

Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
VILLAGE OF STOCKBRIDGE

ACCESSORY/DETACHED  
STRUCTURES PERMIT  
APPLICATION

VILLAGE OF STOCKBRIDGE  
118 N. Center St.  
P.O. Box 155  
PH. 517-851-7435 FAX.517-772-6222

Permit # \_\_\_\_\_

Job Address: \_\_\_\_\_ Property Tax Id No. \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: E-mail address \_\_\_\_\_

Basic Dimensions: Width \_\_\_\_\_ ft, Length \_\_\_\_\_ ft. No. of floors \_\_\_\_\_

Building Height \_\_\_\_\_

Type of Construction \_\_\_\_\_

Office Use Only  
Zoning District  
Use group  
Type of Construction \_\_\_\_\_  
Permit Determinant \_\_\_\_\_

PLEASE FILL IN OR CHECK THE APPROPRIATE SPACES BELOW:

- \_\_\_\_\_ Sq. ft. shed
- \_\_\_\_\_ Cement slab & thickened edge.
- \_\_\_\_\_ Cement Slab (3 1/2" — 4")
- \_\_\_\_\_ Sq. ft. porch on pole building rafters
- \_\_\_\_\_ Rafters \_\_\_\_\_ O.C.
- \_\_\_\_\_ Trusses \_\_\_\_\_ O.C.
- \_\_\_\_\_ Sq. ft. pole building
- \_\_\_\_\_ Sq. ft. deck for pool
- \_\_\_\_\_ metal roof
- \_\_\_\_\_ Sq. ft. unattached frame garage
- \_\_\_\_\_ asphalt shingles
- \_\_\_\_\_ Sq. ft. storage building
- \_\_\_\_\_ Aluminum Exterior
- \_\_\_\_\_ Vinyl exterior
- \_\_\_\_\_ brick exterior
- \_\_\_\_\_ Block exterior
- \_\_\_\_\_ Would exterior

COST OF PERMIT: \_\_\_\_\_ \$

By: \_\_\_\_\_  
Building Official

Make Checks Payable to VILLAGE OF STOCKBRIDGE

- \_\_\_\_\_ Lineal ft. fence
- Type of fence block exterior \_\_\_\_\_ Height of fence wood exterior \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_ Number of windows \_\_\_\_\_
- \_\_\_\_\_ \_\_\_\_\_ Number of garage doors \_\_\_\_\_

Please supply 3 sets of plans

Contractor	Ph./FAX
E-MAIL	Cell

Address		City & State	Zip Code
Federal D No/Social Security No.		MESC Employer No.	
License No.	Expiration Date	Worker's Disability Compensation Carrier	
If exempt from any of the above, explain here:			

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523B of the Michigan Compiled Laws, a person from conspiring to circumvent etc licensing requirements of this state relating to persons who are to perform work on a residential building or a residential Violators of Section 23A are subject to civil fines.

### HOMEOWNER'S AFFIDAVIT and SIGNATURE

I hereby certify that the work described above shall be installed in accordance with the local code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the inspector. I will cooperate with the inspector and assume the responsibility to arrange for necessary and timely inspections.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### AGENT'S/CONTRACTORS AFFIDAVIT and SIGNATURE

I hereby certify that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his agent.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## COMPLETE INFORMATION ON SECOND PAGE ACCESSORY BUILDING PERMIT SECOND PAGE LOT DIAGRAM

Owner: \_\_\_\_\_ Job Address: \_\_\_\_\_

Address: \_\_\_\_\_

Tax I.D.: \_\_\_\_\_

- (1) Draw lot lines In feet
- (2) Label street
- (3) Draw existing structures
- (4) Draw proposed construction
- (5) Show dimensions of all buildings
- (6) Show distance from all side of building to sideline

- (7) Draw lakes, streams, and wetlands within 500 feet
- (8) Contractor/owner WII stake 2 adjacent lot line
- (9) Draw existing structures

Signature of Applicant/Agent

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Project address/location of proposed work: \_\_\_\_\_

Owner' s Name: \_\_\_\_\_

Contractor' s Name: \_\_\_\_\_

Before a permit may be issued, all of the following documentation must be submitted or justified as non-applicable. Please indicate by checkmark that each item has been enclosed with the application.

- \_\_\_\_\_ 1. ZONING APPROVAL DOCUMENTATION.
- \_\_\_\_\_ 2. LOT DIAGRAM on back of first page of application. (Required for ALL applications — NEW HOMES, ADDITIONS, INTERIOR REMODEL, GARAGES AND ACCESSORY BUILDINGS AND STRUCTURES)
- \_\_\_\_\_ 3. BLUEPRINTS OR DRAWINGS - Provide (3 sets) of complete drawings. If over 3500 sq. ft. you will need signed and sealed plans by an Architect or Engineer.
- \_\_\_\_\_ 4. MICHIGAN UNIFORM ENERGY CODE COMPLIANCE - for all projects, documentation must be provided demonstrating compliance with the energy code.
- \_\_\_\_\_ 5. ROOF LOADING DATA SHEET — for all projects, documentation must be provided demonstrating compliance.
- \_\_\_\_\_ 6. PROOF OF OWNERSHIP (Provide a copy of one of the following documents: tax statement, assessment notice, deed, title insurance commitment. ) RECORDED DEED OR RECORDED LAND CONTRACT WILL BE REQUIRED FOR ALL NEW HOME CONSTRUCTION WHETHER STICK BUILT OR PREMANUFACTURED.
- \_\_\_\_\_ 7. PROPERTY TAX I.D. NUMBER
- \_\_\_\_\_ 8. SANITATION & WATER SUPPLY PERMITS (Village of Stockbr
- \_\_\_\_\_ 9. DRIVEWAY/SIDEWALK PERMIT - Village of Stockbridge or MDOT\*
- \_\_\_\_\_ 10. Is the Structure within 500 feet of water (lake, river, stream, county drain) OR is the excavated area equal to or greater than 1 acre? YES /NO If YES, a SOL EROSION PERMIT IS REQUIRED.

\_\_\_\_\_ 11 Is property located in wetlands and/or floodplain? YES / NO

No building permit may be issued if in a flood plain without DEQ\* and/or DNR\* approval,

\_\_\_\_\_ 12. OTHER PERMITS EVENTUALLY NECESSARY Circle all that apply: Electrical, Mechanical, Plumbing, Sign.

Applicant or licensed contractor must submit separate application forms for these permits prior to commencing work on that portion of the project.

RESPONSIBILITIES OF APPLICANTS

It is the legal responsibility of the applicant to call for all required inspections or before any electrical, plumbing, mechanical, or structural work is concealed or covered. It is also the applicant's responsibility to obtain and submit separate applications for any electrical, mechanical, plumbing or building permits.

VILLAGE OFFICE HOURS are Monday -Friday, 9am- 3: 00 pm, 118 N. Center St., Stockbridge, Mi. 49285; PHONE is (517) 851-7435; by MAIL PO Box 155, Stockbridge, 49285; Email clerk@vosmi.org; or by FAX at (517) 772-6222.

Signed:

Date:

\_\_\_\_\_

PLEASE CALL SHOULD YOU REQUIRE FURTHER ASSISTANCE IN COMPLETING APPLICATIONS.

Blueprints and drawings must contain sufficient detail to perform a plan review for conformance with the State Building Code. Include wall section/cross-section drawing showing material dimensions and specification from footing to rafters, as well as floor plan indicating all room dimensions, window, door, and stair openings. All structures containing premanufactured members (roof trusses, floor trusses, laminated beams, etc.) require sealed diagram from the manufacturer; forward to our office at time of delivery.

SANITATION

DRIVEWAY

Village of Stockbridge  
PO Box 155  
118 N. Center St.  
Stockbridge 49285 ne: (517) 851-7425

M-52 or M-106  
MDOT  
Phone 517 335-3754

Village Zoning and Building Code  
Division  
Ph. 517-851-9362 for Township

## SESC PERMITS

Ingham County Drain Commission

Phone: (517) 676-8395

## DRIVEWAY

Village of Stockbridge

PO Box 155

118. N. Center St.

Stockbridge 49285 one:(517

851-7425

## DNR PERMITS

Chuck Dennison

Phone: (734) 426-4913

[dennisonc@mi.gov](mailto:dennisonc@mi.gov)

## DEQ PERMITS

Lansing District Office

PO Box 30242 Lansing 48909-7742

525 W Allegan (Constitution Hall)

Phone: (517) 284-6651

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PO Box 155

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Stockbridge 49285 one:(517)851-7425

Hours are:

Monday, Tuesday, Thursday, & Friday 9-1

Wednesday 1:30-5:30