**CONSIDERATIONS:**

**RECOMMENDED MOTION:**

Move to approve the proposal from Total Local to design a new logo for the Village in the amount of \$1,200.00.

**ATTACHMENTS:**

Total Local proposal



**VILLAGE OF STOCKBRIDGE**

**Sold To**  
  
VILLAGE OF STOCKBRIDGE  
305 W Elizabeth St  
Stockbridge, MI 49285

**Bill To**  
VILLAGE OF STOCKBRIDGE  
305 W Elizabeth St  
Stockbridge, MI 49285

**Proposal #:** 31704  
**Date:** Mar 07, 2024  
**Account Rep:** Teresa Miller

**Billing Email**  
president@vosmi.org

Product	Rate	Discount	Taxable	Net
<b>Marketing Projects Additional Marketing Services</b>				
LOGO - Logo Design Deliver Date: Apr 15, 2024	\$750.00	\$0.00		\$750.00
Group Meeting Facilitation Deliver Date: Apr 15, 2024	\$450.00	\$0.00		\$450.00
			<b>Sub Total:</b>	\$1,200.00
			Sub Total	\$1,200.00
			Discount	\$0.00
			Tax	\$0.00
			<b>Total</b>	<b>\$1,200.00</b>

**PHONE NUMBER(S) TO BE PUBLISHED**

**ENHANCED WEB LISTING KEYWORDS**

**Terms and Conditions**  
BY SIGNING THIS CONTRACT, I agree that the amount shown in the "Total Balance" field will be paid as outlined above.  
  
ALL INVOICES ARE NET 15. Past due accounts will lose any discounts previously offered and will be subject to a monthly finance charge of 1.5% of the outstanding balance.

**MEETING DATE:** April 1, 2024

**AGENDA ITEM TITLE:** Rammer Purchase.

**SUBMITTED BY:** David Dillard

**DEPARTMENT:** Major and Local Roads

**BACKGROUND SUMMARY:** Councilman Cattell requested the quote of a rammer. This would be equipment used in the repair of potholes as well as other applications.

**ALTERNATIVE ANALYSIS:** N/A

**PREVIOUS BOARD ACTION:** N/a

**FINANCIAL IMPACT:** 3,262.60

**CONSIDERATIONS:**

**RECOMMENDED MOTION:**

Move to approve the purchase of a rammer from Bobcat of Lansing in the amount of 3,262.60.

**ATTACHMENTS:**

Bobcat of Lansing Quote.



Product Quotation  
 Quotation Number: **GR398243**  
 Quote Sent Date: **Mar 13, 2024**  
 Expiration Date: **Apr 12, 2024**

Prepared By  
**Gary Rawlings**  
 Phone: +15175994761  
 Email: r.gary@bobcatoflansing.com

Customer  
**Village of Stockbridge**  
 PO BOX 155  
 STOCKBRIDGE, MI, 49285-0155

Contact

Dealer  
**Bobcat of Lansing**  
 3237 West Miller Rd  
 Lansing, MI 48911  
 1-517-394-1155

Item Name	Item Number	Quantity	Price Each	Total
<b>Rammer</b>	7473240	1	3,412.60	3,412.60
<b>Standard Equipment:</b>				
Bobcat R60P			Honda GXR 120 Engine Isolators to Decrease Vibration	
Sales Program				
<i>In Lieu of Financing Rebate: US Jan-Mar 2024</i>		1	150.00	- 150.00
Total for Rammer				<b>3,262.60</b>

Quote Total - USD	3,262.60
Dealer P.D.I.	0.00
Destination Charges	0.00
Sales total before Taxes	3,262.60
Taxes	0.00
<b>Quote Total - USD</b>	<b>3,262.60</b>

**Customer Acceptance:**

Quotation Number: **GR398243**

Purchase Order: \_\_\_\_\_

**Authorized Signature:**

Print: \_\_\_\_\_ Sign: \_\_\_\_\_

Date: \_\_\_\_\_ Email: \_\_\_\_\_ Tax Exempt: Y  / N

MEETING DATE: April 1, 2024

**AGENDA ITEM TITLE: Hall Cleaning**

**SUBMITTED BY: Jill Ogden**

**DEPARTMENT: Village Hall**

**BACKGROUND SUMMARY:** Despite the lack of advertising the hall has been being rented at a steady rate. Cleaning between rentals is necessary. There is also a need to have employee areas regularly cleaned. The hall rental has already generated income of nearly \$2,500.00 in the past few months just through word of mouth.

**ALTERNATIVE ANALYSIS: N/A**

**PREVIOUS BOARD ACTION:** The council has approved office cleaning services in the past.

**FINANCIAL IMPACT:**

**CONSIDERATIONS:**

**RECOMMENDED MOTION:**

Move to approve the p

**ATTACHMENTS:**



Invoice No:

#216

Issued to:

Village of Stockbridge  
Clerk  
PO Box 155  
Stockbridge, MI. 49285

Date Issued:

3/1/24

NO	DESCRIPTION	TIME	RATE	SUBTOTAL
1	Hall Clean after Rental	3-4 hrs		\$125
2	Township Office Clean	2 hrs		\$100

Payment Information

Accepts cash, Cashapp,  
invoices paid via email,  
checks or direct deposit  
(when available). Any bounced  
check will receive additional

*Alexis*  
*Cris-Dingmore*

MEETING DATE: April 1, 2024

**AGENDA ITEM TITLE: Lead Line Reporting**

**SUBMITTED BY: David Dillard**

**DEPARTMENT: Water**

**BACKGROUND SUMMARY:** With the deadline approaching for an inventory of water service lines in the Village resident self-reporting is helpful. It is recommended that a paper form and online reporting option be provided to residents to assist in completing the inventory list. An incentive in the form of a credit on water bills can be offered.

**ALTERNATIVE ANALYSIS: N/A**

**PREVIOUS BOARD ACTION: N/a**

**FINANCIAL IMPAC:** If incentive credits are offered there would be a financial impact, but it is unknown at this time what that impact would be. It is anticipated that the reporting option would reduce the amount of pot holing that would need to be done to verify service lines, reducing overall cost.

**CONSIDERATIONS:**

**RECOMMENDED MOTION:**

Move to approve a self-reporting option for water service lines, offering a \$5 incentive for appropriately completed forms.

**ATTACHMENTS:**

Self-reporting example



# VILLAGE OF STOCKBRIDGE

PO Box 155, Stockbridge, Michigan 49285

## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS, AND COMMISSIONS

The information provided on this form is for the use of the Stockbridge Village Council in its deliberation to fill vacancies on committees, boards, and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the Village Council for application review and appointment consideration.

To which committee (s), board (s), or commission (s) are you seeking appointment?

5004

Please print or type.

Name: Heather D. Anthony

Address: Stockbridge, MI ZIP Code 49259

Telephone: 734-577-8511 Other: \_\_\_\_\_

Email: heather@stockmi.org

Date available for appointment anytime

Are you a registered voter in the Village of Stockbridge?       Yes       No

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees, or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

Stockbridge Area Senior Center, Vice President  
Committee for SB, SBPTD, First United Methodist Church  
Committee, SDA, Christmas Tree Talker

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Village of SB Municipality - Clerk, 20+ yrs in Electric Industry  
Bachelor Degree in EMT, Member of 4, Board of  
Director Board for SBPC

Have you ever worked for the Village of Stockbridge?  Yes  No  
If yes, please list dates and name(s) of departments.

None

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.


Are you aware of the time commitment necessary to serve on the committee, board, and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience, or interest you possess that qualifies you as an appointee to the position you seek.

*People Love Multitasking, Against, Alcohol, Dehydration, and Incentive. U"*

I hereby certify that the preceding information is correct and to the best of my knowledge.

  
Signature

*March 22, 2024*  
Date

Mail or return your completed application to: **Village of Stockbridge  
210 Wood Street, Suite 101  
PO Box 155  
Stockbridge, Michigan 49285**

*Thank you very much for giving us the opportunity to consider you for appointment.*

STATE OF MICHIGAN  
VILLAGE OF STOCKBRIDGE

ORDINANCE NO. \_\_\_\_\_  
(Enacted \_\_\_\_\_)

**AN ORDINANCE APPROVING A  
TEXT AMENDMENT TO ADD CHAPTER VI, ARTICLE IV, SECTION  
6.76 REGARDING NON- RESIDENTIAL DESIGN REQUIREMENTS AND  
AMENDING CHAPTER 6, ARTICLE III, SECTION 6-45**

*Recitals*

WHEREAS, the Village of Stockbridge (hereinafter, the “Village”) has adopted the Village of Stockbridge Zoning and Land Use Ordinance (hereinafter, the “Zoning Ordinance”) on October 1, 2019, which was adopted under the *Zoning Enabling Act of 2006*; and

WHEREAS the Planning Commission had received numerous complaints from Village Residents regarding the appearance of “blank facades” facing streets, creating an unattractive eyesore and/or reflective light affecting other business; and

WHEREAS the Planning Commission, therefore, determined text amendments were warranted to said ordinances to provide requirements for the construction of facades of commercial buildings as to prevent hazardous condition, prevent constructing unattractive building, and to maintain the historic quality of the Village; and

WHEREAS the Planning Commission met to develop revisions to the Zoning Ordinance; and

WHEREAS, during this process the Village Zoning Administrator reviewed the drafts, attended a Planning Commission meeting where her comments and concerns were considered, and the draft text amendments were adjusted based on the same; and

WHEREAS the Planning Commission is therefore charged with coming up with the proposed language of the amendment and then scheduling a public hearing

to take public comment on the proposed amendment, pursuant to Section 6-329 (a) of the Zoning Ordinance; and

WHEREAS, the Planning Commission has determined, via this Amendment, proposed text amendment to Chapter VI, Article IV to add a new Section 6-76 Non-Residential Design Requirements; and

WHEREAS the Planning Commission proposed to consider the language of the proposed text Amendments, set a public hearing, and took public comment at 6:30 p.m. on Thursday, March 07, 2024, for new Section 6-76 which the Village Clerk issued the required notices as prescribed by MCL 125.3103 and MCL 125.3202; and

WHEREAS, after taking into consideration the public's comments, Section 6-329 (b) of the Zoning Ordinance required the Planning Commission to identify and evaluate all factors relevant to the petition and report its findings and recommendation to the Village Council, taking into consideration the criteria for amendments of the official Zoning Ordinance set forth in Section 6-331 of the Zoning Ordinance; and

WHEREAS all costs incurred by the Village in developing these amendments shall be charged to the Applicant, Village of Stockbridge, in accordance with Article III, Section 6.47, including the actual costs incurred by the Village, the Planning Commission, and/or the Zoning Administrator for:

- A. Any publication or mailing costs required by this Ordinance and/or state law;
- B. Any traffic reports deemed necessary to complete the processing of the request;
- C. Any legal services deemed necessary to complete the processing of the request;
- D. Any planner fees deemed necessary to complete the processing of the request;
- E. Any Zoning Administrator fees deemed necessary to complete the processing of the request;
- F. Any topographic studies deemed necessary to complete the processing of the request;
- G. Any engineering services deemed necessary to complete the processing of the request;

- H. Any other fees incurred by any other consultants deemed necessary by the above-named governmental officials and/or entities to complete the processing of the request; and

WHEREAS, the Planning Commission, after considering the input from the public hearing set forth above, in accordance with the Zoning Ordinance and the Zoning Enabling Act and considering the criteria of Section 6-331 (a) - (h), recommended adoption of the proposed text amendments to new Section 6-76 to the Village Council.

### ***Ordinance***

**SECTION 1:** Chapter 6, Article IV, Section 6-76 is added to read as follows:

**Sec. 6-76. Non-residential design requirements.**

The following design requirements for all non-single family residential buildings shall be applied during site plan review as outlined in chapter 6-45:

(a) *Exterior building design.*

- (1) All non-single family residential buildings shall possess architectural variety but enhance the overall cohesive community character. All buildings shall provide architectural features, details, and ornaments such as archways, colonnades, cornices, recesses, projections, wall insets, arcades, window display areas, peaked roof lines, or towers.
- (2) Building walls and roofs over fifty (50) feet in length shall be broken up with varying building lines, windows, gables, and/or architectural accents such as pilasters, columns, dormers, and awnings.
- (3) Window area shall make up at least twenty (20) percent or more of the exterior wall area facing any street. This requirement may be modified by the Planning Commission upon a finding that this requirement is excessive due to the nature of the use and surrounding land uses, the location of the site, or architectural incompatibility.
- (4) In addition, a portion of the on-site landscaping shall abut the walls so that the vegetation combined with the architectural features significantly reduces the visual impact of the building mass as viewed from any street. Additional landscaping requirements of this ordinance must also be satisfied.



- (5) Overhead doors shall not face a public street or residential district. The Planning Commission can modify this requirement upon a determination that there is no reasonable alternative, and the visual impact will be moderated through use of building materials, architectural features and landscaping beyond that required.
- (6) Additions to existing buildings must complement the current building design regarding height, proportions, scale, materials, and rhythm of openings.

*(b) Building materials.*

- (1) Durable building materials which provide an attractive, quality appearance must be utilized.
- (2) The predominant building materials should be quality materials that are characteristic of Michigan such as earth-toned brick, decorative tilt-up panels, wood, native stone, and tinted/textured concrete masonry units and/or glass products.
- (3) Other materials such as smooth-faced concrete block, undecorated tilt-up concrete dry fit panels, or prefabricated steel panels should only be used as accents and not dominate the building exterior of the structure.
- (4) Metal roofs may be allowed if deemed by the Planning Commission to be compatible with the overall architectural design of the building.

*(c) Building and sign colors.*

- (1) Exterior colors shall be of low reflectance, subtle, neutral, or earth tone colors. The use of high intensity colors such as neon, metallic, or fluorescent for the facade and/or roof of the building are prohibited except as approved by the Planning Commission for building trim.
- (2) The use of trademark colors not meeting this requirement shall be approved by the Planning Commission.
- (3) Mechanical and service features such as gutters, ductwork, service doors, etc. that cannot be screened must be of a color that blends in with the color of the building.

(d) *Roof design.*

- (1) Roofs should be designed to reduce the apparent exterior mass of a building, add visual interest, and be appropriate to the architectural style of the building.
- (2) Variations in architectural style are highly encouraged. Visible roof lines and roofs that project over the exterior wall of a building enough to cast a shadow on the ground are highly encouraged, with a minimum overhang of twelve (12) inches.
- (3) Architectural methods shall be used to conceal flat roof-tops and mechanical equipment.
- (4) Overhanging eaves, peaked roofs, and multiple roof elements are highly encouraged.

(e) *Customer entrances.* Clearly defined, highly visible customer entrances may be included in the design. Features such as canopies, porticos, arcades, arches, wing walls, and integral planters are highly encouraged to identify such entrances.

(f) *Community amenities.* Community amenities such as patio/seating areas, water features, artwork or sculpture, clock towers, pedestrian plazas with park benches, or other features located adjacent to the primary entrance to the building(s) are highly encouraged.

(g) *Signs.* Signs shall be in accordance with Chapter VI - Article X. All sign bases shall be constructed of materials compatible with the architecture of the building(s) located on the premises.

(h) *Natural features.* Buildings shall be sited to protect existing natural areas such as steep natural grades, trees, significant groupings of healthy vegetation (shrubs and trees), and rock outcroppings. To the extent practical, these areas shall be incorporated into the overall site plan.

**SECTION 2:** Chapter VI, Article III, Section 6-45 (e) (3) is amended to read as follows:

- (3) The Zoning Administrator reviews Type-3 and Type-4 site plans that have been reviewed and found in conformance with sections 6-44, 6-45, and 6-76 and other ordinances or state law to Planning Commission for review and appropriate action.

**SECTION 3:** Chapter VI, Article III, Section 6-45 (C) (2) is amended to read as follows:

- (2) The Zoning Administrator reviews the application and site plan for compliance with Sections 6-45 and 6-76 filing requirements and confers with the Planning Commission chair as required.

**SECTION 4:** If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Village of Stockbridge declares that it would have passed this Ordinance and each section, subsection, clause, or phrase hereof, irrespective of the fact that any one or more section, subsections, sentences, clauses, and phrases be declared unconstitutional.

**SECTION 5:** That this Ordinance and the related rules, regulations, provisions, requirements, orders, and matters established shall take effect immediately upon publication, except any penalty provisions which shall take effect twenty (20) days after publication, pursuant to MCL66.1.

**SECTION 6:** Repealer - All Ordinances or parts of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give all provisions of this Ordinance full effect.

Adopted at a Regular Meeting of the Village of Stockbridge held on \_\_\_\_\_, 2024.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

Village of Stockbridge

---

By: Jill Ogden  
Its: Village President

**Certification of Clerk**

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Stockbridge, County of Ingham, State of Michigan, at a regular meeting held on the \_\_\_\_\_th day of \_\_\_\_\_, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the Minutes of said meeting were kept and will be or have been made available as required by said Act, and the foregoing Ordinance was published in a newspaper of local circulation on January 18, 2024.

Village of Stockbridge

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By: Heather Armstrong  
Its: Village Clerk

Drafted by: John L. Gormley (P53539)  
Attorney for the Village of Stockbridge and  
It's Planning Commission  
Gormley Law Offices, PLC  
101 Grand River Ave.  
Fowlerville, Michigan 48836  
517.223.3758

STATE OF MICHIGAN  
VILLAGE OF STOCKBRIDGE

ORDINANCE NO. \_\_\_\_\_  
(Enacted \_\_\_\_\_)

**AN ORDINANCE APPROVING  
TEXT AMENDMENT TO CHAPTER VI, ARTICLE IV ADDING NEW  
SECTION 6-81, REGARDING ACCESSORY OUTDOOR DINING AREAS.**

*Recitals*

WHEREAS, the Village of Stockbridge (hereinafter, the “Village”) has adopted the Village of Stockbridge Zoning and Land Use Ordinance (hereinafter, the “Zoning Ordinance”) on October 1, 2019, which was adopted under the *Zoning Enabling Act of 2006*; and

WHEREAS the Planning Commission Chair in reviewing the Zonning ordinance discovered that the existing ordinance did not adequately address outdoor dining; and

WHEREAS the Planning Commission, therefore, determined text amendments were warranted to said ordinances to provide requirements for accessory Outdoor dining and to maintain the historic quality of the Village; and

WHEREAS the Planning Commission met to develop revisions to the Zoning Ordinance; and

WHEREAS, during this process the Village Zoning Administrator reviewed the drafts, attended a Planning Commission meeting where her comments and concerns were considered, and the draft text amendments were adjusted based on the same; and

WHEREAS the Planning Commission is therefore charged with coming up with the proposed language of the amendment and then scheduling a public hearing to take public comment on the proposed amendment, pursuant to Section 6-329 (a) of the Zoning Ordinance; and

WHEREAS, the Planning Commission has determined, via this Amendment, proposed text Amendments to new Section 6-81 – Accessory Outdoor Dining Areas of the Zoning Ordinance, as set forth below; and

WHEREAS the Planning Commission proposed to consider the language of the proposed text Amendments, set a public hearing, and took public comment at 6:30 p.m. on Thursday, March 07, 2024, for Section 6-81 which the Village Clerk issued the required notices as prescribed by MCL 125.3103 and MCL 125.3202; and

WHEREAS, after taking into consideration the public's comments, Section 6-329 (b) of the Zoning Ordinance required the Planning Commission to identify and evaluate all factors relevant to the petition and report its findings and recommendation to the Village Council, taking into consideration the criteria for amendments of the official Zoning Ordinance set forth in Section 6-331 of the Zoning Ordinance; and

WHEREAS all costs incurred by the Village in developing these amendments shall be charged to the Applicant, Village of Stockbridge, in accordance with Article III, Section 6-47, including the actual costs incurred by the Village, the Planning Commission, and/or the Zoning Administrator for:

- A. Any publication or mailing costs required by this Ordinance and/or state law;
- B. Any traffic reports deemed necessary to complete the processing of the request;
- C. Any legal services deemed necessary to complete the processing of the request;
- D. Any planner fees deemed necessary to complete the processing of the request;
- E. Any Zoning Administrator fees deemed necessary to complete the processing of the request;
- F. Any topographic studies deemed necessary to complete the processing of the request;
- G. Any engineering services deemed necessary to complete the processing of the request;
- H. Any other fees incurred by any other consultants deemed necessary by the above-named governmental officials and/or entities to complete the processing of the request; and

WHEREAS, the Planning Commission, after considering the input from the public hearing set forth above, in accordance with the Zoning Ordinance and the Zoning Enabling Act and considering the criteria of Section 6-331 (a) - (h), recommended adoption of the proposed text amendments to add new Section 6-81 to the Village Council.

### *Ordinance*

**SECTION 1:** Chapter 6, Article IV, Section 6-81 is added in its entirety to read as follows:

**Sec. 6-81. Accessory outdoor dining areas:**

Accessory outdoor dining areas are permitted by right when accessory to a permitted or special land use is subject to the following:

- (1) Outdoor dining shall be permitted as an accessory to another permitted dining use in the applicable zoning district but shall at no time be used for any retail display or sales.
- (2) Outdoor dining requests shall require site plan review by the Planning Commission in compliance with Section 6-45 regarding site plan review.
  - (2.1) In the case of outdoor dining being added to an existing permitted dining use, instead of a formal site plan, the Zoning Administrator may initially permit a submittal of a sketch plan so long as it is drawn to scale and shows all relevant items of the site needed to review the request. Additional information, up to and including a formal site plan, may be requested by either the Zoning Administrator or Planning Commission after review of the sketch.
  - (2.2) Once initial approval of the outdoor dining has been granted by the Planning Commission, it shall be valid for a period of one (1) year and may be renewed annually by the Zoning Administrator, after inspection providing the outdoor dining area continues to comply with the original Planning Commission approval.
  - (2.3) The Zoning Administrator may defer a decision on renewal of the outdoor dining approval to the Planning Commission, if the Zoning Administrator determines additional review is needed due to 1) changes to the approved site plan, 2) existing or reoccurring violations of this Ordinance and the approved use, or 3) the existence of other unforeseen conditions.

- (3) Outdoor dining is only permitted between April 15 and October 31. All furniture and fixtures must be removed immediately after October 31 from the outdoor dining area.
- (4) Outdoor dining areas shall not be the primary seating of the restaurant, bar, coffee shop, or other food and/or drink service establishment.
- (5) Outdoor dining areas shall be located in a manner to maintain a minimum pathway width of five feet (clear of structures such as light poles, trees and hydrants) along the sidewalk so as not to interfere with pedestrian traffic.
- (6) Chairs and tables shall be of quality-durable material, such as metal or wood, and all table-umbrellas shall be closed and removed at night when the outdoor dining area is closed for the evening.
- (7) Waste receptacles shall be provided in instances where waitstaff does not clear all tables. In cases where outdoor dining areas are provided for general use by more than one business, such as for shopping plazas and multi-tenant businesses, it shall be the responsibility of the property owner to ensure the area is maintained in a clean and orderly fashion.
- (8) Outdoor dining areas shall be required to be enclosed in an approved method in instances where there is waitstaff or alcohol service. Enclosures shall consist of metal railing, wood railing, brick walls or other suitable material approved by the Planning Commission.
- (9) Outdoor dining that extends into areas located within the public right-of-way shall require approval by the Department of Public Works and in the case of an MDOT right-of-way approval is required by the State. Such requests may be permitted in the CBC, Central Business Center Zoning District only, and shall adhere to the following:
  - a. Commercial general liability insurance must be procured and maintained on an "occurrence basis" with limits of liability not less than one million (\$1,000,000.00) dollars per occurrence combined single limit, personal injury, bodily injury, and property damage. This coverage shall include an endorsement naming the city, including all elected and appointed officials, all employees, all boards, commissions and/or authorities and board members, as an additional insured. This coverage must be primary. Any other insurance maintained by the additional insureds shall be considered to be excess and noncontributing with this insurance and shall include an endorsement providing for a 30-day advance written notice of cancellation or non-renewal to be sent to the Zoning Administrator.



- b. A license agreement in a form deemed acceptable to the Village attorney's office shall be required.
- (10) The Planning Commission shall have the authority to set the hours that outdoor dining is permitted to create the least off-site impact on surrounding uses, especially residential, from traffic, noise and/or light.

**SECTION 2:** If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Village of Stockbridge declares that it would have passed this Ordinance and each section, subsection, clause, or phrase hereof, irrespective of the fact that any one or more section, subsections, sentences, clauses, and phrases be declared unconstitutional.

**SECTION 3:** That this Ordinance and the related rules, regulations, provisions, requirements, orders, and matters established shall take effect immediately upon publication, except any penalty provisions which shall take effect twenty (20) days after publication, pursuant to MCL66.1.

**SECTION 4:** Repealer - All Ordinances or parts of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give all provisions of this Ordinance full effect.

Adopted at a Regular Meeting of the Village of Stockbridge held on \_\_\_\_\_, 2024.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

Village of Stockbridge

---

By: Jill Ogden  
Its: Village President

**Certification of Clerk**

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Stockbridge, County of Ingham, State of Michigan, at a regular meeting held on the \_\_\_\_th day of \_\_\_\_\_, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the Minutes of said meeting were kept and will be or have been made available as required by said Act, and the foregoing Ordinance was published in a newspaper of local circulation on January 18, 2024.

Village of Stockbridge

---

By: Heather Armstrong  
Its: Village Clerk

Drafted by: John L. Gormley (P53539)  
Attorney for the Village of Stockbridge and  
It's Planning Commission  
Gormley Law Offices, PLC  
101 Grand River Ave.  
Fowlerville, Michigan 48836  
517.223.3758

**STATE OF MICHIGAN**  
**VILLAGE OF STOCKBRIDGE**  
**Ordinance Number: \_\_\_\_\_**  
**(ENACTED \_\_\_\_\_)**

**AN ORDINANCE APPROVING TEXT AMENDMENTS TO THE CODE OF ORDINANCES FOR THE VILLAGE OF STOCKBRIDGE TO AMEND SECTION 6-70 REGARDING THE PURPOSES AND USES WITHIN ZONING DISTRICT (C-3), HIGHWAY COMMERCIAL, PERMITTED AND SPECIAL USES OF THE EXISTING ZONING ORDINANCE.**

*Recitals*

WHEREAS, the Village of Stockbridge (hereinafter, the “Village”) has adopted the Village of Stockbridge Zoning and Land Use Ordinance (hereinafter the Zoning Ordinance) on October 1, 2019, which was adopted under the *Zoning Enabling Act of 2006*; and

WHEREAS, the Village President, the Planning Commission, determined text amendments were Warranted to said ordinances in order to interpret, Section 6-70 Purposes and uses within Zoning District (C-3) Highway Commercial (f), (3) Permitted uses and (4) Special Uses. To make the ordinance accurate and more user friendly, while still maintaining the Historic quality of the village.

WHEREAS, the Planning Commission met on February 15, 2024, to develop a revision to the Zoning Ordinance; and

WHEREAS, during this process the Planning Commission Chair requested changes to zoning ordinance text specifically Section, 6-70, subsection (f):( C-3) Highway Commercial, (3) Permitted uses and (4) Special Uses; and

WHEREAS, the Planning Commission is therefore charged with coming up with the proposed language of the text amendment and then scheduling a public hearing to take public comment on the proposed amendment, pursuant to Section 6-329 (a) of the Zoning Ordinance; and

WHEREAS, the Planning Commission has determined, via this amendment, proposed text amendment to section 6-70 Purposes and uses within Zoning District subsection(f):( C-3) Highway Commercial, (3) Permitted uses and (4) Special Uses of the zoning ordinance, as set forth below, and

WHEREAS, the Planning Commission proposed to consider the language of proposed Amendments and set a public hearing for text Amendment to ordinance,

- a. For 6:30 p.m. on Thursday, March 07, 2024, for Section 6-70-Purposes and uses within zoning districts(f):(C-3) Highway Commercial, (3) Permitted uses and (4) Special Uses. Notices were given in the methods proscribed by MCL 125.3103 and MCL 125.3202;

WHEREAS, after taking into consideration the public's comments, Section 6-329 (b) of the Zoning Ordinance required the Planning Commission to identify and evaluate all factors relevant to the petition and report its findings and recommendation to the Village Council, taking into consideration the criteria for amendments of the official Zoning Ordinance set forth in Section 6-331 of the Zoning Ordinance.

WHEREAS, all costs the Village incurs in developing these amendments shall be charged to the Planning Commission account, Village of Stockbridge, in accordance with Article III, Section 6.47, including the actual costs incurred by the Village, the Planning Commission, and/or the Zoning Administrator for:

- A. Any publication or mailing costs required by this Ordinance and/or state law;
- B. Any traffic reports deemed necessary to complete the processing of the request;
- C. Any legal services deemed necessary to complete the processing of the request;
- D. Any planner fees deemed necessary to complete the processing of the request;
- E. Any zoning administrator fees deemed necessary to complete the processing of the request;
- F. Any topographic studies deemed necessary to complete the processing of the request;
- G. Any engineering services deemed necessary to complete the processing of the request;
- H. Any other fees incurred by any other consultants deemed necessary by the above-named governmental officials and/or entities to complete the processing of the request.

WHEREAS, the Planning Commission, after taking into account the input from the public hearings set forth above, in accordance the Zoning Ordinance and the Zoning Enabling Act, considering the criteria of Section 6-331 (a) - (h), recommended adoption of the proposed text amendments to Section 6-70-Purposes and uses within zoning districts (f):(C-3) Highway Commercial, (3) Permitted uses: add new special use j and (4) Special Uses: change text g. to the Village Council.

***Ordinance Text Amendment***

**SECTION 1:** Chapter 6, Section 6-70 (f):( C-3) Highway Commercial, (3) Permitted uses add a new subsection (j) to read as follows:

j. Pool Hall/Billiard Hall without alcohol being served or allowed on premises.

(4) Special uses (g) Change Text as specified below:

g. Recreation and amusement services, including theatres, bowling alleys, roller- and ice-skating rinks, billiard halls that serve alcohol and miniature golf.

**SECTION 2:** If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Village of Stockbridge declares that it would have passed this Ordinance and each section, subsection, clause, or phrase hereof, irrespective of the fact that any one or more section, subsections, sentences, clauses, and phrases be declared unconstitutional.

**SECTION 3:** That this Ordinance and the related rules, regulations, provisions, requirements, orders, and matters established shall take effect immediately upon publication, except any penalty provisions which shall take effect twenty (20) days after publication, pursuant to MCL66.1.

**SECTION 4:** Repealer - All Ordinances or parts of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give all provisions of this Ordinance full effect.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Adopted at the regular Meeting of the Stockbridge Village Council on \_\_\_\_\_, 2024

\_\_\_\_\_  
Jill Ogden, Village President

## CLERK'S CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Stockbridge, County of Ingham, State of Michigan, at a Regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the *Open Meetings Act, being Act 267, Public Acts of Michigan, 1976*, and that the Minutes of said meeting were kept and will be or have been made available as required by said Act, and the foregoing Ordinance was published in a newspaper of local circulation on February 13., 2024.

---

Heather Armstrong  
Village Clerk  
Village of Stockbridge  
305 W. Elizabeth Street, Room 107  
Stockbridge, MI 49285  
517.851.7435 (Office)  
Email: [clerk@vosmi.org](mailto:clerk@vosmi.org)

Drafted by: John L. Gormley (P53539)  
Attorney for the Village of Stockbridge and  
It's Planning Commission  
Gormley Law Offices, PLC  
101 Grand River Ave.  
Fowlerville, Michigan 48836  
517.223.3758

**MEETING DATE:** April 1, 2024

**AGENDA ITEM TITLE:** Canceling PPO Insurance Plan

**SUBMITTED BY:** Jill Ogden

**DEPARTMENT:** Administrative

**BACKGROUND SUMMARY:** The Village currently offers two insurance plans.

**HMO – Village pays 100% of premiums.**

**PPO – Village pays 80% of premiums and employee pays 20%**

**None of the employees currently use the PPO option and the SBAM is inquiring if the Village would like to continue offering the plan.**

**It is recommended that the plan be discontinued for simplicity and to avoid any potential errors with enrollment.**

**ALTERNATIVE ANALYSIS:** N/A

**PREVIOUS BOARD ACTION:** N/a

**FINANCIAL IMPACT:** There is no financial impact on the Village in either direction.

**CONSIDERATIONS:**

**RECOMMENDED MOTION:**

**Move to drop the PPO Medical Plan from the medical options offered to Village employees as recommended.**

**ATTACHMENTS:**

**Email from Jon Fillmore, re: Village of Stockbridge Group Medical - cancel PPO?**